

**ALBANY METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE MEETING
Thursday, August 13th, 2015
OCWCOG Albany Office, Upstairs Conference Room
MINUTES**

TAC Members Attending: Darrin Lane, Georgia Edwards, Chris Bailey, Josh Wheeler, Lissa Davis, Valerie Grigg-Devis

TAC Members Absent: Chuck Knoll

Staff Attending: Theresa Conley, Charlie Mitchell, and Emma Chavez

Guests Attending: Nick Fortey and Amy Ramsdell

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Agenda Review	The Chair called the meeting to order at 1:30 pm. Introductions were conducted.	
II. Public Comment	There were no comments from members of the public.	
III. STIP Enhance Process	<p>Amy Ramsdell, Area 4 Manager for ODOT Region 2 discussed how ODOT will proceed with project selection for the FY18-21 STIP. Transportation funding is somewhat limited and uncertain at the federal level; therefore, the Oregon Transportation Commission (OTC) has directed ODOT to focus on preserving and maintaining the existing system. ODOT will be focusing on the Fix-It program and looking to squeeze the maximum benefit out of the funds available by leveraging both preservation and safety projects. They did however, take funding off the top for other federal programs such as the Immediate Opportunity Funds.</p> <p>The OTC allocated \$106 million statewide for the three year STIP cycle. These funds were broken out into three different categories:</p> <ol style="list-style-type: none"> 1. \$50 million for state highway system leverage program. For state highway system only. Intended to leverage other 	<p>AAMPO members will receive a power point template from staff. Members will submit their project proposals to Emma for prioritization at the September 10th TAC meeting.</p>

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	<p>funds/efforts, strategic investments projects addressing key statewide/regional needs. Allocated to ODOT Regions by formula. Each Region will work with ACTs to identify a 150% list of projects, then finalize a 100% list with ACTs. ODOT shared a handout of their recommended 150% state transportation leverage and active transportation program list. They are asking for feedback on the list from local MPOs and ACTs.</p> <ol style="list-style-type: none">2. \$30 million statewide for non-highway Enhance projects. This addresses Oregon’s requirement that 1% of funds will be used for bicycle and pedestrian improvement. ODOT and local agencies can complete proposals and compete for these funds. Due to limited funds, Region 2 staff suggest a minimum project cost of \$500,000 and are requesting each ACT submit only a total of five project proposals. ODOT and ACT staff will work with members to make the process as simple as possible.3. \$27 million for non-highway “Fix-It” projects. This includes \$15 million for bus replacements for which ODOT holds the title; \$6 million for ADA curb ramps; and \$6 million for leveraging active transportation projects (bicycle, pedestrian or transit features or connections). <p>ODOT and AAMPO staff are working together on a power point slide template that will be emailed out to members for presenting their project proposals. STIP project proposals will be presented at the September CWACT meeting. It is likely that a special CWACT meeting will take place on October 14th to finalize the project list. Final project applications are due November 20th.</p>	
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<p>IV. Minutes of July 9th, 2015 meeting</p>		<p>Consensus from the TAC to approve the July 9th, 2015 meeting minutes as written.</p>
<p>V. Metropolitan Planning Video</p>	<p>Staff shared a video provided by the National Transit Institute. The video gives the basics of what the purpose on an MPO is. Nick Fortey stated that he was disappointed that there was not a mention of Safety, especially since it has been a priority since the video was developed.</p>	
<p>VI. TIP – Prioritization Criteria</p>	<p>Members received a copy of the CAMPO STP project prioritization policy for review and consideration as a template. The goal for this meeting is give direction on the prioritization of criteria for STP-funded projects to be included in the four-year TIP.</p> <p>The City of Albany staff voiced their interest that funds be distributed fairly throughout member jurisdictions, while taking into consideration the way funds were distributed prior to the formation of AAMPO. Members discussed the importance of making the prioritization process fair and equitable. The following ideas were presented during this discussion:</p> <ul style="list-style-type: none"> • Have a second phase to the prioritization process to look at whether the projects selected are fair and equitable • One project funded from a small community during every cycle • Linn County to partner with a small communities for projects <p>TAC members then reviewed CAMPO’s sample policy document on allocating STP funds. Members discussed and agreed to changes. Staff will update the document to create an AAMPO policy. The TAC also reviewed CAMPO’s criteria one goal at a time. Goals that members felt were not pertinent were removed, changes to other goals were agreed upon and noted for updating. Members discussed and agreed to include a sunset date, or automatic review and reaffirmation during each TIP cycle.</p>	<p>AAMPO staff will update the Policy and Criteria documents based on todays agreed upon feedback and create AAMPO’s Policy and Criteria. These updated documents will be brought back to the next meeting.</p>

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<p>VII. RTP Discussion</p>	<p>The RTP scope of work allows for two community meeting series, with meetings possible in each jurisdiction. Staff asked members to help identify locations for future public meetings. Members suggested the following locations:</p> <ul style="list-style-type: none"> • North Albany Fire Hall • North Albany Grange Building • North Albany Middle School • Millersburg City Hall • Tangent Central Electric • Albany City Hall • Jefferson Council Chamber • Jefferson City Hall • Jefferson Community Center <p>Staff asked members if they had any additional suggestions for the public meetings. Members suggested an open-house format with large maps and visuals as well as food.</p>	
<p>VIII. Jurisdictional Updates</p>	<p><u>ODOT Consultation Survey:</u> ODOT is seeking feedback on the effectiveness of its consultation efforts for statewide planning and programming efforts (i.e. STIP, Oregon Bicycle and Pedestrian Plan, Oregon Highway Plan, etc.). A survey is being distributed to statewide elected officials, ACT members, statewide advisory committees, statewide policy advisory committees, MPO Board members, and other interested parties, regarding ODOT consultation processes.</p> <p>Valerie also provided hard copies of the Safety Newsletter for members who requested it.</p>	
<p>IX. Adjourn</p>	<p>Next meeting September 10, 2015 tentatively scheduled at the Albany City Hall.</p>	