



# Finance Committee Meeting Packet

March 21, 2024

1:30 pm - 2:00 pm

Attend In Person at  
Albany Cascades West Center,  
1400 Queen Ave SE, Albany OR 97322

Or Attend Virtually:

[Click to Join Teams Meeting](#)

**Next Finance Committee  
Meeting: May 16, 2024  
at 1:30 pm**

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*The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or [adminGA@ocwcog.org](mailto:adminGA@ocwcog.org), forty-eight (48) hours prior to the meeting.*



1400 Queen Ave SE • Suite 201 • Albany, OR 97322  
(541) 967-8720 • FAX (541) 967-6123

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# OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

## FINANCE COMMITTEE AGENDA

March 21, 2024

1:30 – 2:00 pm

Albany Cascade West Center  
1400 Queen Ave SE  
Albany, OR 97322

### [Join Teams Meeting](#)

*An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.*

**NOTE:** Please contact Angelykah Light at 541.405.8420 or [alight@ocwcog.org](mailto:alight@ocwcog.org) no later than noon on Wednesday, March 20, 2024, to confirm your attendance.

1. **Welcome and Introductions** (Chair Patrick Malone)  
(1:30 – 1:35 pm)

2. **Public Comment** (Chair Patrick Malone)  
(1:35 – 1:40 pm)

Floor will be open to the public for comment.

3. **Consent Calendar** (Chair Patrick Malone)  
(1:40 – 1:45 pm)

Approval of the January 18, 2024, Finance Committee minutes (Page X).

**ACTION: Motion to approve Consent Calendar items.**

4. **Financial Reports** (Finance Director Marit Nelson)  
(1:45 – 1:50 pm)

Finance Director Nelson will review the Financial Reports and respond to questions. (Page X)

**ACTION: Motion to forward the Finance Report to the Full Board for approval**

5. **Other Business** (Chair Patrick Malone)  
(1:50 – 1:55 pm)

6. **Adjournment** (*Chair Patrick Malone*)  
(1:55 pm)



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## OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

### FINANCE COMMITTEE MINUTES

January 18, 2024

Via In Person and Teams Video and Audio Conferencing

**Attendees:** **CHAIR:** Commissioner Pat Malone, Benton County; Commissioner Sherrie Sprenger, Linn County; Commissioner Claire Hall, Lincoln County; Mayor Alex Johnson II, Albany.

**Absent:** Mayor Chas Jones, Philomath; Jan Molnar-Fitzgerald, DSAC Chair; Mayor Rick Booth, Waldport; and Mitzi Naucler, SSAC Chair; and Jesse Oakley, TBAC.

**Staff:** Executive Director Ryan Vogt; Finance Director Marit Nelson; Technology Services (TS) Director Jason Sele; Human Resources (HR) Manager Ryan Schulze; Communications Officer Meg Walker; and Community and Economic Development (CED) Director Jaclyn Disney.

#### 1. Welcome and Introductions

The Oregon Cascades West Council of Governments' (OCWCOG) Finance Committee meeting was called to order by Chair Malone on January 18, 2024, at 1:39 pm via Teams Video and Audio Conferencing, and in-person attendees. Meeting attendees took turns introducing themselves.

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Community and Economic Development Director Jaclyn Disney, who is new to her position, gave a brief history of her prior home in California and her prior work history. The members of the finance committee welcomed her.

**2. Public Comment**

No comment.

**3. Consent Calendar**

Commissioner Sprenger moved to approve the Consent Calendar, which consisted of the Finance Committee meeting minutes from December 7, 2023. Mayor Johnson seconded the motion. With no objections, the Consent Calendar was voted upon and approved.

**4. Financial Reports**

Finance Director Nelson summarized the financial update provided in the Finance Committee meeting packet starting on page five (5).

Finance Director Nelson updated the committee on the progress with usable reports in the new software system NetSuite. A meeting with the project development team was scheduled for Tuesday, January 16<sup>th</sup>, 2024. However, the meeting was cancelled due to inclement weather.

Finance Director Nelson provided an update on the continued use of the previous payroll system Springbrook. There is currently an effort to marry the provided budgeting numbers into the Springbrook system and the NetSuite system.

Currently there is a meeting scheduled between Finance Director Nelson and the NetSuite Project Developer. Finance Director Nelson said she is excited to hear the progress of development looks forward to the use of NetSuite for Budgeting and projections.

Finance Director Nelson informed the Committee there is a steady flow of revenue for the agency. The renewed Title XIX contract was signed in October and the revenues from that contract have started to come in and retroactive adjustments have been sent to the State as of last Month. The State did send the standard flat rate all in one lump sum to get caught up in November/December. Finance Director Nelson said the Committee will see those funds reflected as they are updated and corrected in the next week or two.

Some new MPO funding- large deposits, for Albany and Corvallis MPO's have been deposited. This funding will be used for the year for projects that are already established.

Finance director Nelson briefly covered staffing, maintenance as well as the preparation of the new Corvallis location.

Commissioner Sprenger asked Finance Director Nelson if any property damage or maintenance needs from the ice storm have been identified.

**MEMBER GOVERNMENTS** — **COUNTIES:** Benton, Lincoln, and Linn **CITIES:** Adair Village, Albany, Brownsville, Corvallis, Depoe Bay, Halsey, Harrisburg, Lebanon, Lincoln City, Millersburg, Monroe, Newport, Philomath, Siletz, Sodaville, Sweet Home, Tangent, Toledo, Waldport, Yachats **OTHER:** Confederated Tribes of Siletz Indians and Port of Newport

Executive Director Vogt informed the Committee no damage has been identified at this time.

