

**Cascades West Area Commission on Transportation
Executive Committee Meeting**

Thursday, April 11, 2024

4:00 pm – 5:00 pm

VIRTUAL MEETING

Via Teams by clicking [HERE](#)

Meeting ID: 277 918 342 243

Passcode: XXzfV2

Mobile One Click Number

[+1 872 242 8088](tel:+18722428088)

Phone Conference ID: 940 715 571#

Contact: Nick Meltzer, nmeltzer@ocwcog.org

AGENDA

1. **4:00 Welcome** **Chair, Nyquist**
2. **4:05 Approve Minutes of August 10, 2023, Meeting (Attachment A)** **Chair**
ACTION: Approval of meeting minutes
3. **4:10 ODOT Advisory Committees Demographic Survey (Attachment B)** **Meltzer**
Review draft survey prior to Full Commission meeting.
ACTION: Discussion
4. **4:20 Regional Priority Projects Update** **Meltzer**
Staff met with ODOT and will discuss proposed next steps.
ACTION: Discussion
5. **4:30 Approval of April 25, 2024, CWACT Full Commission Meeting Agenda (Attachment C)** **Peterson**
ACTION: Approval of February CWACT Full Commission Agenda
6. **4:45 Other Business** **Peterson**
 - Oregon Transportation Commission (OTC) Updates
7. **5:00 Adjournment** **Chair**
The next CWACT Executive Committee Meeting is scheduled for June 13, 2024.

CWACT Executive Committee

Last Name	First Name	Email	Representing
Sylvia	Frank	frank.silvia@cityoftoledo.org	City of Toledo
Hall	Claire	cehall@co.lincoln.or.us	Lincoln County
Lehman	Matt	matt.lehman@philomathoregon.gov	City of Philomath
Malone	Pat	patrick.malone@co.benton.or.us	Benton County
Montague	Jackie	jackie.montague@cityofalbany.net	City of Albany
Nyquist	Roger	rnyquist@co.linn.or.us	Linn County
Hildebrandt	Christine	Christine.Hildebrandt@odot.oregon.gov	ODOT

QUORUM REQUIREMENT: “A quorum for the Executive Committee shall be a majority of the members and there shall be as least one representative from each county present” (CWACT Bylaws: Article V – Committees Section A.2)

CWACT EXECUTIVE COMMITTEE
Thursday, August 10, 2023
4:00 pm to 4:30 pm
Microsoft Teams Remote Connection

DRAFT MINUTES

Members	Jurisdiction	Attended
Matt Lehman	Benton County	No
Pat Malone	Benton County	Yes
Betty Kamikawa	Lincoln County	Yes
Claire Hall	Lincoln County	No
Jackie Montague	Linn County	Yes
Roger Nyquist	Linn County	No
Savannah Crawford	ODOT	Yes
Alternates	Jurisdiction	Attended
James Feldmann	ODOT	No

Guests: There were no guests present

Staff: Transportation Program Manager Nick Meltzer, Operations Supervisor Emma Chavez Sosa, CED Planner Justin Peterson and CED Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Welcome	<p>The meeting was called to order at 4:02 pm by Commissioner Pat Malone</p> <p>Jackie Montague provided an introduction as this is her first CWACT Executive Committee Meeting.</p> <p>The rest of the group introduced themselves to the new members.</p> <p>Councilor Betty Kamikawa noted that she will be moving, and this will be her last CWACT meeting.</p>	The meeting was called to order at 4:02 pm by Commissioner Pat Malone
2. Approve Minutes of June	Councilor Betty Kamikawa moved to approve the CWACT Executive	Councilor Betty

<p>08, 2023 (Attachment A)</p> <p>Action: Approval of meeting minutes</p>	<p>Committee Minutes from the June 08, 2023, meeting. ODOT Staff Savannah Crawford seconded. The motion passed unanimously.</p>	<p>Kamikawa moved to approve the CWACT Executive Committee Minutes from the June 08, 2023, meeting. Savannah Crawford seconded. The motion passed unanimously.</p>
<p>3. August Meeting Cancellation</p>	<p>Staff Nick Meltzer noted that staff would like to propose the cancellation of the August CWACT Full Commission meeting due to a very light agenda.</p> <p>The group agreed to cancel the august meeting.</p>	<p>The CWACT Executive Committee members in attendance agreed to cancel the August Full Commission Meeting.</p>
<p>4. Beverly Beach Letter of Support (Attachment B)</p> <p>Action: Discussion and Decision</p>	<p>Meltzer shared that ODOT is applying for a Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation Program (PROTECT) grant and has requested a letter of support from CWACT.</p> <p>Savannah Crawford shared that this is a planning grant, and does not include construction funding. This grant will hopefully get \$5 million to help ODOT get through the Goal 18 process.</p> <p>Crawford provided background on this process and also on the grant for the construction project.</p> <p>Meltzer added that the deadline for the grant is August 18th, and the CWACT Executive Committee states in its bylaws that it can speak for the Full Commission if needed.</p> <p>Councilor Jackie Montague asked if this was the first time a letter of support had been sent. Meltzer noted that he believes this was the first time CWACT has done one historically for ODOT.</p> <p>Commissioner Malone shared that this is an important task to provide local support to our members and their jurisdictions.</p>	<p>Councilor Betty Kamikawa moved to approve the letter of support for the PROTECT Grant. Councilor Jackie Montague seconded. The motion carries.</p>

