

ATTACHMENT 1

DRAFT MINUTES
Cascades West Area Commission on Transportation (CWACT)
Oregon Cascades West Council of Governments (OCWCOG), Albany
March 23, 2017 – 5:00 pm

CWACT Members Present:

Frannie Brindle, ODOT
Bill Bain, Lincoln County Private Sector
Annabelle Jaramillo, Benton County
Doug Hunt, Lincoln County
Roger Nyquist, Linn County
Bob Elliott, City of Lebanon
Dick Anderson, City of Lincoln City
Diane Gerson, City of Sweet Home
Greg Chamberlain, City of Halsey
Robert Gambino, City of Depoe Bay (via video)

Alternates Present:

Valerie Grigg Devis, ODOT
Ron Irish, City of Albany
Josh Wheeler, Benton County
Pam Barlow-Lind, Confederated Tribes of Siletz (via video)

Ex-Officio:

Ali Bonakdar, CAMPO

Guests:

Chris Bailey, City of Albany
Jenna Berman, ODOT
Joe Graybill, City of Sweet Home

OCWCOG Staff Present:

Phil Warnock
Tarah Campi
Emma Chavez

1. Welcome and Agenda Review

The Chair, Commissioner Doug Hunt called the meeting to order at 5:02 pm.

2. Minutes from the January 26, 2017 meeting

ACTION: By consensus, the January 26, 2017 meeting minutes were approved as written.

3. Public Comment

There were no public comments.

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4. Aviation Grant Update

The Oregon Department of Aviation (ODA) is in its first year cycle of administering a grant program for eligible airports called the Critical Oregon Airport Relief (COAR) program. These grants are funded by taxes on aviation fuel products. This is expected to be a six year grant program.

City of Albany Public Works Operations Director, Chris Bailey provided an update on the Aviation Grants applications submitted in the fall of 2016.

Bailey advised that applicants in the CWACT region submitted two applications to ODA. The City of Albany submitted a grant proposal for \$24,300 in matching funds for an existing FAA grant, a priority one request, and the City of Newport submitted a proposal for \$45,000 to conduct a resiliency study for seismic events, a priority two request. Both grant applications were recommended for funding by the Aviation Review Committee, and were approved for funding by the State Aviation Board at their March 7, 2017 meeting. ODA staff will contact applicants to finalize the grant agreements and distribute funds.

Bailey explained that with the program being in its first cycle, there were lessons to be learned. Forms that needed to be completed by the Review Committee were not very clear to the CWACT TAC. Recommendations were made for changes and submitted to ODA. Bailey also noted that it's important that applicants review the three COAR grant qualifying categories and ensure their projects fall within those categories. During this first cycle, only categories one and two were funded.

5. Corvallis Area Metropolitan Planning Organization (CAMPO) Regional Transportation Plan

CAMPO Director, Ali Bonakdar provided an overview of what a Metropolitan Planning Organization (MPO) is, and of CAMPO's Regional Transportation Plan (RTP).

Bonakdar noted that an MPO is an association of local governments charged with the responsibility of transportation planning and programming in an Urbanized Area. An MPO is designated when an urbanized area reaches a population greater than 50,000.

The Corvallis area population reached 58,220 during the 2000 US Census and in December of 2002, the Governor designated it as an MPO. CAMPO is made up of the Cities of Corvallis, Philomath, Adair Village, and portions of Benton County. CAMPO is governed by a Policy Board and consists of a Technical Advisory Committee that makes recommendations to the Policy Board.

Federal requirements of the MPO's include the development of a Long Range Transportation Plan, a Transportation Improvement Program (TIP), and a Unified Planning Work Program (UPWP). CAMPO is currently working on updating its Regional Transportation Plan (RTP), updates of local jurisdictions' Transportation System Plans (TSPs), updating FY18-21 Transportation Improvement Program (TIP), and conducting a study of converting the transit fleet to cleaner fuel for the City of Corvallis.

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The RTP is a multimodal transportation plan that is federally required to be updated every five years. It recommends arterials and collectors and must be consistent with local plans. The RTP must be approved by the CAMPO Policy Board.

CAMPO completed the following for the RTP Update: a public involvement plan, development of a Project Advisory Committee, three open house meetings, and community events with advertisement via media coverage. CAMPO also completed an inventory of existing conditions, goals and objectives, alternatives analysis, a recommended projects list, an environmental review, and a financially constrained list of projects.

CAMPO's RTP is scheduled for approval by the Policy Board at the end of March.