Finance Director Nelson continued with an update of the audit and a timeline of current audit events so far. Risk assessment has been started for single audit. Finance Director Nelson gave a brief overview of current income and spending compared to the prior year.

Chair Malone confirmed with Financial Director Nelson the efficiency of the auditing firm.

The Finance Director Nelson explained the merger of the auditing firm and the auditing company's expansion has led to better support. Stating they have lots of experience and are working effectively.

## **5. Other Business**

Chair Malone requested a quick software update.

Tech Services Director Sele informed Chair Malone he is putting together an update for next meeting (full board) but offered to update the Committee now if they prefer.

Chair Malone declined and said an update can wait until next session.

## **6. Adjournment**

Chair Malone adjourned the meeting at 1:57 pm.

*Meeting minutes taken by Angelykah Light.*



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## MEMORANDUM

**DATE:** March 21, 2024  
**TO:** OCWCOG Finance Committee  
**FROM:** Marit Nelson, Finance Director  
**RE:** **OCWCOG Financial Update**

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Please find attached the financial snapshot as well as the agency Revenue and Expense Statement for the period ending February 2024.

I have provided examples of some budget reports that I am currently working with NetSuite/Oracle in formatting and creating in the new budgeting module. Our implementation continues but we are going to utilize pieces of the system for this budgeting cycle. I'm fairly pleased with the flexibility of the reports and built-in charts and graphs. That being said, I am providing the reports in the same format as our previous reports until the time comes when we can have an inclusive report for your review.

February has us at 66.7% of the way through the fiscal year.

Revenues are typical to what we have seen this time of year the past two years. Because of the reporting and data gathering work required at the end of each month, we are one month in arrears with posting our Oregon Project Independence (OPI) and Older Americans Act (OAA) revenues. These will be caught up in our end of fiscal year accruals. As a reminder, this is the first year of our biennium contract for Senior and Disability Services (SDS). Beginning balance revenues will be entered in March with the completion of the audit. This will right size the budget to actual deficit trend we experience annually.

Personal Services expenditures are 64% of budgeted for the year-to-date period. Modelling the current trend, we will be at 95% of budget for fiscal year end. This was one of my goals this budget year—projecting closer to actual without creating a budget deficit. Our staffing continues to ebb and flow. In February, we ran 223 payroll checks for 220.5 FTE staffing. We are currently recruiting for four positions.

Materials & Services expenditures are still trending under budget. Recently, two new HVAC units were placed at the Albany building. We will start ramping up our landscaping and pest controls service now that we have spring in our sights.

Over the next few months, our finance team will be making final corrections to current year budget allocations and transaction postings. We will also be actively working with our department directors and managers on creating a budget document within the new finance system.

	<b>FY 2024 Budget</b>	<b>February 2024</b>	<b>Percentage</b>
Dues	363,315	349,046	96%
Contract Revenue	2,160,963	269,972	12.5%
Donations	173,646	41,611	13%
Coordinated Care	14,000,000	5,458,931	39%
<b>Total Income (all line items)</b>	<b>\$ 65,726,383</b>	<b>29,690,677</b>	<b>45.2%</b>
<b>Total Payroll Expense</b>	<b>\$ 22,270,532</b>	<b>\$14,252,632</b>	<b>64%</b>
Professional Services	19,340,477	9,78,924	51%
Internal Service Charges	3,102,559	2,110,928	68%
Maintenance & Utilities	183,900	122,847	67%
Supplies (Meetings, Office)	165,300	87,330	53%
Travel / Training	306,500	152,298	44%
<b>Total Expense (all line items)</b>	<b>\$54,958,423</b>	<b>\$17,169,401</b>	<b>31%</b>

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<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 2/29/2024 -- 66.7%</u>
<b>CWCOG GENERAL ADMINISTRATION</b>							
<i>Human Resources</i>							
1011-101-42800	Internal service charges revenue	(577,900)	(385,267)	-	(192,633)	66.7%	
1011-101-46900	Misc Revenue	-	(134)	-	134		
1011-101-51000	Wages	301,072	195,670	-	105,402	65.0%	Trending slightly higher due to COLA
1011-101-52000	Benefits	193,912	143,546	-	50,366	74.0%	and salary structure implementation
1011-101-61100	Supplies	1,000	1,251	-	(251)	125.1%	One time additional expense
1011-101-61300	Equipment (non-capitalized)	500	-	-	500	0.0%	
1011-101-62100	Professional Services	-	22,125	-	(22,125)		Temp agency costs from fall quarter
1011-101-62110	Legal services	3,000	315	-	2,685	10.5%	
1011-101-62120	Marketing services	3,000	2,698	-	302	89.9%	Recruitments leveling out
1011-101-62130	Insurance services	-	600	-	(600)	0.0%	
1011-101-62210	Printing/copying	1,200	419	-	781	34.9%	
1011-101-62220	Postage	200	3	-	197	1.3%	
1011-101-62300	Software	50,800	5,142	-	45,659	10.1%	
1011-101-62400	Telephone/internet	1,000	55	-	945	5.5%	
1011-101-62500	Memberships/Dues	3,000	1,268	-	1,732	42.3%	
1011-101-62600	Travel and training	-	649	-	(649)	0.0%	
1011-101-62610	Trainers	9,500	100	-	9,400	1.1%	
1011-101-62621	Employee mileage	2,500	1,214	-	1,286	48.6%	
1011-101-62710	Rent expense	10,194	6,640	-	3,554	65.1%	
1011-101-70000	Capital	13,000	-	-	13,000	0.0%	
<i>Finance</i>							
1011-102-42800	Internal service charges revenue	(686,850)	(459,323)	-	(227,527)	66.9%	
1011-102-46100	Interest Revenue	(300,000)	(421,305)	-	121,305	140.4%	Interest rate higher than expected for FY
1011-102-46900	Misc Revenue	-	(7,602)	-	7,602	0.0%	
1011-102-51000	Wages	469,289	296,620	-	172,669	63.2%	
1011-102-52000	Benefits	333,574	215,971	-	117,603	64.7%	
1011-102-61100	Supplies	5,600	1,857	-	3,743	33.2%	
1011-102-61300	Equipment (non-capitalized)	4,684	7,560	-	(2,876)	161.4%	Unexpected computer replacment
1011-102-62100	Professional Services	100,000	111,493	-	(11,493)	111.5%	Additional support-software implementation
1011-102-62120	Marketing services	500	32	-	468	6.4%	
1011-102-62140	Banking services	12,000	5,222	-	6,778	43.5%	
1011-102-62210	Printing/copying	3,500	310	-	3,190	8.9%	
1011-102-62220	Postage	500	423	-	77	84.6%	
1011-102-62300	Software	68,600	70,071	-	(1,471)	102.1%	Additional licensing for finance software
1011-102-62400	Telephone/internet	2,000	676	-	1,324	33.8%	

