



Executive Committee Meeting Packet

April 27, 2023
9:00 am - 11:00 am

Attend In Person at

Cascades West Albany Center, 1400 Queen Avenue SE, Albany, OR 97322

Or Attend Virtually:

[Click to Join Teams Meeting](#)

**Next Executive Committee Meeting:
June 22, 2023 at 9:00 am**

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or adminGA@ocwcog.org, forty-eight (48) hours prior to the meeting.



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE AGENDA**

**April 27, 2023
9:00 – 11:00 am**

Cascades West Albany Center
1400 Queen Avenue SE
Albany, OR 97322

[Join Teams Meeting](#)

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

NOTE: Please contact Ashlyn Muzechenko at 541-812-2002 or amuzechenko@ocwcog.org, no later than noon on Wednesday, April 26th, to confirm your attendance.

1. **Welcome/Call to Order** (*Chair, Commissioner Claire Hall*)
(9:00 – 9:05 am)

Introductions

2. **Consent Calendar** (*Chair, Commissioner Claire Hall*)
(9:05 – 9:10 am)

- a. Approval of Executive Committee meeting minutes for February 23, 2023. ([Page 4](#))
- b. SSAC Membership Application. ([Page 12](#))
- c. CWEDD Board Appointments 2023. ([Page 14](#))

ACTION: Motion to approve Consent Calendar items.

3. **EDA Planning Grant Resolution** (*CED Planner Justin Peterson*)
(9:10 – 9:15am)

Economic Development Administration Planning Grant, Resolution 2023-03-01. ([Page 15](#))

ACTION: Motion to approve Resolution 2023-03-01.

4. **DEI Focus Group** (*Executive Director Ryan Vogt*)
(9:30 – 9:40 am)

ACTION: Information only.

5. **Executive Director Update** (*Executive Director Ryan Vogt*)
(9:40 – 9:50 am)

ACTION: Information only.

6. **Other Business** (*Chair, Commissioner Claire Hall*)
(9:50 – 9:55 am)
7. **Executive Session** (*Chair, Commissioner Claire Hall*)
(9:55 – 11:00 am)
- 192.660 (2)(d) Bargaining/Labor Negotiations
 - 192.660 (2)(e) Real Property
8. **Adjournment**
(11:00 am)

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE MEETING MINUTES
Via Zoom Audio / Video Conference
February 23, 2023

MEMBERS: **Chair** Commissioner Claire Hall, Lincoln County; **Treasurer** Commissioner Pat Malone, Benton County; Mayor Alex Johnson II, City of Albany; and Mayor Dean Sawyer, City of Newport.

ABSENT: **Vice-Chair** Commissioner Sherrie Sprenger, Linn County; and Mayor Chas Jones, City of Philomath.

STAFF: Executive Director Ryan Vogt; Senior, Disability, and Community Services Programs Director Randi Moore; Finance Director Marit Nelson; Technology Services Director Jason Sele; Human Resource Manager Ryan Schulze; Communication Officers Meg Walker; and Executive Assistant, Leah Snodgrass.

PUBLIC: None

1. Call to Order

The Oregon Cascades West Council of Governments' (OCWCOG) Executive Committee Meeting was called to order by Chair Hall on February 23, 2023, at 9:01 am via Teams Video and Audio Conferencing and in person attendance. Chair Hall welcomed everyone and confirmed a quorum was reached for voting purposes. The attendees took turns introducing themselves.

2. Consent Calendar

Chair Hall asked for a motion to approve the Consent Calendar which included the meeting minutes from October 27, 2022. Treasurer Malone moved to approve the consent calendar, and Mayor Johnson seconded it. A vote was taken and passed unanimously.

3. Annual Reports

Communications Officer Walker shared the following presentation and summarized the information on the draft copies of the 2022 Annual Reports which include a Regional Report, the Benton County Report, and the City of Newport Report:



2022 Annual Report



Oregon Cascades West Council of Governments
1400 Queen Avenue SE, Suite 201
Albany, OR 97322



About Oregon Cascades West

MISSION & VISION

Mission

To promote a thriving region through service, connectivity, and innovation.

Vision

We are a regional leader and partner who provides inclusive services to meet individual and community needs.

We commit to:

- Measure ourselves by staff developed agency values
- Align our daily work with our strategic priorities
- Identify and respond to service gaps in the region
- Use data and consumer input to continually improve

VALUES

Compassion Actively caring for others

Collaboration Working together to achieve common goals

Diversity, Equity & Inclusion Creating an environment where everyone is welcomed, supported, and given the resources to thrive

Integrity Always doing the right thing

Respect Honoring one another

SERVICES

Senior and Disability Services

OCWCOG's Senior and Disability Services department serves as both the Area Agency on Aging (AAA), and the Medicaid long-term care agency for our region of Benton, Lincoln, and Linn Counties.

Community Service Programs

The Community Services Program department serves the region's older adult population, adults with long-term physical disabilities, and Veterans through a variety of programs.

Community and Economic Development

The Community and Economic Development Department provides the Region's economic development strategy, works on priority efforts under a regional action plan, and promotes coordinated economic development efforts.

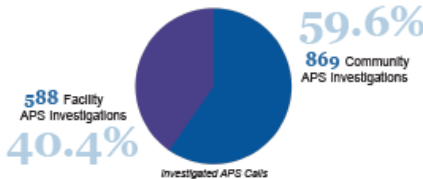
Senior & Disability Services

The Senior and Disability Services (SDS) department is committed to providing services and support to keep older adults and people with disabilities independent, safe, secure, and healthy in our communities. SDS staff provide case management and authorize and coordinate supportive services such as assistance with dressing, bathing, toileting, and grooming.

