

**Cascades West Area Commission on Transportation
Technical Advisory Committee
Wednesday, February 13, 2019
1:30 – 3:00 pm
OCWCOG, Albany Office**

AGENDA

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|----------------|---|--------------|
| 1. 1:30 | Introductions and Agenda Review | Chair |
| 2. 1:35 | Approval of November 8, 2018 Meeting Minutes (<i>Attachment A</i>)
<i>Action: Approval of Minutes</i> | Chair |
| 3. 1:40 | Public Comment
<i>This is an opportunity for members of the public to comment on the activities/agenda of the Technical Advisory Committee.</i> | Chair |
| 4. 1:50 | STIF Discretionary Project | Chair |
| 5. 2:30 | Legislative Updates | Chair |
| 6. 2:45 | Other Business | Chair |
| 7. 3:00 | Adjournment | Chair |

*Note: Tentative 2019 Meeting Dates: 1:30 – 3:30 pm Wednesday,
February 13th, May 8th, August 14th, and November 13th*

The Cascades West COG facilities are accessible to persons with disabilities. If you will need any special accommodations to attend the meeting contact Emma Chavez at least 24 hours prior to the meeting. She can be reached at 541-967-8551. TTY/TTD 711

**Cascades West Area Commission on Transportation
Technical Advisory Committee Meeting
Wednesday, November 8, 2017
Cascades West Center, Albany Oregon**

Draft Minutes

Attendees: Ali Bonakdar, Derrick Tokos, Greg Gescher, Pam Barlow-Lind, Roy Kinion, James Feldmann, Laurel Byer (for Josh Wheeler), and Chris Bailey (for Ron Irish)

Guests: Chris Bailey, and Matt Lawyer

Staff: Tarah Campi, and Emma Chavez

1. Welcome and Agenda Review

Meeting opened at 1:33 pm by Chair Greg Gescher. There were no changes to the agenda.

2. Approval of November 9, 2016 Meeting Minutes

Motion made by Ali Bonakdar, seconded by Roy Kinion. Minutes approved by consensus.

3. Public Comment Opportunity

There were no public comments.

4. Discussion of TAC Membership

Staff, Tarah Campi advised that the TAC does not meet frequently and it is projected that there will be two meetings next year; one for the Aviation Grant next fall and a Park and Ride Plan recommendations meeting likely in spring or summer.

Staff questioned if the TAC would like to engage in a comprehensive member recruitment to all the jurisdictions within the ACT. It's been a couple of years since this has been done. This is to ensure that all jurisdictions are aware that they may appoint someone to the TAC or reappoint as needed. Additionally, a new TAC Chair may now be appointed.

The Chair, Greg Gescher stated that it would be good for a comprehensive member recruitment to take place.

It was questioned when the CWACTION Full Commission last discussed the TAC membership and the role it plays. Campi advised that a comprehensive Full Commission member update will be taking place in the next couple of months. One recommendation would be to discuss with the Executive Committee between now and 2018 and do a recruitment in February or March of 2018 for the TAC specifically

Bonakdar noted that in past years, the TAC was very active in reviewing application proposals for grants and programs such as Connect Oregon. With HB 2017, the role of the committee may be enhanced with many program applications that will need to be reviewed and recommend to the Full Commission.

Pam Barlow-Lind advised that she appreciates staffs follow up with the TAC's meeting notices. She requested that tentative quarterly meetings be set on member calendars that could be cancelled as appropriate. Staff will follow up with an Outlook quarterly invite to TAC members.

Staff will touch base with the Executive Committee between now and 2018 in regards to the ongoing role of the TAC and potential work items coming forward. Staff will look to do outreach to all member jurisdictions to renew and or encourage TAC membership.

Pam nominated Ali Bonakdar to serve as Chair of the TAC. Bonakdar accepted. Members met consensus.

5. **Review of Aviation Grant Applications**

Chris Bailey with the City of Albany and Matt Lawyer with the Oregon Department of Aviation (ODA) provided details on the review process of the Aviation Grant applications.

The ODA is evaluating grant applications for its Critical Oregon Airport Relief (COAR) Aviation System Action Program (ASAP). COAR grants are awarded to public-use airports in Oregon through a competitive application process. These grants can provide up to \$150,000 in funding per project which may be used to match Federal Aviation Administration (FAA) grants; to provide funding for safety and infrastructure development projects; or for projects that will provide aviation-related economic benefits to the airport.

Four applications have been submitted from the Cascades West Area Commission on Transportation (CWACT) Region: City of Newport (three applications) and City of Albany (one application). In total, ODA has received 59 applications statewide totaling \$5.9 million; available funds are \$1.5 million. ODA will prioritize funding as follows:

1st priority – Assist with match requirements for FAA Airport Improvement Program (AIP) grants

The CWACT area has produced 2 applications in this category:

- *City of Newport Application #1, Predesign for storm pipe rehab (\$18,924 request to ODA and \$60,000 total project cost)*
- *City of Albany Application Taxi-way connector realign, apron rehab (\$129,150 request to ODA and \$1,435,000 total project cost)*

2nd priority – Safety and infrastructure development: Resiliency

The CWACT area has produced 2 applications in this category:

- *City of Newport Application #2, Emergency generator (\$150,000 request to ODA and \$300,000 total project cost)*
- *City of Newport Application #3, Emergency solar power/battery storage (\$45,000 request to ODA and \$90,000 total project cost)*

3rd priority – Aviation-related economic benefits related to airports

(No grant applications from CWACT area)

The TAC evaluated based on the following criteria:

- Whether a proposed transportation project is a critical link connecting elements of Oregon's transportation system that will measurably improve utilization and efficiency of the system.
- How much of the cost of a proposed transportation project can be borne by the applicant.
- Whether a proposed transportation project is ready for construction.

- Whether a proposed transportation project has a useful life expectancy that offers maximum benefit to the state.

All four grant applications were viewed favorably by the TAC, and staff will provide more details at the CWACT Executive Committee meeting on Thursday, November 9th.

Next steps: CWACT Aviation Representative Chris Bailey will present the TAC's grant review to the CWACT Full Commission at the December 7th for approval. The final CWACT review must be submitted to ODA no later than Dec. 22, 2017.

The Aviation Review Committee will then evaluate the list of projects from around the state and produce a final ranking and recommendation for funding that will be submitted to the State Aviation Board. The final funding award is expected to take place at the State Aviation Board meeting in March 2018.

6. Adjournment

Meeting adjourned at 2:58 pm.