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
1011-102-62500	Memberships/Dues	1,000	1,664	-	(664)	166.4%	Agency Ethics Fee paid here
1011-102-62600	Travel and training	-	67	-	(67)		
1011-102-62610	Trainers	8,500	450	-	8,050	5.3%	
1011-102-62621	Employee mileage	5,000	288	-	4,712	5.8%	
1011-102-62622	Company automobile	-	230	-	(230)		
1011-102-62623	Other employee travel	-	78	-	(78)		
1011-102-62640	Employee travel meals	-	28	-	(28)		
1011-102-62710	Rent expense	18,623	12,859	-	5,764	69.1%	Additional Office Space adjustment
			-	-	-		
1011-102-95000	Contingency	150,000	-	-	150,000	0.0%	
	<b>General Administration</b>		-	-	-		
1011-110-42100	Dues	-	(746)	-	746		
1011-110-42800	Internal service charges revenue	(845,000)	(566,279)	-	(278,721)	67.0%	
1011-110-43100	Contracts	(66,260)	-	-	(66,260)	0.0%	
1011-110-43500	Local	-	(49,695)	-	49,695		
1011-110-46900	Misc Revenue	(20,000)	(1,163)	-	(18,837)	5.8%	
1011-110-51000	Wages	416,753	235,097	-	181,656	56.4%	Vacant/reduced FTE in department
1011-110-52000	Benefits	244,531	166,799	-	77,732	68.2%	
1011-110-61100	Supplies	31,000	4,428	-	26,572	14.3%	
1011-110-61300	Equipment (non-capitalized)	3,250	1,890	-	1,360	58.2%	
1011-110-61400	Furniture	3,000	388	-	2,613	12.9%	
1011-110-62100	Professional Services	195,000	105,902	-	89,098	54.3%	
1011-110-62110	Legal services	35,000	29,000	-	6,000	82.9%	
1011-110-62120	Marketing services	3,000	3,727	-	(727)	124.2%	Meeting notices, banners, outreach materials
1011-110-62210	Printing/copying	2,000	98	-	1,902	4.9%	
1011-110-62220	Postage	300	70	-	230	23.2%	
1011-110-62300	Software	12,000	1,873	-	10,127	15.6%	
1011-110-62400	Telephone/internet	2,000	568	-	1,432	28.4%	
1011-110-62500	Memberships/Dues	6,000	3,985	-	2,015	66.4%	
1011-110-62600	Travel and training	-	3,674	-	(3,674)		
1011-110-62610	Trainers	21,000	-	-	21,000	0.0%	
1011-110-62621	Employee mileage	1,500	1,029	-	471	68.6%	
1011-110-62640	Employee travel meals	-	233	-	(233)		
1011-110-62710	Rent expense	11,926	12,510	-	(584)	104.9%	
1011-110-62900	Miscellaneous Expenses	-	-	-	-		
			-	-	-		
1011-110-95000	Contingency	50,000	-	-	50,000	0.0%	
<b>TECHNOLOGY SERVICES</b>							
	<b>Facilities</b>						
1012-104-42800	Internal service charges revenue	(57,360)	(26,667)	-	(30,693)	46.5%	

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 2/29/2024 -- 66.7%</u>
1012-104-62700	Facility and Utilities	57,360	15,200	-	42,160	26.5%	Quarterly Allocations to take place 3/31
	<b>Technology</b>						
1012-105-42200	Program revenue (including Fees)	-	17,144	-	(17,144)		
1012-105-42800	Internal service charges revenue	(980,000)	(688,579)	-	(291,421)	70.3%	
1012-105-43100	Contracts	-	(14,925)	-	14,925		
1012-105-43400	State						
1012-105-43500	Local	-	(15,461)	-	15,461		
1012-105-51000	Wages	481,301	367,069	-	114,232	76.3%	
1012-105-52000	Benefits	268,715	209,792	-	58,923	78.1%	Generating revenue in Business Services
			-	-	-		
1012-105-61100	Supplies	2,200	2,026	-	174	92.1%	
1012-105-61300	Equipment (non-capitalized)	65,595	121,372	33,814	(89,590)	236.6%	Computer replacement allocations
1012-105-61400	Furniture	300	-	-	300	0.0%	
1012-105-62100	Professional Services	30,000	1,260	10,569	18,171	39.4%	
1012-105-62110	Legal services	200	-	-	200	0.0%	
1012-105-62120	Marketing services	1,000	-	-	1,000	0.0%	
1012-105-62210	Printing/copying	300	24	-	276	8.1%	
1012-105-62220	Postage	100	5	-	95	5.0%	
1012-105-62300	Software	133,552	111,565	7,137	14,850	88.9%	
1012-105-62400	Telephone/internet	-	10,716	-	(10,716)		
1012-105-62600	Travel and training	-	7,965	-	(7,965)		
1012-105-62610	Trainers	5,000	-	-	5,000	0.0%	
1012-105-62621	Employee mileage	3,000	1,654	-	1,346	55.1%	
1012-105-62640	Employee travel meals	-	272	-	(272)		
1012-105-62710	Rent expense	39,737	26,539	-	13,198	66.8%	
1012-105-62720	Facility maintenance svcs	3,000	-	-	3,000	0.0%	
1012-105-70000	Capital	21,000	-	-	21,000	0.0%	
1012-105-77000	Software (multi-year)	-	2,519	118,561	(121,080)		

