

**Agenda**  
**Albany Area Metropolitan Planning Organization**  
**Policy Board**

---

**Date:** Wednesday, October 28, 2015  
**Time:** 2:30 – 4:30 pm  
**Location:** Oregon Cascades West Council of Governments  
Upstairs Meeting Room / 1400 Queen Ave. SE, Albany  
**Contact:** Theresa Conley, AAMPO Coordinator - (541) 924-4548

---

**I. Call to Order and Introductions** **Roger Nyquist, AAMPO Chair**

**II. Agenda Review** **Roger Nyquist**

**III. Public Comment** **Roger Nyquist**

**IV. Minutes of September 23, 2015 Meeting** (Attachment A) **Roger Nyquist**

*Action Requested: Approval of September 23, 2015 Meeting Minutes*

**V. RTP TAC Appointments** **Theresa Conley**

Following feedback from the AAMPO TAC, the Board is requested to consider appointment of additional members to the Regional Transportation Plan Technical Advisory Committee, as listed below. This committee will serve for the duration of the RTP process. Appointments to the project committee is by Board approval.

- Senior Deputy Cal Ang, Linn County Sheriff's Office
- Cody Meyer, Planner, Department of Land Conservation and Development
- John Pascone, President, Albany-Millersburg Economic Development Corporation

*Action Requested: Approval of three new members to the AAMPO RTP TAC*

**VI. Regional Transportation Plan Updates** (Attachment B) **Theresa Conley**

Staff will provide updates regarding progress on the RTP, public outreach efforts, and upcoming meetings. A revised project schedule is attached.

*Action Requested: No action required. Discussion only.*

---

The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 72 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or echavez@ocwocg.org.

**VII. Transportation Improvement Program Update**

**Theresa Conley**

Staff will provide a progress report on the Transportation Improvement Program (TIP), which will outline projects funded with FFY15-18 funds. Both STP-funded projects and FTA-funded transit projects will be included. The TAC will utilize the adopted *Policy on Allocation of STP Funds* to prioritize projects at their November 12<sup>th</sup> meeting, and a recommended list of projects will be provided for the Board's December 3<sup>rd</sup> meeting.

*Action Requested: No action required. Informational only.*

**VIII. Jurisdictional Updates**

**Roger Nyquist**

This is an opportunity for MPO members to provide local updates and share information.

*Action Requested: Informational*

**IX. Adjournment**

**Roger Nyquist**

**Next meeting:**

**December 3<sup>rd</sup> from 3:00 – 5:00 pm**

**ALBANY METROPOLITAN PLANNING ORGANIZATION  
POLICY BOARD MEETING MINUTES**

**Wednesday, September 23<sup>rd</sup>, 2015  
2:30 – 4:30 pm**

Oregon Cascades West Council of Governments  
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

**Policy Board Members Attending:** Amy Ramsdell, Annabelle Jaramillo, Darrin Lane, Dave Beyerl, and Roger Nyquist

**Alternates:** Georgia Edwards and Valerie Grigg Devis

**Members Absent:** Floyd Collins and Gary Powell

**Staff Attending:** Charlie Mitchell, Theresa Conley, and Emma Chavez

**Guests:** Chris Baily, Ron Irish, Bruce Clemetsen, and Lee Lazaro

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Introduction	The Chair called the meeting to order at 2:30 pm.	
II. Agenda Review		<b>Changed agenda to: VIII. Hwy 34 Safety IX. Future Meeting Dates X. Jurisdictional Updates</b>
III. Public Comment		<b>There were no comments from the public.</b>
IV. Minutes of August 26, 2015 Meeting		<b>Consensus from the Policy Board to approve the August 26, 2015 meeting minutes as written.</b>

Draft Minutes

<p>V. STIP Enhance Prioritization of AAMPO Area Projects</p>	<p>Through the CWACT-AAMPO Coordinated Protocol, AAMPO is able to prioritize projects within the MPO boundary and submit the ranking to the ACT. The protocol states that the list will must retain its prioritization during the CWACT’s own prioritization process. The AAMPO TAC, at its last meeting, reviewed the AAMPO area project proposals and ranked them. Since then one of the projects was dropped and two remained. The Policy Board was requested to consider the TAC’s recommended prioritization for approval. The projects are (prioritized):</p> <ol style="list-style-type: none"> <li>1. SR2S Improvements – Sunrise Elementary (City of Albany)</li> <li>2. Linn-Benton Community College Public Transportation Hub (LBCC)</li> </ol>	<p><b>Consensus from the Policy Board to approve the prioritized list of projects as recommended.</b></p>
<p>VI. Draft AAMPO STP Project Prioritization Criteria</p>	<p>AAMPO currently has a two year Interim TIP and is beginning development of its first four-year TIP. AAMPO must develop an allocation policy and ranking criteria for project selection. The TAC has been working on a draft STP allocation policy and related prioritization criteria. The TAC used considerations of keeping a simple process, equitability and fairness, and the importance of preservation and maintenance projects. The TAC has submitted a Draft Surface Transportation Program (STP) Policy and Criteria for the Policy Board’s approval.</p>	<p><b>Consensus by the Policy Board to approve the STP Policy and Criteria presented by the TAC.</b></p>
<p>VII. AAMPO Interim TIP Amendments</p>	<p>Staff advised that this is an informational item of Administrative Amendments made to the AAMPO Interim TIP. Staff reviewed the changes with members.</p>	
<p>VIII. AAMPO Interim TIP – Amendment to include Hwy 34 Safety Improvements</p>	<p>This project was approved by the HB5005 and OTC in August of this year. The project will implement various safety improvements on Hwy 34 within and adjacent to the AAMPO planning area. ODOT staff reviewed the various improvements to be made during the project,</p>	<p><b>Consensus by the Policy Board to approve amending the AAMPO Interim TIP to include</b></p>

