



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

Technical Advisory Committee Meeting
Thursday, January 18, 2024
9:00 am to 11:00 am

VIRTUAL MEETING VIA MICROSOFT TEAMS TECHNOLOGIES

Via Teams by clicking [HERE](#)

Meeting ID: 295 018 527 261

Passcode: 35XuKi

Mobile One Click Number

[+1 872 242 8088](#)

Phone Conference ID 419 584 141#

Contact: Billy McGregor, bmcgregor@ocwcog.org

AGENDA

1	9:00	Call to Order, Agenda Review, and Roll Call	Chair, Chris Cerklewski
2	9:05	Chair Nomination A Chair and Vice Chair of the TAC shall be elected at the first regularly scheduled meeting of each calendar year and shall hold the office until their successors are selected. The Chair shall not serve for more than two consecutive years.	Staff, Nick Meltzer
3	9:10	Public Comments	Chair
4	9:15	Approve minutes of October 19, 2023 (Attachment A) <i>Action: Decision on minutes</i>	Chair
5	9:20	STIP Approval (Attachment B1-B4) Administrative adjustments are brought to the TAC for information and approval. <i>Action: Approval of amendments</i>	McGregor
6	9:45	Title VI Outline Review (Presentation) Overview of Title VI plan update process and topics of interest <i>Action: Discussion on outline</i>	CAMPO Staff, Corum Ketchum
7	10:15	Public Participation Plan (PPP) Update AAMPO Staff is drafting a unified AAMPO/CAMPO PPP. <i>Action: Informational</i>	McGregor

Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at 541-812-2002. TTY/TTD 711.

8	10:30	Grant Opportunities (Attachment C) 2024 AARP Community Challenge grant. Small grant program for livable community projects. Action: <i>Informational</i>	McGregor
9	10:35	Jurisdictional Updates/Other Business <ul style="list-style-type: none"> • AAMPO Staff <ul style="list-style-type: none"> ○ MPA Boundary • Albany • Benton County • Jefferson • Linn County • Millersburg • Tangent • ODOT 	All
10	11:00	Adjournment Next regularly scheduled meeting: February 15, 2024.	Chair

ATTENDANCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
David Watkins	City of Jefferson	
Janelle Booth	City of Millersburg	
Chris Cerklewski (Chair)	City of Albany	
Joe Samaniego (Vice-Chair)	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

Quorum Requirement: Official action may be taken by the committee when a quorum is present. A quorum shall exist when the majority of voting members of the Committee are present. If a member of the TAC is unable to participate in a TAC meeting, that member may designate an alternate to participate in his/her place. The alternate shall declare their status at the start of the meeting.

- AAMPO Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection F: Quorum

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Albany Area Metropolitan Planning Organization (AAMPO)

**AAMPO TAC Hybrid Meeting: In-Person with Teams Video/Call-in Available
OCWCOG, Albany ABC Conference Room**

Thursday October 19, 2023

9:00 am – 11:00 am

DRAFT MINUTES

TAC Members	Jurisdiction	Attendance
David Watkins	City of Jefferson	Yes
Janelle Booth	City of Millersburg	Yes
Chris Cerklewski (Chair)	City of Albany	No
Joe Samaniego (Vice-Chair)	City of Tangent	Yes
Daineal Malone	Linn County	Yes
Gary Stockhoff	Benton County	Yes
James Feldmann	Oregon Department of Transportation	Yes

Guests: Reagan Maudlin

Staff: Transportation Program Manager Nick Meltzer, AAMPO Assistant Planner Billy McGregor, and CED Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, Roll Call	Staff Billy McGregor conducted roll call after Vice-Chair Joe Samaniego called the AAMPO TAC meeting to order at 9:00am on Thursday, October 19, 2023.	The AAMPO TAC Meeting was called to order at 9:00am by Vice-Chair Joe Samaniego
2. Public Comments	There were no public comments presented at this time to the AAMPO TAC.	There were no public comments.
3. Approve minutes of August 17, 2023 (Attachment A) Action: Decision on Minutes	There were no questions or comments on the minutes. The August 17, 2023, AAMPO TAC Meeting minutes were adopted by consensus of the AAMPO TAC members in attendance.	The August 17, 2023, AAMPO TAC Meeting minutes were adopted by consensus of the AAMPO TAC members in attendance.
4. RTP Public Review Period Action: <i>Reminder for comments</i>	Staff Billy McGregor provided a reminder that the RTP Public Comment Review period will be closed 1 week from today on Thursday, October 26 th . There currently haven't been any public comments submitted, and staff are still waiting for member comments as well. Staff Nick Meltzer noted that staff have received comments from ODOT, however comments have not yet been received from the Feds.	The RTP Public Comment Review period will be closed 1 week from today on Thursday, October 26th.
5. STIP Staff Adjustments (Attachment B) Action: Informational	McGregor shared the STIP Staff Amendments which included over 30 Staff Adjustments which are available in Attachment B of the meeting agenda packet. McGregor provided a high-level overview of the staff amendments that were moved.	