**BUSINESS SERVICES**

**Human Resources**

1013-101-42200	Program revenue (including Fees)	-	(5,890)	-	5,890		
	<b>Technology</b>						
1013-105-42200	Program revenue (including Fees)	(196,180)	(58,885)	-	(137,295)	30.0%	
			-	-	-		
1013-105-51000	Wages	116,880	-	-	116,880	0.0%	Allocation for Qtr End from 1012-105
			-	-	-		
1013-105-61300	Equipment (non-capitalized)	53,000	46,038	3,787	3,175	94.0%	Billable as requested by contract
1013-105-62100	Professional Services	-	3,804	-	(3,804)		
1013-105-62220	Postage	-	223	-	(223)		
1013-105-62300	Software	23,000	1,739	94	21,166	8.0%	

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 2/29/2024 -- 66.7%</u>
1013-105-62621	Employee mileage	3,300	119	-	3,181	3.6%	
1013-105-77000	Software (multi-year)	-	4,475	-	(4,475)		

**FACILITIES SERVICES**

***Facilities Maintenance***

1014-104-42800	Internal service charges revenue	(807,297)	(585,513)	-	(221,784)	72.5%	
1014-104-44100	Rents	(46,200)	(36,529)	-	(9,671)	79.1%	
1014-104-46900	Misc Revenue	(23,463)	-	-	(23,463)	0.0%	
1014-104-47000	Gain/Loss on sale of capital	-	(237)	-	237		
			-	-	-		
1014-104-51000	Wages	112,056	61,114	-	50,942	54.5%	
1014-104-52000	Benefits	61,494	40,195	-	21,299	65.4%	
			-				
1014-104-61100	Supplies	11,000	9,265	-	1,735	84.2%	
1014-104-61300	Equipment (non-capitalized)	4,684	1,890	-	2,794	40.3%	
1014-104-61400	Furniture	-	7,550	8,495	(16,044)		
1014-104-62100	Professional Services	136,200	80,484	-	55,716	59.1%	
1014-104-62120	Marketing services	-	96	-	(96)		
1014-104-62130	Insurance services	110,000	42,069	-	67,931	38.2%	
1014-104-62210	Printing/copying	165	12,520	-	(12,355)	7587.8%	Transfer to Office Equipment Res 1014-110
1014-104-62220	Postage	240	50	-	190	20.9%	
1014-104-62300	Software	900	-	-	900	0.0%	
1014-104-62400	Telephone/internet	584	18	-	566	3.1%	
1014-104-62610	Trainers	2,000	-	-	2,000	0.0%	
1014-104-62621	Employee mileage	5,000	3,743	-	1,257	74.9%	
1014-104-62622	Company automobile	-	656	-	(656)		
1014-104-62700	Facility and Utilities	81,000	35,078	-	45,922	43.3%	
1014-104-62720	Facility maintenance svcs	75,000	35,639	9,975	29,386	60.8%	
1014-104-62721	Janitorial Service	85,000	22,386	-	62,614	26.3%	
1014-104-62731	Electricity	-	23,746	-	(23,746)		
1014-104-62732	Water/sewer	-	407	-	(407)		
			-	-	-		
1014-104-70000	Capital	2,531,925	2,225,334	-	306,591	87.9%	
			-	-	-		
1014-104-95000	Contingency	700,000	-	-	700,000	0.0%	
1014-104-98800	Transfer to fund 8000 (COG)	65,000	-	-	65,000	0.0%	

**S&DS**

***Senior & Disabled Services***

2020-300-42100	Dues	(238,000)	(238,005)	-	5	100.0%	
2020-300-42200	Program revenue (including Fees)	-	-	-	-		
2020-300-43200	FedDir	-	(100)	-	100		

