Board of Directors' Emergency Meeting Packet

April 7, 2020 at 3:00 pm

Next OCWCOG Board of Directors' Meeting:
May 21, 2020 at 2:00 pm

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or adminGA@ocwcog.org, forty-eight (48) hours prior to the meeting.

1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS'
AGENDA

EMERGENCY MEETING
April 7, 2020; 3:00 pm

Zoom Audio / Video Session
https://zoom.us/j/145406882
Phone: 1.669.900.9128
Pin #: 145 406 882

NOTE: Please contact Kathleen Codinha, at 541.967.8720 or AdminGA@ocwcog.org, no later than noon on Monday, April 6th to confirm your attendance.

1. **Welcome and Introductions** *(Chair Biff Traber)*
   (3:00 – 3:05 pm)

2. **Public Comment** *(Chair Biff Traber)*
   (3:05 – 3:10 pm)

   Floor will be open to the public for comment.

3. **COVID-19 Update** *(Finance Director Sue Forty)*
   (3:10 – 3:40 pm)

   The Finance Director will update the Board of Directors on the COVID-19 emergency declaration and the reasoning behind signing the declaration. (Page 3).

ACTION: Motion to approve the COVID-19 emergency declaration Resolution #2020-04-01.

4. **Other Business** *(Chair Biff Traber)*
   (3:40 – 3:45 pm)

5. **Adjournment** *(Chair Biff Traber)*
   (3:45 pm)

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments, at 541-967-8720 or AdmingGA@ocwcog.org, forty-eight (48) hours prior to the meeting.

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

RESOLUTION # 2020-04-01
Emergency Declaration for COVID-19 Actions

WHEREAS, COVID-19 was declared a pandemic by the World Health Organization on March 11, 2020; and

WHEREAS, coronavirus is a group of viruses that can cause respiratory disease, with the potential to cause serious illness or loss of life for individuals with underlying health conditions; and

WHEREAS, the novel infectious coronavirus COVID-19 requires a significant amount of resources at the local level to keep the public and community informed and as safe as possible; and

WHEREAS, on March 8, 2020, Governor Kate Brown declared a state of emergency due to the COVID-19 outbreak in Oregon (Executive Order No. 20-03), finding that COVID-19 has created a threat to public health and safety, and constitutes a statewide emergency under ORS 401.025(1); and

WHEREAS, on March 23, 2020, Governor Kate Brown issued executive order 20-12, effective until further notice, ordering restrictions on public spaces and businesses to increase social distancing requirements and slow the spread of COVID-19; and

WHEREAS, numerous Oregon Cascades West Council of Government member Cities and all member Counties have declared local states of emergency within their jurisdictions; and

WHEREAS, the employees, businesses, visitors, and the members of the public served by the Oregon Cascades West Council of Governments are at imminent risk of injury and loss of life from the public health threat posed by the novel infectious coronavirus (COVID-19); and

WHEREAS, the employees, residents, and businesses within the jurisdictions served by the Oregon Cascades West Council of Governments are at imminent risk of economic injury and loss due to the short-term and long-term effects of this health emergency posed by the novel infectious coronavirus (COVID-19); and

WHEREAS, the Board of Directors of the Oregon Cascades West Council of Governments finds that appropriate response to this emergency has exceeded the capability of resources from the Council of Governments; and

WHEREAS, the Board of Directors of the Oregon Cascades West Council of Governments has determined that this emergency is of such unknown duration and severity that assistance from the Counties, the State, and the Federal government is necessary; and

WHEREAS, declarations from the Board of Directors of the Oregon Cascades West Council of Governments apply only to Council of Governments' functions, policies, and procedures, and do not operate as declarations for any of the member entities;

Now, therefore, based upon the above findings, the Board of Directors of the Oregon Cascades West Council of Governments orders and declares that the health, welfare, and safety of the public require the following:

Section 1. A Local State of Emergency is declared to exist throughout the Oregon Cascades West Council of Governments.

Section 2. The Oregon Cascades West Council of Governments shall comply with directives from the Oregon Health Authority and the County Health Officials.

Section 3. As may be necessary, the Oregon Cascades West Council of Governments will allow for Emergency Procurements, according to ORS 279B.080, to handle needs that have arisen due to the COVID-19 pandemic, and which will directly prevent a substantial risk of loss, damage, interruption of services, or threat to public health or safety.

Section 4. All non-essential meetings of the Oregon Cascades West Council of Governments Board of Directors, Committees, subcommittes, subsidiaries, staff, employees, or other Oregon Cascades West Council of Government events are canceled until the state of emergency no longer is in effect. Essential meetings will be conducted in a manner suited to best protect the public and meet legal requirements. For the duration of this emergency, unless specifically required by statute, the Board of Directors will suspend in-person comments from concerned citizens in the audience of any Oregon Cascades West Council of Governments' meeting, and any related portions of the meeting agenda, and encourages citizens, visitors, and petitioners to provide written or electronic testimony and comments to the Oregon Cascades West Council of Governments' offices in advance of any meeting.

Section 5. In response to the COVID-19 pandemic, for the duration of this emergency, the Executive Committee is specifically authorized to make necessary and reasonable decisions that would ordinarily require action by a quorum of the Board of Directors.

Section 6. The Human Resources Director is specifically authorized to determine the necessity for employment practices and policies, limiting public access to Oregon Cascades West Council of Government's facilities, and other necessary and reasonable operational requirements for the Council of Governments for the duration of this emergency. Actions taken by the Human Resources Director prior to this resolution and order are specifically ratified.

Section 7. This Declaration of a State of Emergency is effective immediately. It shall remain in effect until the Governor terminates Executive Order 20-12, at which time it shall also terminate without further action from the Board of Directors.

Section 8. The Oregon Cascades West Council of Governments requests emergency operational aid as necessary and available for public health and economic needs from the State of Oregon and the Federal government.

Section 9. The Oregon Cascades West Council of Governments requests economic aid as necessary and available to recover from the effects of novel infectious coronavirus (COVID-19) from the State of Oregon and the Federal government.

NOW, THEREFORE BE IT RESOLVED that the signatures on this resolution are the signatures of the persons authorized to sign for and on behalf of this organization.

_____ _____

Biff Traber Date
Chair

_____ _____

Dann Cutter Date
Vice-Chair

Vote: Yes ____ No ____ Abstention _____

Cascades West Center
1400 Queen Avenue, SE Suite 201
Albany, OR 97322
541.967.8720