	<p>Crawford shared that moving forward ODOT will be asking CWACT for letters of support for other federal grants in the future. Councilor Betty Kamikawa moved to approve the letter of support for the PROTECT Grant. Councilor Jackie Montague seconded. The motion carries.</p>	
<p>5. Introduction of Additional CWACT Staff</p> <p>Action: Informational</p>	<p>Staff Justin Peterson provided his introduction to the CWACT Executive Committee Members.</p> <p>Peterson will be assisting CWACT in the place of former staff Stephanie Nappa as the Lead Planner.</p>	<p>CWACT Staff Justin Peterson will be assisting CWACT in the place of former staff Stephanie Nappa as the Lead Planner.</p>
<p>6. Other Business:</p> <ul style="list-style-type: none"> • October 26th Meeting – Benton County Kalapuya Building • Schedule November/December Meeting 	<p>The next CWACT Full Commission Meeting will be at the Benton County Kalapuya Building. This will also include a tour of Philomath Boulevard.</p> <p>Meltzer noted that the November and December meetings can be rescheduled during CWACT in October.</p> <p>Emma Chavez-Sosa shared that in the past the meetings were moved up a week or so both for Executive and Full Commission. The group agreed to tentatively plan on that.</p>	
<p>7. Adjournment</p>	<p>The next CWACT Executive Committee Meeting is scheduled for Thursday, October 12, 2023.</p>	<p>The meeting was adjourned at 4:24 pm by Commissioner Pat Malone</p>

Cascades West Area Commission on Transportation (CWACT) Member Demographic Survey

1. Please indicate the race you most closely identify with

- White/Caucasian
- Asian/Pacific Islander
- Black and/or African American
- American Indian or Alaskan Native
- Multiple or Mixed Races
- Not Listed, Please Specify on the next question
- Prefer not to say

2. Please specify here if your answer was not listed on question one

Enter your answer

3. Do you Identify as Hispanic/Latino

- Yes
- No
- Prefer not to say

4. Please indicate your age.

- Below 24
- 25-34
- 35-44
- 45-54
- 55-64
- 65 or above
- Prefer not to say

5. Do you identify as LGTBQIA+

- Yes
- No
- Prefer not to say

6. What gender do you most identify with?

- Woman

- Man
- Non-binary
- Prefer not to say
- Not Listed, please specify on the next question

7. Please specify here if your answer was not listed on question 6

Enter your answer

8. Do you identify as a person with a disability?

- Prefer not to say
- Yes
- No

9. If you answered Yes, to Question 8, which of the following do you most closely identify with:

- Hearing difficulty: Deaf or having serious difficulty hearing (DEAR).
- Vision difficulty: Blind or having serious difficulty seeing, even when wearing glasses (DEYE).
- Cognitive difficulty: Because of a physical, mental, or emotional problem, having difficulty remembering, concentrating, or making decisions (DREM).
- Ambulatory difficulty: Having serious difficulty walking or climbing stairs (DPHY).

- Self-care difficulty: Having difficulty bathing or dressing (DDRS).
- Independent living difficulty: Because of a physical, mental, or emotional problem, having difficulty doing errands alone such as visiting a doctor's office or shopping (DOUT).
- Prefer not to say

10. Are you a veteran of the US Armed Forces?

- Yes
- No

11. What is your total household income?

- Less than \$30,000
- \$30,000 - \$40,000
- \$40,000 - \$50,000
- \$50,000 - \$60,000
- \$60,000 - \$70,000
- \$70,000 - \$80,000
- \$80,000 - \$90,000
- \$90,000 - \$100,000
- Over \$100,000

12. Does the current CWACT Full Commission Meeting time (The fourth Thursday of

every 2 months from 5pm - 7pm) work for you?

If "no" please use the "other" option to enter a different 2-hour time block and repeating date option.

