

PUBLIC RECORDS REQUEST FEE SCHEDULE Effective 9/20/12

Electronic files, requiring less than ½ hour to prepare	free
Electronic files, requiring more than ½ hour to prepare	\$25 per hour
Photocopies requiring less than ½ hour to prepare:	
up to 5 pages (black and white)	free
6 or more pages (black and white)	\$.15 per page
Color copies	\$1.50 per page
Larger than 81/2 x 11	\$5.00 each
Photocopies requiring more than ½ hour to prepare	Photocopy costs
	as above plus \$25
	per hour
Audio tape	\$15.00
Research	Employee cost
	plus overhead