

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES**

**Wednesday, May 27th, 2015
2:30 – 4:30 pm**

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Policy Board Members Attending: Darrin Lane, Dave Beyerl, Annabelle Jaramillo, Roger Nyquist
Alternates Attending: Georgia Edwards
Guests Attending: Zoe Kellett, Chris Bailey, Valerie Grigg-Devis
Staff Attending: Theresa Conley, Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Introduction	The Chair called the meeting to order at 2:30pm.	
II. Agenda Review	Benton County requested an additional agenda item on a letter of support.	Letter of support added as Agenda item IX.
III. Public Comment		There were no comments from the publics.
IV. Minutes of March 25 th and May 5 th Meetings		Consensus from the Policy Board to approve the March 25th, 2015 and May 5th, 2015 meeting minutes as written.

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<p>V. Oregon Transportation Safety Action Plan</p>	<p>Nancy Murphy, Principal Planner with the ODOT Transportation Planning Unit, gave a presentation regarding development of the Oregon Transportation Safety Action Plan (TSAP). The Plan is required by federal law and is directly related to how funds are spent on safety projects. The Plan must be consistent with other statewide transportation mode and topic plans.</p> <p>Members received a handout of 2009 through 2013 crash trends. Nancy briefly reviewed the information. Policy Board members voiced their concern over the outdated data and questioned why more current information isn't available. Nancy indicated that the amount of data entry and processing needed to create the reports may cause the information to take some time to be produced.</p> <p>Nancy reviewed the TSAP timeline and process. As part of the process, ODOT will be working on a Safety Vision; an overview of recent crash trends; identification of emphasis areas; development of planning level goals and policies, strategies and actions to address emphasis areas, and performance measures; and lastly, plan implementation. Once a draft plan is available it will be brought back to the Policy Board for review.</p>	
<p>VI. AAMPO Staffing Contract Renewal</p>	<p>The current staffing contract with the COG will expire June 30th. With direction from the AAMPO Chair; staff prepared a draft IGA for continuance of the current staffing contract. Staff reviewed the draft contract in requested input from members.</p> <p>Key changes:</p> <ul style="list-style-type: none"> • Section 2, AAMPO Responsibilities; A and B are new • Section E, AAMPO jurisdictions included in insurance • Question: what are contracted activities? Staff will check on this and advise members of the findings. • Contract Period is now 5 years 	<p>Members will email Theresa any content edit requests in order to have a final draft by next month's meeting.</p>

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	<ul style="list-style-type: none"> • In place of the previous staffing exhibit, the revised draft refers to the UPWP <p>Members were requested to email staff with any proposed changes or concerns by June 5th, 2015. Staff will then email members a final draft with highlighted changes.</p>	
<p>VII. Transportation Improvement Program (TIP)</p>	<p>Staff provided a brief update on the development of the TIP. AAMPO is required to have a TIP by March 2016 along with a Regional Transportation Plan (RTP). The two need to be developed in sync with each other. Staff has worked with the TAC to outline a scheduled.</p> <p>Timeline Review:</p> <ul style="list-style-type: none"> • June – discuss types of projects to be considered for funding • Summer – recommendation of projects to Policy Board for review • Fall – start looking at funding assumptions and costs • End of 2015 – Draft TIP to Policy Board for approval in January or February, 2016 <p>Staff will keep the Policy Board updated on the work.</p>	
<p>VIII. Oregon MPO Consortium (OMPOC) Update</p>	<p>As a result of the statewide conversations about PL funding distribution among the MPOs, \$85K was taken off the top of that pool of funding to support a staff person for OMPOC. ODOT will be providing the match for this position/program, for a total of about \$100,000. OMPOC is hoping for the funding will help pursue projects that are more statewide significant for all the MPOs. Staff funded with this money will coordinate OMPOC quarterly meetings, maintain the OMPOC website and serve as the liaison with our state legislators. Funding will also be used for specific projects.</p> <p>Current concepts for specific projects include:</p>	

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	<ul style="list-style-type: none"> • Create informational materials • Assistance with multi MPO grant opportunities • Assistance with data collection and management • Assistance with best practices (research other MPOs) • Tracking local, statewide and national activities <p>Members discussed the importance for small MPOs to make sure they are getting fair representation through this position.</p>	
IX. Benton County Letter of Support Request	Laurel Byer, Benton County engineer is requesting a letter of support from the Policy Board for a Transportation Growth Management (TGM) grant to help fund and update to the Benton County TSP.	Consensus from the Policy Board to submit a letter of support for the Benton County TGM application.
X. Adjourn	<p>Staff introduced the new Community & Economic Development Director, Charlie Mitchell. Charlie shared a little bit about himself with members.</p> <p>Next meeting Wednesday, June 24th 2015.</p>	