ADULT PROTECTIVE SERVICES

Adult Protective Services (APS) workers within the Senior and Disability Services department investigate allegation of abuse and/or neglect of seniors and adults with disabilities.

APS received **3,657** calls regarding elderly citizens throughout Linn, Benton and Lincoln Counties. Of those calls, **1,457** were assigned to be investigated.



HOUSING SYMPOSIUM JOINS LOCAL LEADERS

OCWCOG brought together local leaders and decision makers for a Housing Symposium in October of 2022. This work session brought together those dedicated to improving services and support for medically fragile, care dependent, older adults and people with disabilities who are experiencing homelessness. Through a collaborative discussion, the attendees identified gaps and barriers to service and explored our current systems. Moving forward, input and data from the symposium will be compiled and work groups will be formed to begin work on the identified top priorities. There will also be discussion and planning related to future housing symposiums, with the goal of expanding the discussion and bringing more parties to the table.



AGING AND DISABILITY RESOURCE CONNECTION

The Aging and Disability Resource Connection (ADRC) is a free service that offers the public a single point of entry to access resources, information, and assistance on issues affecting older adults and people with disabilities regardless of their income.



7,943
TOTAL NUMBER
OF CALLS RECEIVED

3 Call Center Agents answered a total of 7,943 calls from residents across the region requesting information and assistance.



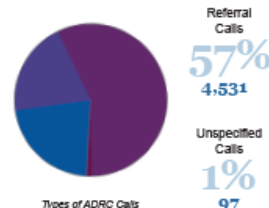
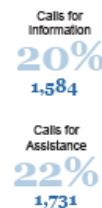
7,845
TOTAL CASES
COMPLETED

Of the 7,943 calls received, 7,845 of them resulted in access to resources and assistance. This is a 99% completion rate.



5,529
UNDUPLICATED
CONSUMERS

5,529 unduplicated customers reached out regarding services and assistance throughout the region.



ELIGIBILITY

Eligibility workers processed **18,401** applicants for food and medical benefits in Linn, Benton, and Lincoln Counties. Of those applicants, **10,901** were eligible to receive services.

Staff processed **9,074** Medicaid Renewal applications in 2022.

OCWCOG has **30,889** active medical cases across the region. This accounts for **31%** of all active medical cases in the district. There are **12,568** non-medical cases active in the region, which accounts for **24%** of all non-medical cases in the district.



111 INDIVIDUALS
REFERRED
for utility assistance

OCWCOG Eligibility Services and Community Services Consortium (CSC) created a partnership to streamline referrals between the two units. 2022 was the first successful year of this partnership and resulted in 111 individuals being referred.

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM

OCWCOG's Senior and Disability Services administers the Supplemental Nutrition Assistance Program (SNAP), formerly known as the Food Stamp Program, for Benton, Lincoln, and Linn Counties on behalf of the State of Oregon to eligible, low-income individuals and families. SNAP assists those who are eligible to receive "Oregon Trail Cards" to use at grocery stores to purchase food.

28,739
TOTAL SNAP
CASES

TOTAL SNAP ISSUANCES
7,428 LINN & BENTON
COUNTY
2,441 LINCOLN
COUNTY

ADULT FOSTER HOMES

Adult Foster Homes (AFH) are single-family residents that offer 24 hour care for the elderly and adults with intellectual or developmental disabilities. These unique homes provide individuals with necessary care in a home-like setting, allowing residents to function at the highest level of independence possible.



50 ADULT FOSTER HOMES
provided up to 230 residents
safe housing in 2022.

2 OCWCOG staff members
license all Adult Foster
Homes in the region.

CARE SERVICES AND SUPPORT

OCWCOG assisted a total of **2,536** residents in Linn, Benton, and Lincoln Counties with care services in 2022. Of these services, there were **1,636** that received in-home care, **671** that received community based care, and **229** were nursing facility consumers.

8.9%
Nursing Facilities
26.5%
Community Care



64.6%
In-Home Care

ACTIVE HOME CARE WORKFORCE

440 PROVIDERS
in Lincoln County

1,340 PROVIDERS
in Linn & Benton Counties



\$32,400
GRANT FUNDS
RECEIVED

Stand By Me received a \$32,400 grant from the Oregon Community Foundation to train bilingual coaches on financial issues specifically impacting Latinos and ensure that all coaching materials were translated in a culturally sound way with Latino-based Spanish.

MONEY MANAGEMENT

The Money Management program provides free assistance with personal money management tasks through specially trained volunteers. Service is personalized, confidential, and safe. It is offered free of charge to eligible individuals.

78 residents across the region were served in 2022.

27 BILL PAY PROGRAM
CLIENTS

Bill Pay clients receive assistance with their finances in the areas of budgeting and check writing.

51 REPRESENTED PAYEE
PROGRAM CLIENTS

A Representative Payee is someone appointed by the Federal Benefit payers to manage benefit payments on behalf of an Incapable beneficiary.

OREGON PROJECT INDEPENDENCE

Oregon Project Independence (OPI) is a program providing assistance that supports daily activities of living which can be provided by home care workers or in-home care agencies. Examples of in-home assistance includes help with dressing, meal preparations, bathing, shopping, and housekeeping. OPI is an alternative to Medicaid and offers up to 20 hours a month of in-home assistance.

152 CASE MANAGED CLIENTS
IN OREGON PROJECT INDEPENDENCE

OCWCOG Community Service Programs are supported
by over 400 volunteers across the region.



Community Service Programs

MEALS ON WHEELS

Meals on Wheels (MOW) serves fresh, hot, nutritionally balanced meals to older adults, adults with disabilities, and spouses/life partners who often live alone and have limited resources or ability to care for themselves. Along with a nutritionally balanced meal, MOW provides a daily safety check and social connection, assisting limited-income, low mobility clients to remain safe and independent in their own home for as long as possible.

