

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES**

**Wednesday, August 26th, 2015
2:30 – 4:30 pm**

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Policy Board Members Attending: Amy Ramsdell, Annabelle Jaramillo, Roger Nyquist and Gary Powell

Alternates: Walt Perry, Georgia Edwards and Valerie Grigg Devis

Members Absent: Darrin Lane, Dave Beyerl, and Floyd Collins

Staff Attending: Theresa Conley, and Emma Chavez

Guests: Josh Wheeler, Chris Bailey, Amanda Pietz and Mary McGowan

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Introduction	The Chair called the meeting to order at 2:32 pm. Self introductions were conducted.	
II. Agenda Review		No changes to the agenda were made.
III. Public Comment		There were no comments from the public.
IV. Minutes of July 22, 2015 Meeting		Consensus from the Policy Board to approve the July 22, 2015 meeting minutes as written.
V. ODOT Stakeholder	ODOT Senior Transportation Planner, Mary McGowan presented the	

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<p>Survey</p>	<p>following information on the ODOT Stakeholder Survey.</p> <p>ODOT is seeking feedback from local jurisdictions, MPOs and ACTs on their effectiveness of implementing federal and statewide planning and public involvement regulations. To receive your feedback, a survey has been created and can be found in the ODOT website. ODOT staff are also meeting with local jurisdictions to gather feedback on the Oregon Transportation Plan and the STIP process.</p> <p>The purpose of this outreach is to ensure effective communication between ODOT, local officials and other interested parties participating in the statewide transportation planning and STIP process. The deadline for the survey to be completed and feedback to be submitted is October 16, 2015.</p> <p>The collective results will be kept anonymous. Once the results are compiled, a report will be created and distributed for additional feedback.</p>	
<p>VI. STIP Non-Highway Enhance Process</p>	<p>Amy Ramsdell indicated that the AAMPO TAC has been made aware of the STIP process and schedule. Members have been requested to submit their project proposals to AAMPO staff by Monday, August 31st.</p> <p>The OTC has put a process in place for MPOs and ACTs for submitting proposals. Region 2 will receive approximately \$9 million. Initially, ODOT advised that only five proposals could be accepted per ACT with a minimum construction amount of \$500,000. However, it has been clarified that the \$500,000 should be used as a recommendation and not a requirement. Additionally, proposals not involving construction will not be subject to the threshold of five projects per ACT.</p> <p>ODOT and COG staff worked on a timeline for the STIP process. The MPOs will need to review and rank projects prior to ACT selection. The</p>	

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	<p>timeline is tight but members will be given 45 days to put together full proposals to be submitted by the November 20 deadline.</p> <p>Members received an attachment with ODOTs recommended 150% state transportation leverage and active transportation program list. To create the list, ODOT took into considering urban areas in need of preservation, safety projects that are just below the funding threshold and projects in the 15-18 STIP that are in need of additional funding. They are asking for input on the list from local MPOs and ACTs.</p>	
<p>VII. OMPOC Update</p>	<p>In March 2015, the OTC approved dedicating funding off the top to support OMPOC with an administrative position. The purpose of this position is to support the operations and objectives of OMPOC as well as collaborate efforts among the MPOs.</p> <p>OMPOC agreed for the position to be funded with \$83,584 annually, which included ODOT's local match. This funding began in July 2015. Staff reviewed the FY15-16 Work Program with members. The AAMPO Policy Board was requested to provide a decision on whether to support the OMPOC staffing proposal as drafted.</p>	<p>Consensus from the Policy Board to support the OMPOC Staffing Proposal as written.</p>
<p>VIII. Regional Transportation Plan – Public Involvement</p>	<p>A kickoff meeting of the RTP took place on July 22. Staff advised members of the following public involvement activities.</p> <ul style="list-style-type: none"> • Public Survey The survey was recently rolled out. The Chair requested for the survey to be brought back to the board for feedback. Members discussed the survey and their concerns. Staff noted changes to be made. Members agreed to move questions 7 and 8 to 1 and 2 to clarify the purpose of the survey. • Meeting with stakeholders Staff has met with many stakeholders and put together a summary of feedback received. The summary is available to 	<p>Consensus from the Policy Board to move questions 7 and 8 to 1 and 2 on the Public Survey.</p>

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	<p>members per request.</p> <ul style="list-style-type: none"> • RTP website The website is up and running. • Public Meetings At the August TAC meeting, staff received input on meeting locations to hold public meetings. Meetings are scheduled to begin in November. 	
IX. Other Business	<p>a) AAMPO FY14-15 Fourth Quarter Report Staff reviewed the report with members.</p> <p>b) ODOT Policy Plan and Strategy Consolidation project Theresa was asked to sit in one of the advisory groups. It's an internal effort to try and bring all the plans under one umbrella. Members were requested to provide any concerns or input to Theresa.</p> <p>c) OCWCOG Health and Transportation Workshop Theresa was asked to assist Linn and Benton Counties with coordinating a Health and Transportation Workshop. The speaker will discuss topics of health and transportation. It will be a two day workshop. The first day will be for the community and the second day for staff and practitioners. These meetings are currently scheduled for December 8th and 9th.</p> <p>d) Next Meeting: September 23rd</p> <p>Theresa notified members that she will be vacationing in Africa for three weeks. She will return in time for the September 23rd meeting.</p>	
X. Jurisdictional Updates	<p>ODOT – Hwy 34 Updates: left turn lane is completed. The bike path is scheduled to be completed towards the end October of this year. Also at</p>	

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	<p>the end of the legislative session there was money set aside for highway safety projects. ODOT is looking to place median between Columbus West to 99E, and pick up west of that interchange to Oakville Road. Also, center rumble strips will be placed at Peoria Road going to Lebanon city limits near the Denny School Road intersection.</p> <p>Tangent – thanked ODOT for putting in loops.</p> <p>Benton County – will be receiving TGM Grant funds for a TSP update.</p>	
XI. Adjournment	Meeting adjourned at 4:04 pm.	