<p>6. Joint Policy Board Meeting Review</p> <p>Action: Informational</p>	<p>McGregor shared an overview of the September 27th joint AAMPO/CAMPO Policy Board Meeting with a focus on increasing coordination and collaboration.</p> <p>Continuing on, there was a discussion about an MPO Merger as well. This was something the group wanted to look into more but in general supported.</p> <p>The Policy Board members noted that an MPO Merger were in their interests after further research and more information from staff.</p> <p>McGregor shared the ideas behind the MPO Merger with the AAMPO TAC Members in Attendance.</p> <p>Meltzer shared that three years ago the two MPOs weren't working as close together as they were today, and now have very similar public polices and plans and it made sense to staff to open up this conversation to the Policy Board again to possibly start the process.</p> <p>Meltzer added that there will likely be another joint MPO meeting in the new year to explore the merger option further.</p>	
<p>7. STBG Funding Update (Attachment C)</p> <p>Action: Discussion & Recommendation</p>	<p>Meltzer shared Attachment C from the meeting agenda packet with the TAC members in attendance.</p> <p>Meltzer noted that there will be a funding shortfall in the future, with the history of how that got there, along with a proposal of what to do once the MPO got to that point.</p> <p>Meltzer shared the challenges with the state highway funds, and AAMPO will be getting around \$830,000 a year instead of around \$1 million a year.</p> <p>James Feldmann asked where the problem was with the accounting that had created this issue for the MPO.</p> <p>Meltzer answered that up until 2021 AAMPO would allocate projects for the amount of funding, but staff had no authority over the actual</p>	<p>The TAC provided consensus with staff's recommendation after having a conversation with the city of Albany to ensure they won't have any strong issues.</p>

	<p>funding pot as it all went through ODOT. There was no regular accounting process for the MPO to check in on those funds.</p> <p>Another issue was the confusion of the STIP overlap year where 2018's funding got counted twice. The third issue was project delays and not being able to account for them.</p> <p>Feldmann noted that sharing a status update on these funds in the future would help to keep everyone in the clear.</p> <p>Staff proposed instead of ODOT managing the funds, the MPO will manage the funds directly themselves, which should cut out many of the issues on how they got into this situation.</p> <p>Janelle Booth added that talking with the city of Albany about their projects that won't be funded before agreeing to move forward would be a good course of action.</p> <p>Daineal Malone agreed that funding the existing projects would be the best route to go down.</p> <p>McGregor shared the projects for the 24-27 STIP that will likely be removed in order for the previously committed projects to be funded.</p> <p>The TAC provided consensus with staff's recommendation after having a conversation with the city of Albany to ensure they won't have any strong issues.</p>	
<p>8. Current & Upcoming Grant Opportunities (Attachment D)</p> <p>Action: Informational</p>	<p>McGregor shared current and upcoming grant opportunities where there is substantial information to share with the TAC Members in attendance.</p> <p>The two grants for this month are two rail infrastructure and safety improvements which help support communities impacted by railways through grants.</p>	

<p>9. Jurisdictional Updates/</p> <ul style="list-style-type: none"> • AAMPO • Albany • Benton County • Jefferson • Linn County • Millersburg • Tangent • ODOT 	<p>AAMPO Updates: McGregor noted that staff will begin processing the comments and changes for the AAMPO RTP.</p> <p>Additionally, there should be an update to the Title VI plan along with next month being the public participation plan updates as well.</p> <p>Jurisdictional Updates: David Watkins noted Jefferson just updated some of the numbers for their TSP.</p> <p>Daineal Malone for Linn County noted that this winter they are going out to bid for the Goldfish Farm Bridge Project and will be under construction this year and early next year and the bridge project will likely be finished at the end of 2024.</p> <p>Janelle Booth for Millersburg shared staff are working on the transition to parkway project. Additionally, staff are deep into the wetlands project which is taking more time and money than they originally budgeted.</p> <p>Vice-Chair Joe Samaniego shared that Tangent is meeting with ODOT for a new project. Additionally Tangent is working on a TSP Update and also celebrating their 50 years.</p> <p>James Feldmann shared for ODOT that the Federal Aide Urban Boundaries and Federal Classifications for Roadways are currently in progress and the AAMPO Area is good to go. Additionally, the Corvallis to Albany Path has been awarded funding with Benton County working to deliver that.</p>	
<p>10. Adjournment</p>	<p>The next AAMPO TAC Meeting is scheduled for Thursday, November 16, 2023.</p>	<p>The meeting was adjourned at 10:00am by Vice-Chair Joe Samaniego.</p>