240,103 TOTAL MEALS SERVED

228,841 HOME DELIVERED MEALS

11,262 CONGREGATE DINING MEALS

4,361 BLIZZARD BOXES



\$172,974
COMMUNITY
DONATIONS



2,082
CLIENTS
SERVED

STAND BY ME

Stand By Me - Oregon (SBM) is a financial empowerment program with a proven coaching model that helps provide financial stability to individuals and families. There are four primary outcomes: budgeting, reducing debt, improving credit scores, and building savings.



\$125,000
AMERICORPS
SENIOR FUNDS

AmeriCorps Senior Demonstration Funds received in 2022 were specifically used to hire administrative staff to help coordinate and train SBM coaches.



\$41,920
SAVINGS BY
PARTICIPANTS

Clients work to build savings for various life events such as college, retirement, the purchase of a home, a safety net, and more.



\$12,102
TOTAL DEBT
REDUCED

Coaches work with clients to reduce their overall debt and increase their credit score, improving their financial health and wellbeing.

AmeriCorps Seniors Programs

FOSTER GRANDPARENT PROGRAM

Foster Grandparent volunteers, sponsored by OCWCOG, tutor and mentor local youth ages 3-18 in public schools, after school, and through various literacy programs.



18,651
VOLUNTEER
HOURS

24 Foster Grandparent volunteers served in 2022, making a significant difference in the lives of youth across the region.



\$251,788
WORTH OF
SERVICE

The hours served by Foster Grandparents in 2022 provided over \$250,000 worth of service to the region.



SENIOR HEALTH INSURANCE BENEFIT ASSISTANCE PROGRAM

The Senior Health Insurance Benefit Assistance Program (SHIBA) is administered by OCWCOG on behalf of the State of Oregon. This program educates local residents on Medicare benefit elections. SHIBA counselors provide free one on one counseling services and are certified by the State.

1,598 residents in the region were served by SHIBA volunteers in 2022.

A total of **10** free "New to Medicare" seminars were held in-person or virtually to assist those new to the program in understanding their benefits.

SENIOR COMPANION PROGRAM

Senior Companion volunteers provide assistance and friendship to older adults who have difficulty with daily living tasks, such as shopping or paying bills. Through this program, volunteers keep seniors independent longer and provide respite to family caregivers. 2022 saw a spike in requests for Companionship Plans due to social isolation during Covid.

26 volunteers provided **8,152** hours of direct one to one service to older adults.

36 COMPANIONSHIP
CARE PLANS

Total Companionship Care Plans provide respite care, phone chats, and socialization for older adults across the region.

9 TRANSPORTATION
CARE PLANS

Total Transportation Care Plans provide rides to homebound seniors to assist them in completing important tasks such as grocery shopping and doctor appointments.

Community & Economic Development

Economic Development

CASCADES WEST ECONOMIC DEVELOPMENT DISTRICT

OCWCOG provides staffing for the Cascades West Economic Development District (CWEDD), which creates, adopts, and works to implement the priorities of the Region's Comprehensive Economic Development Strategy (CEDS).

 **\$171,616**
CARES FUNDS
DISPERSED

CWEDD dispersed \$171,616 of Coronavirus Aid, Relief, and Economic Security (CARES) funding to assist with 23 projects in various cities and economic development offices.

 **\$300,000**
BROADBAND
STUDY

In 2022, CWEDD began managing the Broadband Feasibility Study grant, which was formerly with Lincoln County.

 **\$86,045**
RURAL CAPACITY
FUND

An \$86,045 Rural Capacity Fund was received to assist communities throughout the region with identifying projects and grant opportunities.

CASCADES WEST BUSINESS LENDING

Cascades West Business Lending (CWBL) efforts aim to encourage new employment opportunities and promote a stable and diversified economy in the region. In 2022, loan administration was transferred to CCD, freeing up time for outreach and activities leading to more lending.

In 2022, 7 businesses successfully paid off their loan from CWBL.

4 new Small Business Loans totaling \$759,000 were funded in 2022.

 **Seventeen**
ACTIVE SMALL
BUSINESS LOANS

 **\$2.5 Million**
OF LOAN FUNDS IN
THE COMMUNITY

OCW
COG

Transportation

CASCADES WEST RIDE LINE

Cascades West Ride Line is the region's Non-Emergent Medical Transportation (NEMT) for physical, dental, drug and alcohol, and mental health treatment. In 2022, Ride Line was able to expand to Medicare consumers through benefits with the Samaritan Advantage Health Plan. Ride Line made an incredible impact on the residents of the region in 2022 by:

Answering **84,500** calls for service with a **95%** answer rate.

Providing **168,780** trips for a total of **3,868,739** miles. This is an average of **14,000** trips per month.

 **28** CONTRACTED PROVIDERS  **95** CONTRACTED VEHICLES  **600** AVERAGE WEEKDAY TRIPS

CASCADES WEST TRANSPORTATION OPTIONS

OCWCOG coordinates the regional Transportation Options Program, which supports people who commute to work via means other than driving alone in a vehicle and encourages more trips taken by foot, bike or bus. In 2022, the program assisted 4 large employers in setting up employee commute options. They also completed travel training, educating members of the public on how to safely navigate public transportation options.

 **684 Trips**
DURING MAY
BIKE MONTH

 **402 New**
GET THERE CONNECT
ACCOUNTS

 **3,700 Trips**
DURING THE GET
THERE CHALLENGE

CASCADES WEST TRAINING CENTER

Cascades West Training Center offers nationally certified training to OCWCOG's Regional transportation providers, including non-emergent medical transport, public transportation, human services transport, and volunteer drivers. Classes include Red Cross Adult CPR/First Aid and Blood Borne Pathogen Certification, National Safety Council Defensive Driving Certification, and Community Transportation Association of America (CTAA) Passenger Assistance Safety and Sensitivity (PASS) Certification.