6. Update on CWACT Membership

Members received the current CWACT membership in their meeting packets. CWACT staff, Tarah Campi reminded new members that they may request an orientation of the ACT via email to Emma Chavez. Campi went on to review the CWACT Executive Committee membership and note that the CWACT consists of a Technical Advisory Committee (TAC) to which each member organization may appoint a Primary and an Alternate.

7. State Transportation Improvement Program (STIP) Update

Oregon Department of Transportation (ODOT) Region 2 Manager, Frannie Brindle introduced Brennon Burbank as the Acting Local Agency Liaison to ODOT. Burbank presented the current conditions, challenges, opportunities, and an update to the scope of work for the City of Waldport's project; 18754 – US 101, SW Wazyata Street to SW Maple Street

The existing project as approved consists of widening shoulders for pedestrian use, a 100 foot pedestrian bridge, and the use of a utility road as a base for a multimodal path. Due to challenges such as ADA requirements, drainage, pedestrian bridge issues, and funding challenges, ODOT is proposing to change the scope of work as follows; move the Hwy 101 to the west, move the pedestrian facilities on the river side of the road, lay back the bank and add a retaining wall. Burbank stated that the main purpose of the project is to connect the northern and southern portions of the city.

The proposal requires moving the project funds to Preliminary Engineering (PE) and utilizing the funds to design the roadway section with pedestrian facilities. The entire project is currently funded at \$247,000 with STIP. The new proposal cost is a total of \$1,364,000. ODOT proposes moving the current STIP funds all to PE and design for the roadway section with pedestrian facilities. ODOT would need to continue to search for construction funds.

Lincoln City member, Dick Olsen expressed that had the project been originally scoped to this level the project may have been rejected. He questioned what happens to all the other projects in the STIP in order to make the scoping change. Brindle advised that ODOT is trying to keep with the original intent of the project but searching for other ways to do so. Olsen also question the length of the validity of PE work. Brindle stated that it's five to ten years. She noted that ODOT has found that if you have a good, construction-ready project, it's easier for them to get funded.

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Next steps include amending the STIP through OTC action.

ACTION: Consensus from the CWACT to approve the recommended changes to the scope of work for the City of Waldport's project; 18754 – US 101, SW Wazyata Street to SW Maple Street.

8. Area Manager's Report

Brindle reported that the Oregon Transportation Commission (OTC) has a new Commissioner, Paula Brown from the Ashland area. Brindle noted that the Federal Highway Administration (FHA) has stated that when the STIP is being amended, there should be a public process. Currently, the OTC places those type of amendments on its consent calendar. Commissioner Brown questioned if that was transparent enough. At its March meeting the OTC directed staff to be clearer and provide more information in the consent items. Brindle also noted that the OTC meetings will now begin to be broadcast.

Yaquina Meadows – ODOT owns eight acres of land that they no longer need. The land is to be used for mitigation for endangered fish. ODOT will be turning it over to the Confederated Tribes of Siletz in exchange for the tribe monitoring the site and reporting to the Department of State Lands (DSL).

The US20 section through Eddyville that has been bypassed by the new alignment has been renamed Crystal Creek Loop Road and has been transferred over to the County.

Love's Truck Stop Presentation

ODOT Senior Transportation Planner, Valerie Grigg Devis gave an update on the development of a Love's Country Store in the City of Millersburg.

Grigg Devis reported that Love's Truck Stop is a family-owned chain of more than four-hundred and twenty truck stops and convenience stores in forty states. It is headquartered in Oklahoma City, Oklahoma and ranked number fourteen on the Forbes list of America's largest private companies.

Love's Country Stores are fueling stations with a convenience store while Travel Stops are larger sites that offer trucking supplies, showers, and RV dump stations amongst other amenities such as food from restaurant chains.

Current locations in Oregon include Roseburg, Troutdale, Boardman, and Ontario. Love's has been searching for a new location along the I-5 corridor. Love's found the City of Millersburg to be an adequate location for one of their smaller sites and submitted a Site Plan to the Planning Commission.

ODOT appealed the decision of the City Council and made the following recommendations; 1. The city require a traffic impact analysis that would also include truck and traffic movements at the nearby interchange, and 2. Require mitigation of impacts supported by ODOT, Millersburg, and Linn County as part of any Site Plan approval.

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In early February, a solution was determined. In late February the City Council approved an agreement with Love's to implement interchange improvements to accommodate added freight traffic and ODOT withdrew its appeal.

Currently, Love's is in the development review process and is completing property acquisitions. It is expected to open within less than a year.

9. Adjourn

Meeting adjourned at 6:38 pm. Next meeting date: May 25th.