MEMORANDUM

Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
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Date: December 21, 2023
To: AAMPO Technical Advisory Committee
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Add a new project from Albany CRP funding. Funding will be split from 23087 at a later date due to current pending amendment in that key.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020, and expires September 30, 2024. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, AAMPO staff have the authority to approve adjustments. Adjustments do not require committee approval or public notice.

STIP Revisions

Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information
1	Administrative Amendment	23528	Add a new Carbon Reduction Program project.	Add a new project from Albany CRP funding. Funding will be split from 23087 at a later date due to current pending amendment in that key.

MEMORANDUM

Albany Area Metropolitan Planning Organization

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Date: January 18, 2024
To: AAMPO TAC & Policy Board
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision regarding revisions to Oregon Transportation Network - Linn Co FFY23 project.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

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STIP Revisions

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3	Full Amendment	22040 Oregon Transportation Network - Linn Co FFY23	Urbanized public transit capital funding for Federal fiscal year 2023. Funds will be transferred to FTA for delivery. Projects and programs to be determined based on funding requirements	Update project name and reduce OT phase by \$342,050. Reduce project cost by \$342,050 to match FTA allocation/grant amount and update project name. "Oregon Transportation Network City of Albany FFY23 5310 STBG"

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Date: January 18, 2024
To: AAMPO TAC & Policy Board
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision regarding revisions to FY27 AAMPO STBG Reserve project, Albany Avenue Reconstruction (Albany), Tangent Drive Modernization (Albany), and STBG allocation FFY25-27 - Albany Area MPO.

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STIP Revisions

Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information
1	Full Amendment	23471 FY27 AAMPO STBG Reserve	2027 allocation reserved for Albany Area MPO projects otherwise appropriated in 27-30.	Delete project from the STIP per MPO request as the project will be fund exchanged and as such, is not required to be included in the STIP. Removing project from the STIP due to funding being converted from federal to state fund exchange.
2	Full Amendment	23469 Albany Avenue Reconstruction (Albany)	Design and construct a project to widen Albany Avenue between Pacific Boulevard (Oregon Highway 99E) and Salem Avenue to accommodate two additional vehicle lanes for a total of four vehicle lanes, bicycle facilities, and sidewalks to increase traveling safety.	Delete project from the STIP per MPO request as the project will be fund exchanged and as such, is not required to be included in the STIP. Removing project from the STIP due to funding being converted from federal to state fund exchange.
3	Full Amendment	23467 Tangent Drive Modernization (Albany)	Design and construct the modernization of Tangent Dr from the intersection of State Highway 99E to Meadow Wood St. Project will include wider travel lanes bike lanes to increase overall safety.	Delete project from the STIP per MPO request as the project will be fund exchanged and as such, is not required to be included in the STIP. Removing project from the STIP due to funding being converted from federal to state fund exchange.
4	Full Amendment	23285 STBG allocation FFY25-27 - Albany Area MPO	Surface Transportation Block Grant Program (STBG) funding for the Albany Area MPO to use on projects to be determined through their project selection process and budget development. Comprised of funding from FFY25, 26 and 27 allocations.	Delete project from the STIP per MPO request as the project will be fund exchanged and as such, is not required to be included in the STIP. Removing project from the STIP due to funding being converted from federal to state fund exchange.