Draft Minutes

	<p>advising that this is a \$3 million project. Because this is a new project in the Interim TIP, it requires approval by the Policy Board.</p>	<p><b>Hwy 34 Safety Improvements.</b></p>
<p>IX. Future Meeting Dates</p>	<p>The November and December meetings fall during the holidays. Staff advised that the Policy Board will need to meet due to decision items that will need to be made. The Chair suggested for the November and December meetings to be combined into one.</p>	<p><b>Staff will email a Doodle Poll to members to find a meeting date to replace the November and December meetings.</b></p>
<p>X. Jurisdictional Updates</p>	<p><u>ODOT Bridge Report</u> – this report summarizes bridge condition ratings on state highways and performance measures based on National Bridge Inventory and ODOT data. The report outlines structurally deficient bridges, and those with other deficiencies. ODOT continues to identify actions to repair and maintain older bridges. There are many bridges in Region 2 that are listed with deficiencies, however; there have been many bridge projects as well. The report shows that there are not enough funds to replace all bridges.</p> <p><u>Hwy 20 Safety</u> – ODOT will be implementing a fifteen-month study along this corridor, with local jurisdictions.</p> <p><u>TSP Updates</u> – ODOT is busy assisting with TSP updates for many jurisdictions, including the cities of Millersburg, Philomath, Lebanon, Linn County and Benton County. Amy advised that the Benton County TSP update is a good place to look into long term solutions for Hwy 20 safety.</p> <p><u>Park &amp; Ride</u> – the COG will be working on a Park &amp; Ride Study.</p> <p>Commissioner Jaramillo indicated that it would be helpful to have a list of ODOT projects. Valerie stated that she would email out that list.</p>	

## Draft Minutes

	<p><u>North Albany Ovalabout</u> – The Albany City Council and Benton County Board of Commissioners have received additional feedback from community members regarding the temporary roundabout (or ovalabout) in North Albany at Quarry and Spring Hill. The temporary roundabout may not be retained, based on this input. The final decision lies with Benton County.</p> <p><u>Third Bridge in Salem</u> – ODOT is completing preliminary work for a third bridge in Salem, which has run into some issues during the Environmental Impact stage. Amy advised that she will make a request for additional information.</p>	
XI. Adjournment	Meeting adjourned at 3:15.	



## Tentative AAMPO RTP Schedule

### **Board and TAC Kickoff Meeting #1 – July 22 2015**

- Regional Transportation Plan (RTP) Kickoff Meeting
- Introduce RTP Planning Process and Requirements
- Review Public Involvement Strategy
- First Conversation regarding Plan Goals/Objectives

### **Board and TAC Briefings #2 - December 3 and December 7, 2015**

- Confirm Plan Goals/Objectives
- Review Existing Conditions and Future Needs Findings
- Discuss Transportation System Alternatives for Addressing Needs

### **TAC Work Sessions – December 2015**

- Develop Transportation System Alternatives for Addressing Needs
- Discuss Project Evaluation Methodology (Metrics and Weighting)

### **Board and TAC Briefings #3 - January 2016**

- Review Financially Constrained Recommendations for the RTP Framework
- Discuss Aspirational Transportation System Solutions for Further Evaluation

### **Public Meeting Series #1 – January 2016**

- Meetings to be held in each city during January 12-14
- Online “virtual meeting”

### **RTP Framework Hearing - March 2016**

- Discuss and Approve the RTP Framework for Federal Compliance
- Accompanying RTP Framework Community Event

### **Board and TAC Briefings #4 - June 2016**

- Review Evaluation Results of the Aspirational Solutions
- Discuss Potential Revisions to Project Evaluation Methodology (Weighting of Evaluation Metrics)
- CWACT Briefing #1

### **Public Meeting Series #2 – August 2016**

- Meetings to be held in throughout the AAMPO area
- Online “virtual meeting”

*Continued on next page*



# Albany Area Regional Transportation Plan



## **Board and TAC Briefings #5 - November 2016**

- Review Transportation System Solution Recommendations
- Review Regional Transportation Performance Metrics
- Finalize Plan Goals and Objectives

## **Board and TAC Updates #6 - March 2017**

- Review Draft Regional Transportation Plan (RTP) and Transit Development Plan (TDP)
- CWACT Briefing #1

## **RTP Hearing and Adoption - July – Sept 2017**

- Local agency briefings
- Policy Board Hearing