43 FIRST AID/CPR CERTIFICATIONS **43** DEFENSIVE DRIVING CERTIFICATIONS **55** CTAA PASS CERTIFICATIONS

NATIONAL SAFETY COUNCIL DEFENSIVE DRIVING CERTIFICATIONS

14 SENIOR COMPANIONS **19** FOSTER GRANDPARENTS



Community Development

ALBANY AREA METROPOLITAN PLANNING ORGANIZATION

The Albany Area Metropolitan Planning Organization (AAMPO) represents the cities of Albany, Milersburg, Tangent and Jefferson, Linn and Benton Counties, and the Oregon Department of Transportation.

 **STATE FUND EXCHANGE PROGRAM**

AAMPO facilitated conversations about changes in the State Fund exchange program and drafted a letter of support to maintain the program.

 **TRANSPORTATION IMPROVEMENT PROGRAM**

Began development of the FY2024-27 Metropolitan Transportation Improvement Program and coordinated with Oregon Department of Transportation (ODOT) Statewide Transportation Improvement Program.

CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION

The Corvallis Area Metropolitan Planning Organization (CAMPO) represents the cities of Corvallis, Adair Village, and Philomath, Benton County and the Oregon Department of Transportation.

 **DRAFTED LETTERS OF SUPPORT**

CAMPO submitted a letter to the Oregon Transportation Commission regarding flexible funds from the Infrastructure investment and Jobs act and wrote a letter of support to continue Mobility Hub design at Oregon State University and Linn Benton Community College.

 **DEVELOPED IMPROVEMENT PROGRAM**

Began development of the FY2024-27 Metropolitan Transportation Improvement Program and coordinated with Oregon Department of Transportation (ODOT) Statewide Transportation Improvement Program.

 **ADOPTED REGIONAL PLAN**

Adopted the 2043 Regional Transportation Plan (RTP), which is a 20 year plan to guide transportation investments. This work was completed entirely in house, resulting in an estimated savings of over \$150,000.

PLANNING AND ECONOMIC DEVELOPMENT

 **BROWNFIELD WORKPLANS**

OCWCOG developed an Environmental Protection Agency (EPA) Brownfield workshop for the region. Staff assisted The Confederated Tribes of the Siletz Indians with a Brownfield Request for Proposal (RFP) and began assisting Lincoln City with a Brownfield RFP.

 **WETLAND MITIGATION FEASIBILITY STUDY**

Cascades West Regional Consortium (CWRC) completed phase one of the work with ECONorthwest on the Wetland Mitigation Bank Feasibility Study. Findings were presented in October of 2022.

CASCADES WEST AREA COMMISSION ON TRANSPORTATION

The Cascades West Area Commission on Transportation (CWACT) provides a forum for local governments to collaborate on local, regional, and State transportation issues in the Benton, Lincoln, and Linn County Region. The CWACT is chartered by the Oregon Transportation Commission (OTC) and provides input, advice, and recommendations to the OTC and the Oregon Department of Transportation (ODOT) on State transportation plans and policies.

 **OREGON DEPARTMENT OF TRANSPORTATION**

Staff coordinated closely with the Oregon Department of Transportation (ODOT) regional staff on important projects and opportunities for input by the Area Commission on Transportation (ACT).

 **DEVELOPED IMPROVEMENT PROGRAM**

Began development of the FY2024-27 Metropolitan Transportation Improvement Program and coordinated with Oregon Department of Transportation (ODOT) Statewide Transportation Improvement Program.

TRANSPORTATION PROJECTS

 **MOBILITY HUB DESIGN**

This project aims to design two mobility hubs for regional/local transit connections at both Oregon State University and Linn Benton Community College. Conceptual plans (30%) were completed for both sites and reviewed. Site and utility surveys were conducted and a pre-application meeting with both cities was held.

 **HUMAN SERVICES COORDINATED PLANS**

Coordinated transportation plans between Linn, Benton, and Lincoln Counties for Human Services have been drafted to improve transportation throughout the region. Provider surveys were distributed to transit providers, human service providers, volunteer programs, and private citizens regarding transportation services and gaps in the region.

 **SEAMLESS TRANSIT/ CASCADES WEST RIDE**

The Seamless Transit and Cascades West Ride program implemented in 2022 saved transit partners hundreds of hours of staff time with real-time bus information via the Transit App and Cascades West Ride website.





Oregon Cascades West Council of Governments
1400 Queen Avenue SE, Suite 201
Albany, OR 97322
OCWCOG.org



2022 Benton County Annual Report

Senior & Disability Services



ADULT PROTECTIVE SERVICES

838 total Adult Protective Services complaints were received concerning the citizens of Benton County. Of those calls, 393 were assigned to be investigated.



MULTI-DISCIPLINARY TEAM PARTNERSHIP

Adult Protective Services (APS) increased outreach to local law enforcement agencies and District Attorney's office in Benton County with the Multi-Disciplinary Team (MDT). The MDT brings together local law enforcement, community partners, and the DA's office to staff high level cases that are either moving toward criminal charges or have high volume touch points with multiple agencies within the county. Through this partnership, APS was able to further grow their relationship with many agencies.

OCWCOG has 128 Senior and Disability staff members that support Benton County

COMPASSION • COLLABORATION
DIVERSITY, EQUITY & INCLUSION • INTEGRITY • RESPECT

OCWCOG LICENSES ADULT FOSTER HOMES THAT HOUSE OLDER ADULTS AND PEOPLE WITH DISABILITIES IN THE COUNTY.