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2020-300-43300	FedInd	(234,739)	-	-	(234,739)	0.0%	
2020-300-43400	State	-	(1,103)	-	1,103		
2020-300-43500	Local	-	(1,750)	-	1,750		
2020-300-46200	Donations	-	(200)	-	200		
2020-300-46700	Matching Contributions	(40,000)	(27,947)	-	(12,053)	69.9%	
2020-300-46900	Misc Revenue	(4,461)	-	-	(4,461)	0.0%	
			-	-	-		
2020-300-51000	Wages	191,680	113,979	-	77,701	59.5%	
2020-300-52000	Benefits	109,439	80,581	-	28,858	73.6%	
			-	-	-		
2020-300-61100	Supplies	3,000	280	-	2,720	9.3%	
2020-300-61300	Equipment (non-capitalized)	-	267	-	(267)		
2020-300-61400	Furniture	3,000	-	1,925	1,075	64.2%	
2020-300-62100	Professional Services	-	10,763	-	(10,763)		Grant Writing Consultant
2020-300-62110	Legal services	60,000	-	-	60,000	0.0%	
2020-300-62120	Marketing services	1,000	-	-	1,000	0.0%	
2020-300-62210	Printing/copying	500	-	-	500	0.0%	
2020-300-62300	Software	4,000	9,414	5,273	(10,687)	367.2%	Captures funds 2021-2023
2020-300-62400	Telephone/internet	1,500	-	-	1,500	0.0%	
2020-300-62500	Memberships/Dues	60,000	-	-	60,000	0.0%	
2020-300-62600	Travel and training	-	409	-	(409)		
2020-300-62610	Trainers	15,000	4,310	-	10,690	28.7%	
2020-300-62621	Employee mileage	1,200	-	-	1,200	0.0%	
2020-300-62623	Other employee travel	-	64	-	(64)		
2020-300-62710	Rent expense	44,212	225,239	-	(181,027)	509.5%	Budget Allocation to other funds (2021-2023)
2020-300-62800	Internal service charges expenditure	28,367	-	-	28,367	0.0%	
2020-300-67000	Resource Reserves	40,000	-	-	40,000	0.0%	
			-	-	-		
2020-300-99000	Other Financing Uses	14,000	-	-	14,000	0.0%	
<b>TITLE XIX</b>							
2021-300-42200	Program revenue (including Fees)	(238,173)	(24,194)	-	(213,979)	10.2%	
2021-300-43300	FedInd	-	-	-	-		
2021-300-43400	State	(14,756,600)	(10,304,130)	-	(4,452,470)	69.8%	
2021-300-43500	Local		(3,266)	-	3,266		
			-	-	-		
2021-300-51000	Wages	7,978,825	5,600,156	-	2,378,669	70.2%	
2021-300-52000	Benefits	5,028,410	3,538,615	-	1,489,795	70.4%	
			-	-	-		
2021-300-61100	Supplies	41,500	29,672	-	11,828	71.5%	
2021-300-61200	Supplies: Volunteer recognition	-	30	-	(30)		
2021-300-61400	Furniture	21,500	7,088	-	14,413	33.0%	
2021-300-62100	Professional Services	20,000	41,561	-	(21,561)	207.8%	Temp Agency Costs

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2021-300-62110	Legal services		9,872	-	(9,872)		
2021-300-62120	Marketing services	2,300	2,139	-	161	93.0%	
2021-300-62210	Printing/copying	38,300	17,045	-	21,255	44.5%	
2021-300-62220	Postage	38,000	15,842	-	22,158	41.7%	
2021-300-62300	Software	63,745	250	-	63,495	0.4%	
2021-300-62400	Telephone/internet	90,000	19,748	-	70,252	21.9%	
2021-300-62500	Memberships/Dues	-	53,107	-	(53,107)		
2021-300-62600	Travel and training	-	25,937	-	(25,937)		
2021-300-62610	Trainers	14,000	495	-	13,505	3.5%	
2021-300-62621	Employee mileage	77,000	61,786	-	15,214	80.2%	
2021-300-62623	Other employee travel	-	66	-	(66)		
2021-300-62650	Employee lodging	-	3,155	-	(3,155)		
2021-300-62700	Facility and Utilities	-	13,449	-	(13,449)		
2021-300-62710	Rent expense	493,559	196,964	-	296,595	39.9%	
2021-300-62720	Facility maintenance svcs	1,000	-	-	1,000	0.0%	
2021-300-62721	Janitorial Service	3,000	405	-	2,595	13.5%	
2021-300-62800	Internal service charges expenditure	2,041,899	1,407,261	-	634,638	68.9%	
2021-300-64300	Client Assist: Program wages	-	-	-	-		
2021-300-67000	Resource Reserves	-	10,517	-	(10,517)		
			-	-	-		
<b>OAA</b>			-	-	-		
2022-300-42200	Program revenue (including Fees)	(9,000)	-	-	(9,000)	0.0%	
2022-300-43300	FedInd	-	-	-	-		
2022-300-43400	State	(720,000)	(605,846)	-	(114,154)	84.1%	
2022-300-46210	Donations Received: Money	-	(631)	-	631		
2022-300-46900	Misc Revenue	(12,607)	-	-	(12,607)	0.0%	
			-	-	-		
2022-300-51000	Wages	167,814	143,086	-	24,728	85.3%	
2022-300-52000	Benefits	100,196	94,306	-	5,890	94.1%	
			-	-	-		
2022-300-61100	Supplies	3,565	327	-	3,238	9.2%	
2022-300-61300	Equipment (non-capitalized)	594	-	-	594	0.0%	
2022-300-62100	Professional Services	169,416	53,419	-	115,997	31.5%	
2022-300-62120	Marketing services	297	2,470	-	(2,173)	831.6%	
2022-300-62150	Grants to subrecipients	-	157,052	-	(157,052)		OAA Funds to Senior Centers
2022-300-62210	Printing/copying	684	375	-	309	54.8%	
2022-300-62220	Postage	238	-	-	238	0.0%	
2022-300-62300	Software	936	-	-	936	0.0%	
2022-300-62400	Telephone/internet	1,337	73	-	1,264	5.5%	
2022-300-62600	Travel and training	-	533	-	(533)		
2022-300-62610	Trainers	1,188	-	-	1,188	0.0%	
2022-300-62621	Employee mileage	2,674	974	-	1,700	36.4%	
2022-300-62623	Other employee travel	-	457	-	(457)		