Yes

Other



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

CWACT Full Commission Meeting
Thursday, April 25, 2024
5:00 pm - 7:00 pm

HYBRID MEETING: IN-PERSON AT BENTON COUNTY KALAPUYA BUILDING:

HYBRID MEETING: WITH TEAMS VIDEO/CALL IN AVAILABLE
 Kalapuya Building; Kalapuya Homes & Shipley Public Meeting Room
 4500 SW Research Way, Corvallis OR 97333

VIA TEAMS VIDEO/CALL-IN AVIALABLE

Teams Link by clicking [HERE](#)

Meeting ID: 223 064 016 430

Passcode: bwmunv

Mobile One Click Number

[+1 872 242 8088](tel:+18722428088)

Phone Conference ID: 554 357 122#

Contact: Justin Peterson; jpeterson@ocwcog.org

AGENDA

- | | | | |
|----|------|--|--|
| 1) | 5:00 | Welcome and Agenda Review
<i>Welcome to Benton County!</i> | Commissioner
Roger Nyquist,
Chair |
| 2) | 5:05 | Public Comments
<i>This time is reserved for members of the public to comment on issues related to the CWACT's activities.</i> | Chair |
| 3) | 5:10 | Approve Minutes of the February 22, 2024, meeting (Attachment A)

<i>ACTION: Approval of Minutes</i> | Chair |
| 4) | 5:15 | Statewide Updates <ul style="list-style-type: none"> • OTC Visit in November • Joint Commission on Transportation Listening Sessions • Why Transportation Agencies are cutting Funding - Video | Savannah
Crawford, ODOT |
| 5) | 5:30 | Connect Oregon Program
<i>Presentation on the Connect Oregon Program in anticipation of future project scoring by CWACT members.</i>

<i>ACTION: Informational</i> | John Boren,
ODOT |
| 6) | 5:50 | Intercity Transit
<i>Presentation on intercity transportation.</i>

<i>ACTION: Discussion</i> | Jillian Trinkaus,
ODOT |

- 7) **6:20 2027-30 STIP and Great Streets 2.0 Presentation** **Tova Peltz, ODOT**
Presentation on STIP and Great Streets 2.0.
- ACTION:** *Informational*
- 8) **6:35 Regional Project Discussion** **Staff, Nick Meltzer and Justin Peterson**
Review the CWACT Priority Project Process. While there is no funding identified at this time, by developing a list of projects, staff can work together with regional ODOT staff to advocate for funding and/or inclusion in other projects.
- ACTION:** *Discussion*
- 9) **6:55 Other Business** **Staff, Justin Peterson**
- Oregon Transportation Commission (OTC) Updates
 - Demographic Survey (HB2985) and Meeting Time Survey
 - Safe Streets and Roads for All (SS4A) Update
- 10) **7:00 Adjournment** **Chair**
The next CWACT Full Commission Meeting is scheduled for June 27, 2024.

Primary Members:

Last Name	First Name	Representing	Category
*Malone	Pat	Benton County	Primary
Bronstein	Sarah	Benton County – Private Sector	Primary
Montague	Jackie	City of Albany	Primary
Napack	Jan	City of Corvallis	Primary

Bedingfield	Lindsay	City of Depoe Bay	Primary
McMillen	Randy	City of Halsey	Primary
Michelle	Steinhebel	City of Lebanon	Primary
Mark	Rick	City of Lincoln City	Primary
Sullivan	John	City of Millersburg	Primary
Cuthbertson	Jeanni	City of Monroe	Primary
Kaplan	Jan	City of Newport	Primary
*Lehman	Matt	City of Philomath	Primary
Sanchez	Angelita	City of Sweet Home	Primary
Samaniego	Joe	City of Tangent	Primary
VACANT		City of Toledo	Primary
Holland	Greg	City of Waldport	Primary
O'Shaughnessey	Mary Ellen	City of Yachats	Primary
Peterson	Bonnie	Conf. Tribes of Siletz Indians	Primary
Hall	Claire	Lincoln County	Primary
*Nyquist	Roger	Linn County	Primary
Steele	Janet	Linn County – Private Sector	Primary
*Crawford	Savannah	ODOT	Primary
Sylvia	Gil	Port of Newport	Primary

QUORUM REQUIREMENT: For the purpose of conducting official business, a quorum shall exist when either:

1. Representatives from fifty-one (51) percent (%) of the voting members are in attendance; or
2. The following representatives are present:
 - Two of three county commissioners
 - Two additional representatives from each county, whether cities, ports, private sector members, or CTSI representatives.

(CWACT Bylaws: Article VI – Organization Procedures Section B)