9 ADULT FOSTER HOMES
Provided up to 45 residents safe housing in 2022.

CARE SERVICES AND SUPPORT

1,340 ACTIVE HOME CARE PROVIDERS **132 Assisted BY FAMILY CAREGIVER SUPPORT PROGRAM**

OCWCOG assisted a total of **1,885** Linn & Benton County residents with care services. **1166** received in-home care, **514** received community based care, and **205** were nursing facility consumers in 2022.



PANEL FOR HOMELESS SUPPORT GRANTS

Senior and Disability Services staff sat on a Request for Proposal panel for Homeless Support Grants with Community Services Consortium.

5th ANNUAL AGING SUMMIT
Hosted by OCWCOG Senior and Disability Services

In October, Oregon Cascades West Council of Governments hosted the 5th Annual Aging Summit which provided important information to resources across the county.

ELIGIBILITY SERVICES

Eligibility cases in Linn and Benton Counties

9,563 ACTIVE NON-MEDICAL CASES

23,697 ACTIVE MEDICAL CASES

7,428 TOTAL SNAP ISSUANCES



HOUSING SYMPOSIUM JOINED LOCAL LEADERS

OCWCOG brought together local leaders and decision makers for a Housing Symposium in October of 2022. This work session brought together those dedicated to improving services and support for medically fragile, care dependent, older adults and people with disabilities who are experiencing homelessness. Through a collaborative discussion, the attendees identified gaps and barriers to service and explored our current systems.



Community Service Programs

SENIOR HEALTH INSURANCE BENEFITS ASSISTANCE

592 Benton County residents received one on one counseling on their Medicare benefits through the Senior Health Insurance Benefits Assistance (SHIBA) program. This counseling was **100%** provided by certified volunteer counselors.



4 MEDICARE 101 PRESENTATIONS
Held virtual and in-person benefited Benton County residents in 2022.



MEALS ON WHEELS

The Benton County Meals on Wheels program served residents in Corvallis, Adair Village, Monroe, and Philomath.

41,119 TOTAL MEALS SERVED
39,556 HOME DELIVERED MEALS
626 CONGREGATE DINING MEALS
918 BLIZZARD BOXES

328 BENTON COUNTY RESIDENTS SERVED

FOSTER GRANDPARENT PROGRAM

3 Benton County residents serve as Foster Grandparents for Benton County youth at the following locations:

College Hill High School
Lincoln Elementary
Philomath Elementary School



199 CLIENTS IN OREGON PROJECT INDEPENDENCE



20 CLIENTS IN MONEY MANAGEMENT

Oregon Project Independence provides assistance that supports daily activities of living which can be provided by home care workers or in-home care agencies.

The Money Management program provides free assistance with personal money management tasks through specially trained volunteers.

Benton County Veteran Service Office

610 APPOINTMENTS

Held by Benton County Veterans Service Officers
Benton County Veteran Service Officers (VSO) had 610 appointments in 2022. In these appointments VSOs were able to assist local veterans with claims and provide them with a variety of resources. Appointments were held virtually and in person.

OCWCOG has **2** Veteran Service Officers that support Benton County.

157 CLAIMS FILED IN 2022
By the Benton County Veterans Service Office

117 CLAIMS AWARDED
To veterans and their surviving spouses

\$155,787
NEW MONETARY AWARDS

\$826,272
RETROACTIVE FUNDS AWARDED

Benton County Veteran Service Officers were able to help veterans receive funds from the date their claim was filed, not just the effective date of the claim. This resulted in \$826,272 in retroactive funds awarded.

74.5%
OF 2022 CLAIMS AWARDED

COMMUNITY OUTREACH EVENTS

MEMORY CARE VISIT
Regent Court Memory Care
COFFEE WITH VETERANS
event at the VFW in Monroe

STAND DOWN EVENT
Linn/Benton Stand Down
COLD WEATHER GEAR
event for unhoused veterans

OREGON STATE UNIVERSITY
Veteran Services and Resources Day
WALK OUT DARKNESS
suicide prevention event at OSU



Community & Economic Development

CASCADES WEST ECONOMIC DEVELOPMENT DISTRICT

**COMPLETED ENVIRONMENTAL
PROTECTION AGENCY COALITION
GRANT APPLICATION**

CHILDCARE WORK GROUP
facilitated in Linn, Benton & Lincoln
Counties

\$139,000
JOINT CHILDCARE
GRANT

Written with Corvallis and the Benton
County Economic Development Office
for a pilot project with Oregon State
University and Linn Benton Community
College.

CASCADES WEST BUSINESS LENDING

1 ACTIVE LOAN
in Benton County
EATS & TREATS CAFE
which created 15 jobs

CASCADES WEST RIDE LINE

19 staff members of Cascades West
Ride Line provided scheduling services and
reimbursements to eligible residents.

20,642 RIDE LINE ELIGIBILITY
25,760 TOTAL TRIPS
1,317 TOTAL CLIENTS
\$22,531 TOTAL REIMBURSEMENTS

CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION

**BIKE AND PEDESTRIAN
MONITORING**

Monitored bicycle and pedestrian count numbers using
automated counting equipment as part of the Multi-modal
Count Program

**SURFACE TRANSPORTATION
BLOCK GRANT**

The Corvallis area receives approximately \$1 million per
year to fund local projects. In 2022, staff received five project
proposals requesting more than \$4 million in funds and held a
comment period, allowing members of the public to provide
feedback and comments.

LINN BENTON LOOP

Linn Benton Loop provided a forum
for discussion between all the
funding and transit partners that
intersect with their service. Was
promoted at local
community
events, and
assisted people
throughout
the county
with trip
planning.