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2022-300-62640	Employee travel meals	-	595	-	(595)		
2022-300-62650	Employee lodging	-	3,080	-	(3,080)		
2022-300-62700	Facility and Utilities		144	-	(144)		
2022-300-62710	Rent expense	6,601	2,993	-	3,609	45.3%	
2022-300-62800	Internal service charges expenditure	35,236	11,803	-	23,433	33.5%	
2022-300-64300	Client Assist: Program wages	-	-	-	-		
2022-300-64400	Client Assist: Support services	-	28,653	-	(28,653)		
			-	-	-		
2022-300-95000	Contingency	14,854	-	-	14,854	0.0%	
			-	-	-		
<b>OPI</b>			-	-	-		
2023-300-42200	Program revenue (including Fees)	-	(17)	-	17		
2023-300-43100	Contracts	-	(166,390)	-	166,390		Health Care Worker & Pilot program
2023-300-43300	FedInd	-	-	-	-		
2023-300-43400	State	(1,703,541)	(316,719)	-	(1,386,822)	18.6%	
2023-300-46210	Donations Received: Money	-	(2,330)	-	2,330		
			-	-	-		
2023-300-51000	Wages	397,053	333,868	-	63,185	84.1%	
2023-300-52000	Benefits	237,066	220,048	-	17,018	92.8%	
			-	-	-		
2023-300-61100	Supplies	8,435	73	-	8,362	0.9%	
2023-300-61300	Equipment (non-capitalized)	1,406	1,890	-	(484)	134.4%	
2023-300-62100	Professional Services	400,845	176,346	-	224,499	44.0%	
2023-300-62120	Marketing services	703	-	-	703	0.0%	
2023-300-62210	Printing/copying	1,616	1	-	1,615	0.1%	
2023-300-62220	Postage	562	332	-	230	59.0%	
2023-300-62300	Software	2,214	-	-	2,214	0.0%	
2023-300-62400	Telephone/internet	3,163	-	-	3,163	0.0%	
2023-300-62600	Travel and training	-	3,982	-	(3,982)		
2023-300-62610	Trainers	2,812	-	-	2,812	0.0%	
2023-300-62621	Employee mileage	6,326	5,423	-	903	85.7%	
2023-300-62650	Employee lodging	-	848	-	(848)		
2023-300-62700	Facility and Utilities	-	948	-	(948)		
2023-300-62710	Rent expense	15,617	14,001	-	1,616	89.7%	
2023-300-62800	Internal service charges expenditure	83,373	74,755	-	8,618	89.7%	
2023-300-64400	Client Assist: Support services	-	82,790	-	(82,790)		
			-	-	-		
2023-300-95000	Contingency	35,146	-	-	35,146	0.0%	
			-	-	-		
<b>MEALS ON WHEELS</b>			-	-	-		
			-	-	-		
2024-300-42200	Program revenue (including Fees)	(240,000)	(716,105)	-	476,105	298.4%	Reallocation/corrections with budget
2024-300-42800	Internal service charges revenue	-	(2,000)	-	2,000		

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2024-300-43100	Contracts	-	(15,741)	-	15,741		
2024-300-43200	FedDir	(87,000)	-	-	(87,000)	0.0%	
2024-300-43300	FedInd	-	-	-	-		
2024-300-43400	State	(1,654,000)	(851,938)	-	(802,062)	51.5%	
2024-300-43500	Local	-	(15,750)	-	15,750		
2024-300-46200	Donations	-	(1,744)	-	1,744		
2024-300-46210	Donations Received: Money	(168,646)	(56,853)	-	(111,793)	33.7%	
2024-300-46240	Donations Received: Private Grants	(90,000)	-	-	(90,000)	0.0%	
2024-300-46700	Matching Contributions	(8,064)	-	-	(8,064)	0.0%	
2024-300-46900	Misc Revenue	(20,462)	-	-	(20,462)	0.0%	
			-	-	-		
2024-300-51000	Wages	543,078	343,553	-	199,525	63.3%	
2024-300-52000	Benefits	318,991	232,716	-	86,275	73.0%	
			-	-	-		
2024-300-61100	Supplies	8,500	5,044	-	3,456	59.3%	
2024-300-61200	Supplies: Volunteer recognition	13,000	747	-	12,253	5.7%	
2024-300-61300	Equipment (non-capitalized)	2,342	3,486	-	(1,144)	148.8%	
2024-300-62100	Professional Services	1,200,000	1,251,088	-	(51,088)	104.3%	Increasing utilization at meal sites/delivery
2024-300-62120	Marketing services	2,000	381	-	1,619	19.0%	
2024-300-62130	Insurance services	2,000	913	-	1,087	45.7%	
2024-300-62140	Banking services	1,000	206	-	794	20.6%	
2024-300-62210	Printing/copying	7,500	5,178	-	2,322	69.0%	
2024-300-62220	Postage	1,200	502	-	698	41.8%	
2024-300-62300	Software	7,750	-	-	7,750	0.0%	
2024-300-62400	Telephone/internet	15,000	8,914	-	6,086	59.4%	
2024-300-62500	Memberships/Dues	1,200	1,246	-	(46)	103.8%	
2024-300-62600	Travel and training	-	4,163	-	(4,163)		
2024-300-62610	Trainers	5,000	-	-	5,000	0.0%	
2024-300-62621	Employee mileage	-	12,625	-	(12,625)		
2024-300-62622	Company automobile	12,000	2,634	-	9,366	22.0%	
2024-300-62623	Other employee travel	16,000	-	-	16,000	0.0%	
2024-300-62630	Volunteer travel	24,000	8,643	-	15,357	36.0%	
2024-300-62650	Employee lodging	-	1,456	-	(1,456)		
2024-300-62700	Facility and Utilities	-	2,718	-	(2,718)		
2024-300-62710	Rent expense	44,171	30,985	-	13,186	70.1%	
2024-300-62720	Facility maintenance svcs	3,200	7,375	-	(4,175)	230.5%	
2024-300-62800	Internal service charges expenditure	206,305	142,497	-	63,808	69.1%	
			-	-	-		
<b>SPECIAL CONTRACTS SDS</b>			-	-	-		
2029-300-42100	Dues	-	(2,008)	-	2,008		
2029-300-42200	Program revenue (including Fees)	-	-	-	-		
2029-300-43100	Contracts	-	-	-	-		
2029-300-43300	FedInd	(125,000)	-	-	(125,000)	0.0%	



