

**Cascades West Area Commission on Transportation
Executive Committee Meeting
Thursday, February 13, 2020
4:00 – 5:00 pm**

Meeting held at:
Cascades West Conference Room
1400 Queen Ave SE, Albany

Videoconference at:
OCWCOG Toledo Office
203 North Main Street, Toledo

AGENDA

- | | | | |
|----|------|---|------------------------|
| 1. | 4:00 | Welcome and Introductions | Chair Jaramillo |
| 2. | 4:05 | Transition of Leadership

<i>ACTION: Transition of Exec Committee Chair and Vice Chair positions</i> | Staff |
| 3. | 4:10 | Agenda Review | Chair Hunt |
| 4. | 4:15 | Approve Minutes of November 14, 2019 Meeting
(Attachment A)

<i>ACTION: Approval of meeting minutes</i> | Chair |
| 5. | 4:20 | February 27 CWACT Full Commission Agenda Review

<i>ACTION: Discuss and provide approval for next meeting agenda items</i> | Staff |
| 6. | 4:40 | OTC Workshop Debrief

The OTC invited CWACT leadership to a workshop in Lebanon on December 17th. This will be a debrief discussion.

<i>ACTION: Information only</i> | Staff |
| 7. | 4:50 | Other Business

<i>ACTION: Information only</i> | All |
| 8. | 5:00 | Adjournment | Chair |

The Cascades West COG facilities are accessible to persons with disabilities. If you will need any special accommodations to attend the meeting contact Emma Chavez at least 24 hours prior to the meeting. She can be reached at 541-967-8551 (TTY/TTD 711)

**CASCADES WEST AREA COMMISSION ON TRANSPORTATION
EXECUTIVE COMMITTEE DRAFT MINUTES**

Thursday, November 14, 2019

4:00 – 5:00 pm

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Members Attending: Commissioner Doug Hunt, Jan Napack, Savannah Crawford, and Commissioner Annabelle Jaramillo (phone)

OCWCOG Staff: Phil Warnock, Stephanie Nappa, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Welcome and Introductions		<p>Meeting called to order at 4:01 pm by Chair Commissioner Annabelle Jaramillo.</p> <p>Introductions were conducted.</p>
2. Agenda Review	Staff, Stephanie Nappa advised that the OTC December Workshop date had changed from December 16 th to the 17 th .	OTC Workshop meeting date changed to December 17th.
3. Approve Minutes of August 8, and October 10, 2019		Consensus to approve the August 8th and October 10th, 2019 meeting minutes.
4. December 12 CWACT Full Commission Agenda Review	<p>Members received the draft December 12th CWACT Full Commission agenda for review and made the following suggestions:</p> <ul style="list-style-type: none"> • Confirm that Commissioner Nyquist can provide the Millersburg Intermodal Facility update <p>Additional agenda items:</p> <ul style="list-style-type: none"> • Mid-Willamette ACT letter of support request • Review OTC meeting discussion points • CWACT Role 	Consensus to approve the December 12th CWACT Full Commission agenda.

<p>5. ODOT Local Consultation Survey</p>	<p>ODOT emailed out a survey to CWACT members for input in terms of the planning process for transportation. Nappa noted that Chair Jaramillo had asked for staff to prepare a collective response. However, the survey requires individual participation.</p> <p>Commissioner Doug Hunt stated surveys with short, targeted questions are best and receive more responses.</p> <p>Nappa questioned if ODOT was interested in staff response. Members agreed that it would be ideal for staff to respond. Savannah Crawford with ODOT noted that staff responses are welcome.</p>	
<p>6. Newberg-Dundee Bypass Letter to OTC</p>	<p>Received a request from Mayor Anderson from Lincoln City for CWACT to support the MWACT letter to the OTC. The MWACT letter asks that the OTC to prioritize looking for federal funding to complete phases two and three of the Newberg-Dundee Bypass project. Mayor Anderson would like CWACT to provide support because the project impacts Highway 18 to Lincoln County.</p> <p>Commissioner Hunt stated that he sees value in completing the project as it impacts connections to the coast. He is unsure of the impact to the CWACT area when supporting projects from other areas. To this, Warnock noted that normally, these discussions occur during the Super ACT meetings.</p> <p>Members discussed and agreed that they are hesitant to provide a letter of support for a project that may cause detriment to CWACT area projects. Staff will add the agenda items to the December 12th Full Commission meeting about how to respond to this particular request in addition to discussion the process for responding to these types of requests in the future..</p>	<p>Review of MWACT request added to December Full Commission meeting agenda</p>
<p>7. OTC Workshop in Lebanon</p>	<p>Nappa reiterated that the workshop date has been changed to December 17th. The OTC will hold a conversation with the Chairs of the ACTs and MPOs in the afternoon. An agenda has yet to be received.</p> <p>With the date change, Chair Jaramillo noted that she may be able to</p>	<p>Staff to develop talking points for the OTC workshop.</p>

	<p>attend. She will check her calendar. Jan Napack is no longer able to attend and withdrew from being the designee. Staff was asked to check if Commissioner Roger Nyquist may be able to attend if Chair Jaramillo is not able to. She asked for staff to provide talking points.</p> <p>Warnock stated that staff can build the talking points off of the last OTC meeting and add an element on bike and pedestrian project funding under the new Connect Oregon rules.</p>	
8. Other Business	<p>Warnock hopes for the CWACT to continue to consider and discuss the overall concept of the value of the ACT being active, its responsiveness to the survey, and the OTC workshop. He stated that the ACT is a body to which projects could be proposed and staff can be directed to work on. Ideal project ideas include Regional projects outside the MPO areas that are within the ACT. An example of such a project would be addressing Hwy 20 congestion which has been brought up in multiple discussions and meetings recently. Warnock went on to note that there is no connectivity between the TSPs and that there is potential for the ACT to serve as a body that reviews and prioritizes economic development, housing, and transportation projects.</p> <p>Warnock provided a debrief of what the Super Act is for new Executive Committee member Jan Napack.</p> <p>Nappa noted that the draft Connect Oregon Rules are open for public comment until November 21st.</p>	
9. Adjournment		Meeting adjourned at 4:37 pm.