2022 Newport Annual Report

Senior & Disability Services

SENIOR COMPANION PROGRAM

2 VOLUNTEERS
provided services to

4 CLIENTS
in Newport

OCWCOG has **128** total
Senior and Disability staff
members that support
the City of Newport and
11 volunteers that support
Newport Community
Service Programs.

1 ADULT FOSTER HOME
Provided up to 5 residents housing

ADULT PROTECTIVE SERVICES

48 total Adult Protective Services
(APS) investigations took place in 2022.
This accounts for 12.5% of the total
investigations in Lincoln County.

Newport APS
Investigations

12.5%



COMPASSION • COLLABORATION
DIVERSITY, EQUITY & INCLUSION • INTEGRITY • RESPECT

Community Service Programs

SENIOR HEALTH INSURANCE BENEFITS ASSISTANCE

129 Newport residents received one on one counseling
on their Medicare benefits through the Senior Health
Insurance Benefits Assistance (SHIBA) program.



MEALS ON WHEELS

19,110 TOTAL MEALS SERVED
15,368 HOME DELIVERED MEALS
3,007 CONGREGATE DINING MEALS
735 BLIZZARD BOXES

The Newport Meals on Wheels program is
supported by 10 area volunteers.

Community & Economic Development

CASCADES WEST BUSINESS LENDING

Cascades West Business Lending currently
supports two small businesses in Newport.

\$171,000
IN ACTIVE SMALL
BUSINESS LOANS

2 Broke Bartenders
The Galley Kitchen Shop
These businesses have the potential to
create at least four new jobs in Newport.

Paid Off in 2022
KAM MENG
CHINESE
RESTAURANT

CASCADES WEST RIDE LINE
provided 10,597 rides to the
residents of Newport in 2022

Cascades West Ride Line attended the Lincoln County
Veterans Stand Down and shared important non-emergent
transportation resources with veterans in the community.

CASCADES WEST ECONOMIC DEVELOPMENT DISTRICT

RURAL COMMUNITY VISIT
Cascades West Economic Develop
ment District Staff met to identify projects

While visiting, staff discussed the need for water and
wastewater projects in the future. OCWCOG staff is
exploring grant opportunities to help with water projects.

Treasurer Malone stated he likes the format, and thinks it is important for people to know all of the services. Breaking it down to the city level makes it even more real.

Mayor Sawyer said he liked seeing the local city level report and hearing about the 2 Broke Bartenders on the loan program. Mayor Sawyer added that he called into SHIBA and had a great experience, recommended the service to some of his senior friends, and wanted to let Executive Director Vogt know so he can share that with SHIBA staff.

Executive Director Vogt stated he is excited to share this information with the Region, and asked the Committee to help circulate the final document when it is sent to them. Executive Director Vogt added that this is the first time this information has been broken down to the membership level and asked the Committee to consider giving feedback to help improve future Annual Reports.

Chair Hall added she liked seeing the information at the city level and thinks the documents look attractive.

4. OCWCOG Bylaws Review

Executive Director Vogt directed the Committee's attention to page seven (7) of the meeting packet showing the proposed Amended OCWCOG Bylaws. Executive Director Vogt explained the look and flow of these Bylaws will set the structure standard for all the Standing Committees, which are all being examined at this time for updating.

Executive Director Vogt summarized the proposed updates that are displayed in red text, and pointed out the biggest changes are adding in membership language which was taken directly from the Articles of Agreement and removing the Community and Economic Development Committee (CEDC) from the Standing Committee list.

Executive Director Vogt stated CEDC has not been functioning for around five (5) years and was replaced by the Cascades West Economic Development District (CWEDD). CWEDD also includes members of the Lane Council of Governments (LCOG). Executive Director Vogt suggested to not list CWEDD in the OCWCOG Bylaws because it could cause conflict with LCOG and OCWCOG having their own Board of Directors and governing documents.

Treasurer Malone agreed that CWEDD should not be listed under the Standing Committees. Chair Hall, Mayor Johnson and Mayor Sawyer agreed with Treasurer Malone.

Executive Director Vogt stated the Budget Committee has also been added to the list of Standing Committees to reflect the statutory requirement and identify it as an OCWCOG Committee. In the past there was a request to try and combine the Budget and Finance Committee, but after receiving legal advice they will remain separate, and will continue to run back to back.

Mayor Johnson asked where does audit committee fall under? Executive Director Vogt answered that the audit work is handled interagency directly with the auditors and does not have any external advisory body. Audit details are given in the Finance Committee meetings.

Mayor Sawyer moved to send the Amended OCWCOG Bylaws to the Board of Director's for adoption, and Mayor Johnson seconded it. A vote was taken and passed unanimously.

5. Annual Membership Dues Calculations Review

Finance Director Nelson summarized her memo starting on page twelve (12) of the Executive Committee meeting packet. Finance Director Nelson pointed out that this year's membership dues will increase by nine and half percent (9.5%) based on population count and the 2022 Seattle CPI-U rate.

Chair Hall recognizes that dues can be a sensitive subject. After reviewing the increase, Chair Hall doesn't see any shocking jumps in membership dues amounts.

Treasurer Malone appreciated being able to review the information and look at options. Treasurer Malone suggested selecting a rate that is in the middle of this year's increase rate and last years rate, like seven to seven and a half percent (7-7.5%).

Mayor Sawyer likes Treasurer Malone's suggestion of using a rate that is in the middle, six-point-four percent (6.4%) is too low considering the cost of living has increased, and eight-point-four percent (8.4%) might hurt some of the smaller cities.