<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2029-300-43400	State	-	(149,943)	-	149,943		
2029-300-43500	Local	-	(110,922)	-	110,922		
2029-300-46900	Misc Revenue	(30,000)	-	-	(30,000)	0.0%	
			-	-	-		
2029-300-61100	Supplies	-	13	-	(13)		
2029-300-61300	Equipment (non-capitalized)	141,000	49,138	-	91,862	34.8%	
2029-300-62621	Employee mileage	-	1,879	-	(1,879)		
2029-300-95000	Contingency	11,907	-	-	11,907	0.0%	
			-	-	-		
<b>COMMUNITY SERVICES</b>			-	-	-		
2030-300-61100	Supplies	-	20	-	(20)		
2030-300-61300	Equipment (non-capitalized)	-	4,442	-	(4,442)		
2030-300-62120	Marketing services	-	30	-	(30)		
			-	-	-		
<b>AMERICORP SENIORS</b>			-	-	-		Total Budget Allocated to funds 2032-2034
2031-300-43200	FedDir	(567,258)	-	-	(567,258)	0.0%	
2031-300-46210	Donations Received: Money	(5,000)	-	-	(5,000)	0.0%	
2031-300-46240	Donations Received: Private Grants	(46,126)	-	-	(46,126)	0.0%	
2031-300-46700	Matching Contributions	(30,000)	-	-	(30,000)	0.0%	
2031-300-46900	Misc Revenue	(6,943)	-	-	(6,943)	0.0%	
			-	-	-		
2031-300-51000	Wages	231,090	136,865	-	94,225	59.2%	
2031-300-52000	Benefits	158,044	108,150	-	49,894	68.4%	
			-	-	-		
2031-300-61100	Supplies	5,500	-	-	5,500	0.0%	
2031-300-61200	Supplies: Volunteer recognition	13,000	-	-	13,000	0.0%	
2031-300-61300	Equipment (non-capitalized)	2,342	-	-	2,342	0.0%	
2031-300-62120	Marketing services	1,000	-	-	1,000	0.0%	
2031-300-62130	Insurance services	2,982	-	-	2,982	0.0%	
2031-300-62210	Printing/copying	1,800	-	-	1,800	0.0%	
2031-300-62220	Postage	1,400	-	-	1,400	0.0%	
2031-300-62300	Software	1,800	-	-	1,800	0.0%	
2031-300-62400	Telephone/internet	2,500	-	-	2,500	0.0%	
2031-300-62610	Trainers	7,500	-	-	7,500	0.0%	
2031-300-62621	Employee mileage	4,000	-	-	4,000	0.0%	
2031-300-62630	Volunteer travel	30,000	-	-	30,000	0.0%	
2031-300-62710	Rent expense	14,040	-	-	14,040	0.0%	
2031-300-62720	Facility maintenance svcs	500	-	-	500	0.0%	
2031-300-62800	Internal service charges expenditure	58,110	-	-	58,110	0.0%	
			-	-	-		
<b>FOSTER GRANDPARENTS</b>			-	-	-		
2032-300-43200	FedDir	-	(77,730)	-	77,730		
			-	-	-		

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2032-300-61200	Supplies: Volunteer recognition	-	3,238	-	(3,238)		
2032-300-62100	Professional Services	-	91	-	(91)		
2032-300-62130	Insurance services	-	1,000	-	(1,000)		
2032-300-62210	Printing/copying	-	9	-	(9)		
2032-300-62500	Memberships/Dues	-	550	-	(550)		
2032-300-62600	Travel and training	-	29	-	(29)		
2032-300-62621	Employee mileage	-	95	-	(95)		
2032-300-62630	Volunteer travel	-	6,610	-	(6,610)		
2032-300-62640	Employee travel meals	-	31	-	(31)		
2032-300-62800	Internal service charges expenditure	-	6,483	-	(6,483)		
2032-300-64300	Client Assist: Program wages	150,000	38,967	-	111,033	26.0%	
			-	-	-		
<b>RSVP</b>			-	-	-		
2033-300-42200	Program revenue (including Fees)	-	(2,350)	-	2,350		
2033-300-43200	FedDir	-	(95,515)	-	95,515		
2033-300-43400	State	-	(21,871)	-	21,871		
2033-300-43500	Local	-	(1,000)	-	1,000		
2033-300-46100	Interest Revenue	-	(253)	-	253		
2033-300-46210	Donations Received: Money	-	(93)	-	93		
2033-300-61100	Supplies	-	1,518	-	(1,518)		
2033-300-61200	Supplies: Volunteer recognition	-	3,259	-	(3,259)		
2033-300-61300	Equipment (non-capitalized)	-	523	-	(523)		
2033-300-62100	Professional Services	-	6,105	-	(6,105)		
2033-300-62120	Marketing services	-	2,484	-	(2,484)		
2033-300-62130	Insurance services	-	289	-	(289)		
2033-300-62140	Banking services	-	641	-	(641)		
2033-300-62210	Printing/copying	-	1,151	-	(1,151)		
2033-300-62220	Postage	-	1,459	-	(1,459)		
2033-300-62300	Software	-	15,180	-	(15,180)		
2033-300-62400	Telephone/internet	-	60	-	(60)		
2033-300-62600	Travel and training	-	1,377	-	(1,377)		
2033-300-62621	Employee mileage	-	1,157	-	(1,157)		
2033-300-62622	Company automobile	-	61	-	(61)		
2033-300-62623	Other employee travel	-	4	-	(4)		
2033-300-62630	Volunteer travel	-	1,773	-	(1,773)		
2033-300-62640	Employee travel meals	-	20	-	(20)		
2033-300-62700	Facility and Utilities	-	405	-	(405)		
2033-300-62710	Rent expense	-	9,442	-	(9,442)		
2033-300-62800	Internal service charges expenditure	-	28,492	-	(28,492)		
<b>SENIOR COMPANIONS</b>							
2034-300-42200	Program revenue (including Fees)	-	(6,335)	-	6,335		