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Date: January 18, 2024
To: AAMPO TAC & Policy Board
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision regarding revisions to Corvallis to Albany Multiuse Path Planning Study project.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

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STIP Revisions

Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information
1	Full Amendment	21793 Off-system Bike Ped FFY2024	Funds bicycle and pedestrian projects outside of the state system/right of way. Projects to be selected based on program eligibility.	Reduce project cost by \$472,500, moving funds to project key 23493.
2	Full Amendment	23493 Corvallis to Albany Multiuse Path Planning Study	Plan and design the Corvallis to Albany shared use path along US20 between Merloy Avenue and Rainwater Lane, totaling approximately 5.6 miles. The path will improve access and safety for people walking and bicycling between Albany and Corvallis and reduce greenhouse gas emissions by providing an alternative to driving between these communities.	Increase PL by \$472,500, funds split from K21793. Update project location and description, add Bike-ped worktype.

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Date: January 18, 2024
To: AAMPO TAC
From: Billy McGregor, AAMPO Transportation Planner
Re: 2024 AARP Community Challenge

Action Requested

Informational

Overview

The purpose of this memorandum is to provide an update on recent FHWA/FTA and other grant or technical assistance opportunities. These programs are updated on a near monthly basis.

Background on AARP Community Challenge

The AARP Community Challenge provides small grants to fund quick-action projects that can help communities become more livable for people of all ages.

Webpage link:

<https://www.aarp.org/livable-communities/community-challenge/>

What They Cover

Grant Opportunities

In 2024, the AARP Community Challenge is accepting applications across three different grant opportunities. Each opportunity will receive a consistent approach to scoring (see the Scoring section below).

1. Flagship Grants

In AARP's flagship Community Challenge grant program, grants have ranged from several hundred dollars for smaller, short-term activities to tens of thousands of dollars for larger projects. Since 2017, AARP has funded projects ranging from \$500 to \$50,000 with an average grant amount of \$11,900 (83 percent of grants have been under \$20,000). AARP also reserves the right to award compelling projects of any dollar amount. We are accepting applications for projects that benefit residents — especially those age 50 and older — in the following categories:

Creating vibrant Public Places that improve open spaces, parks and access to other amenities;
Delivering a range of Transportation and Mobility Options that increase connectivity, walkability, bikeability and access to public and private transit;
Supporting a range of Housing options that increases the availability of accessible and affordable choices;
Increasing Digital Connections by expanding high-speed internet and enhancing digital literacy skills of residents;
Supporting Community Resilience through investments that improve disaster management, preparedness and mitigation for residents;
Improving Community Health and Economic Empowerment to support residents' financial well-being and improve health outcomes.

2. Capacity-Building Microgrants

Combining \$2,500 grants with additional resources — such as webinars, cohort learning opportunities, up to two hours of one-on-one coaching with leading national organizations and AARP publications — this grant

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opportunity will accept applications for projects that benefit residents (especially those age 50 and older) in the following categories:

NEW! Bike Audits: Implement bike audit assessments to enhance safety and bikeability in communities (especially for people age 50-plus), with support from League of American Bicyclists and using the AARP Bike Audit Tool Kit.

NEW! HomeFit® Modifications: Implement education, simple home modifications and/or easy home safety and accessibility solutions to make "lifelong homes" (especially for people age 50-plus), with support from the RL Mace Universal Design Institute and using the AARP HomeFit Guide.

Walk Audits: Implement walk audit assessments to enhance safety and walkability in communities (especially for people age 50-plus), with support from America Walks and using the AARP Walk Audit Tool Kit.

3. Demonstration Grants

This grant opportunity supports projects that encourage the replication of promising efforts that benefit residents (especially those age 50 and older). While there is not a defined budget range for this category, similar projects have tended to fall between \$10,000 and \$20,000 and will not exceed \$50,000. Applications will be accepted in the following categories:

NEW! Enhancing digital connectivity to prepare and respond to disasters for residents (especially those age 50-plus), the importance of which is discussed in the AARP Disaster Resilience Tool Kit.

NEW! Facilitating equitable engagement to reconnect communities that have been divided by infrastructure (with a focus on people age 50-plus), as highlighted in AARP's award-winning "Before the Highway," article series.

Implementing housing choice design competitions that increase community understanding of the benefits of a variety of housing options including accessory dwelling units, Missing Middle Housing, tiny homes and other housing solutions (especially for people age 50-plus), and encourage implementation of policies that enable greater choice in housing.

How to Apply

Application Deadline: March 6, 2024

Weblink: <https://www.aarp.org/livable-communities/community-challenge/info-2024/2024-challenge.html>

Q&A Webinar for Interested Applicants: January 31, 2024

Weblink: <https://events.aarp.org/event/97822e9f-1c9a-44f4-a118-26a7da67626f/regProcessStep1>