Mayor Johnson also likes the idea of a "middle ground". Mayor Johnson also thought another solution could be is the larger populated cities pay a higher rate than smaller cities to help ease the burden and not lose the smaller communities' membership.

Chair Hall looked at overall dollar amount increases for Depoe Bay at one hundred and twenty-five dollars (\$125) and Lincoln City at eight hundred and nineteen dollars (\$819) for example, and doesn't think it is asking too much of a membership rate increase.

Mayor Sawyer suggested the Executive Committee decide on the rate and simply state that they pick the middle rate between the high and the low. Finance Director Nelson did the calculation, and reported the middle rate would be seven and a half percent (7.5%).

Executive Director Vogt reminded the committee that the dues are also used for match fund grant opportunities, with exception of special project dues.

Mayor Johnson moved to present alternative methods for dues calculations to the Board of Directors for consideration and adoption, and Mayor Sawyer seconded it. A vote was taken and passed unanimously.

6. Executive Director Update

Executive Director Vogt reports the contract with NetSuite Oracle for the Enterprise Software Solution was signed about a week ago, and the contractors have already been onsite yesterday and today. NetSuite's implementation team is also working with Community Services Consortium (CSC).

Yesterday CSC and OCWCOG signed a contract with the Diversity, Equity and Inclusion contractor MGT Consulting. They will begin their work starting April 1, 2023.

Executive Director Vogt reminded the Committee about the Board Orientation meeting on March 9, 2023, and invited the Committee to attend.

7. Other Business

No other business was discussed.

8. Adjournment

Chair Hall adjourned at 9:56 am.

Meeting minutes taken by Leah Snodgrass.



Oregon Cascades West Council of Governments
Senior and Disability Services
1400 Queen Avenue SE Albany, Oregon
(541) 926-8630 tsharp@ocwcog.org
<https://www.ocwcog.org/connect/volunteer/>

Advisory Council Membership Application

Contact information

Name: Dennis Epstein		
Mailing address: [REDACTED]		
City: [REDACTED]	[REDACTED]	ZIP: [REDACTED]
Home phone: [REDACTED]		Cell phone: [REDACTED]
Email address: [REDACTED]		
Place of employment: retired		
Work address:		
City: [REDACTED]	State: [REDACTED]	ZIP: [REDACTED]
Work phone: [REDACTED]		
Email address: [REDACTED]		

All applicants must fill out 1 -4 below.

1. Are you a person with a disability?

[REDACTED]

2. Are you age 60 or older?

[REDACTED]

3. Do you receive services from the Department of Human Services Aging and People with Disabilities (or an Area Agency on Aging which contracts with the State of Oregon to provide this service)?

[REDACTED]

4. Put an X by which council you are applying for:



Senior Services Advisory Council



Disability Services Advisory Council

Experiences

List any of the following experiences you have working with seniors or people with disabilities: _____

- Educational MSW
- Work/Volunteer more than 40 yrs.VA,Salem State Hospital,plus
- Personal _____

Describe how your life experiences, including those above, have had an impact or influence on your life.

I believe that I have a unique perspective for MSW, as I have worked inpatient and outpatient medicine and behavioral health.

Describe why you want to be a Council member.

Have served on LCOG board when I first came to Eugene VA.I coordinated the Community Care Program, which certified/managed licensed facilities. This included Nursing Homes, Residential Care Facilities and Foster Homes. Also, worked closely with Senior Protective Services for many years.

Please list two references (personal or professional):

Corrine Clifford,RN-541-915-5434

Laurina Peters,RN(retired) 5418685433

Gary Glasser,MD(retired)9541-852-8093

What skills would you bring to the Advisory Council?

Knowledge,enthusiasm, and a desire to be helpful.

What do you expect to gain from volunteering with the Advisory Council?

To positively contribute to the Mission of Senior Services, and the satisfaction that I can be helpful.



MEMORANDUM

DATE: April 27, 2023
TO: OCWCOG Executive Committee
FROM: Justin Peterson, Economic Development Planner
RE: **Appointments to Cascades West Economic Development District Board**

Community and Economic Development Staff recommends the following individuals be appointed to the Cascades West Economic Development District (CWEDD) Board for one-year terms.

Benton County:

- ♦ **Chris Workman**, City of Philomath, City Manager

Lincoln County:

- ♦ **Paul Schuytema**, Economic Development Alliance of Lincoln County, Executive Director
- ♦ **Pam Barlow-Lind**, Confederated Tribes of Siletz Indians, Tribal Planner

Linn County:

- ♦ **Kelly Hart**, City of Lebanon, Community Development Director
- ♦ **John Pascone**, Albany Millersburg Economic Development Corporation, President
- ♦ **Seth Sherry**, City of Albany, Economic Development Manager or **Sophie Adams**, City of Albany, Economic Development Coordinator (Note: Albany is located in Linn and Benton County, and Seth/Sophie are replacing Kate Porche who previously worked for Corvallis)

The CWEDD Board has twenty members. The requested appointments will join the OCWCOG Board Executive Committee, LCOG Executive Committee, and two-Lane Economic Committee members appointed by LCOG to comprise the CWEDD Board. See attached for full membership.

The primary responsibility of the CWEDD Board is the review and approval of the CWEDD Comprehensive Economic Development Strategy every five years as required by our planning grant from the federal Economic Development Administration. The CWEDD Board also provides input on an annual Update Report required under this planning grant.

ACTION: **Appointment of Benton, Lincoln, and Linn County members to the Cascades West Economic Development District Board.**

CWEDD Membership 2023

OCWCOG Members	Title	Agency	Email	Notes
Nancy Wyse	Commissioner	Benton County	nancy.wyse@co.benton.or.us	Exec Committee
Claire Hall	County Commissioner	Lincoln County	cehall@co.lincoln.or.us	Exec Committee
Alex Johnson II	Mayor	City of Albany	alex@cityofalbany.net	Exec Committee
Sherrie Sprenger	Commissioner	Linn County	ssprenger@co.linn.or.us	Exec Committee
Chas Jones	Mayor	City of Philomath	Chas.Jones@PhilomathOregon.gov	Exec Committee
Dean Sawyer	Mayor	City of Newport	d.sawyer@newportoregon.ogov	Exec Committee
Paul Schuytema	Executive Director	Economic Development Alliance of Lincoln County	paul@businesslincolncounty.com	Exec Committee
Chris Workman	City Manager	City of Philomath	chris.workman@ci.philomath.or.us	County Member
Kelly Hart	Community Dev. Director	City of Lebanon	khart@ci.lebanon.or.us	County Member
John Pascone	President	Albany-Millersburg Economic Development Corporation	pasconj@peak.org	County Member
Pam Barlow-Lind	Tribal Planner	Confederated Tribes of Siletz Indians	pamela@ctsi.nsn.us	County Member
Seth Sherry or -	Economic Development Manager	City of Albany	seth.sherry@cityofalbany.net	County Member
Sophie Adams	Economic Development Coordinator	City of Albany	sophie.adams@cityofalbany.net	County Member
Lane Members	Title	Agency	Email	Notes
Greg James	Board Member	WillamaLane Parks and Recreation District	greg.james@willamalane.org	Exec Committee
Bryan Cutchen	Mayor	City of Oakridge	mayor@ci.oakridge.or.us	Exec Committee
Randy Groves	City Councilor	City of Eugene	RGroves@Eugene-or.gov	Exec Committee
Heather Buch	Commissioner	Lane County	heather.buch@co.lane.or.us	Exec Committee
Patti Chappel	President	Emerald People's Utility District	patti.chappel@epud.org	Exec Committee
Kori Rodley	City Councilor	City of Springfield	krodley@springfield-or.gov	Exec Committee
Greg Ervin	City Councilor	City of Cottage Grove	greg@ervinit.com	County Member
Matt Michel	City Manager	City of Veneta	mmichel@ci.veneta.or.us	County Member
LCOG Staff			Email	Notes
Brenda Wilson	Executive Director	Lane Council of Governments	bwilson@lcog.org	Staff
Sandra Easdale	Loan Officer	Lane Council of Governments	seasdale@lcog.org	Staff
OCWCOG Staff			Email	Notes
VACANT	CED Director	Oregon Cascades West Council of Governments		Staff
Justin Peterson	Community Dev. Planner	Oregon Cascades West Council of Governments	jpgerson@ocwcog.org	Staff
Emma Chavez	Operations Supervisor	Oregon Cascades West Council of Governments	echavez@ocwcog.org	Staff
Ashlyn Muzechenko	Administrative Assistant	Oregon Cascades West Council of Governments	amuzechenko@ocwcog.org	Staff



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

MEMORANDUM

DATE: April 27, 2023

TO: OCWCOG Executive Committee

FROM: Justin Peterson, Economic Development Planner

RE: **Resolution 2023-03-01: *Authorizing Economic Development Administration Planning Grant Submittal***

Fiscal Year (FY) 2023 is the first year in the three-year planning grant cycle for the Economic Development Administration's (EDA) *Partnership Planning Program*. OCWCOG submitted a proposed Budget to the EDA for the entire three-year project period in January 2023. The EDA awards funds annually, with the future allocation of funding contingent upon the availability of funds as determined by Congress; satisfactory performance of the program; and the continued relevance of program objectives. All funding allocations are at the sole discretion of the EDA. Resolutions are brought to the OCWCOG Board of Directors for approval on a yearly basis for submission to EDA with the application.

Attached is Resolution 2023-03-01: *Authorizing Economic Development Administration Planning Grant Submittal*. If approved by the OCWCOG Board of Directors, this Resolution would authorize a funding match for the FY2023 EDA planning grant. This grant award is for the period of April 1, 2023 – March 31, 2024. The grant is for \$75,000, and requires an equal amount of match from OCWCOG. The Cascades West Economic Development District funded by this grant covers the four-County Region encompassing Linn, Benton, Lincoln, and Lane Counties, OCWCOG is applying for this grant in coordination with Lane Council of Governments (LCOG). LCOG provides a proportional share of match funding.

ACTION: **Approval of the required Resolution 2023-03-01: *Authorizing Economic Development Administration Planning Grant Submittal*.**

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

RESOLUTION # 2023-03-01

Authorizing Economic Development Administration Planning Grant Submittal

WHEREAS, the U.S. Department of Commerce's Economic Development Administration (EDA) has invited a planning grant application for the period of April 1, 2023 through March 31, 2024; and

WHEREAS, the Board finds that past planning grants have supported a sound and effective program for community and economic development in Linn, Benton, Lincoln, and Lane Counties; and

WHEREAS, the Board finds that local funds available to match the requested grant are severely constrained;

NOW THEREFORE, Oregon Cascades West Council of Governments resolves that:

1. Application for an EDA planning grant is hereby authorized.
2. The amount of the grant request shall be \$75,000 in Federal funds.
3. \$75,000 is committed as cash-match for this project. Funds will be made available as needed for the project. These funds are not, and will not be, conditioned or encumbered in any way that would preclude their use, consistent with EDA investment assistance requirements.
4. The Chairperson and/or the Executive Director are authorized and empowered to execute any and all grant documents for application, acceptance, or amendment of this grant.

ADOPTED this 27th day of April 2023, at Albany, Oregon.

Claire Hall
OCWCOG Board Chair

Ryan Vogt
OCWCOG Executive Director