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2034-300-46210	Donations Received: Money	-	(300)	-	300		
2034-300-43100	Contracts	-	(4,610)	-	4,610		
2034-300-43200	FedDir	-	(60,962)	-	60,962		
2034-300-61100	Supplies	-	343	-	(343)		
2034-300-61200	Supplies: Volunteer recognition	-	598	-	(598)		
2034-300-62100	Professional Services	-	204	-	(204)		
2034-300-62130	Insurance services	-	800	-	(800)		
2034-300-62210	Printing/copying	-	9	-	(9)		
2034-300-62621	Employee mileage	-	1,178	-	(1,178)		
2034-300-62630	Volunteer travel	-	10,394	-	(10,394)		
2034-300-62800	Internal service charges expenditure	-	4,358	-	(4,358)		
2034-300-64300	Client Assist: Program wages	-	22,363	-	(22,363)		
			-	-	-		
			-	-	-		
<b>VETERANS</b>							
2038-300-42200	Program revenue (including Fees)	(207,500)	-	-	(207,500)	0.0%	
2038-300-43100	Contracts	-	(168,999)	-	168,999		
2038-300-43300	FedInd	-	-	-	-		
2038-300-43400	State	(114,112)	-	-	(114,112)	0.0%	
2038-300-46240	Donations Received: Private Grants	(4,000)	-	-	(4,000)	0.0%	
2038-300-46700	Matching Contributions	(44,000)	(27,951)	-	(16,049)	63.5%	
2038-300-46900	Misc Revenue	(70,564)	-	-	(70,564)	0.0%	
			-	-	-		
2038-300-51000	Wages	204,881	132,973	-	71,908	64.9%	
2038-300-52000	Benefits	137,866	100,597	-	37,269	73.0%	
			-	-	-		
2038-300-61100	Supplies	2,000	2,542	-	(542)	127.1%	
2038-300-61300	Equipment (non-capitalized)	7,026	3,427	-	3,599	48.8%	
2038-300-62100	Professional Services	500	142	-	358	28.4%	
2038-300-62110	Legal services	100	-	-	100	0.0%	
2038-300-62120	Marketing services	1,000	-	-	1,000	0.0%	
2038-300-62210	Printing/copying	850	693	-	157	81.6%	
2038-300-62220	Postage	75	52	-	23	69.3%	
2038-300-62300	Software	1,350	1,347	-	3	99.8%	
2038-300-62400	Telephone/internet	5,000	-	-	5,000	0.0%	
2038-300-62500	Memberships/Dues	600	100	-	500	16.7%	
2038-300-62610	Trainers	5,000	1,300	-	3,700	26.0%	
2038-300-62621	Employee mileage	500	1,587	-	(1,087)	317.3%	
2038-300-62640	Employee travel meals	-	345	-	(345)		
2038-300-62650	Employee lodging	-	1,431	-	(1,431)		
2038-300-62700	Facility and Utilities	-	303	-	(303)		
2038-300-62710	Rent expense	16,742	10,011	-	6,731	59.8%	
2038-300-62721	Janitorial Service	3,000	510	-	2,490	17.0%	

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2038-300-62800	Internal service charges expenditure	47,279	34,696	-	12,583	73.4%	
			-	-	-		
2038-300-95000	Contingency	21,155	-	-	21,155	0.0%	
			-	-	-		
			-	-	-		
<b>SPECIAL CONTRACTS CSP</b>							
2039-300-42200	Program revenue (including Fees)	-	(2,309)	-	2,309		
2039-300-43100	Contracts	(510,240)	-	-	(510,240)	0.0%	
2039-300-43400	State	-	-	-	-		
2039-300-43500	Local	-	(71,950)	-	71,950		
2039-300-46900	Misc Revenue	(6,206)	-	-	(6,206)	0.0%	
			-	-	-		
2039-300-51000	Wages	316,477	115,810	-	200,667	36.6%	Allocations will move to Fund 2029-SDS
2039-300-52000	Benefits	236,757	114,386	-	122,371	48.3%	
			-	-	-		
2039-300-61100	Supplies	1,000	14	-	986	1.4%	
2039-300-61200	Supplies: Volunteer recognition		141	-	(141)		
2039-300-61300	Equipment (non-capitalized)	5,142	567	-	4,575	11.0%	
2039-300-62100	Professional Services	20,523	676	-	19,847	3.3%	
2039-300-62120	Marketing services	500	6,325	-	(5,825)	1265.1%	
2039-300-62130	Insurance services	500	-	-	500	0.0%	
2039-300-62210	Printing/copying	1,200	66	-	1,134	5.5%	
2039-300-62220	Postage	500	4	-	496	0.7%	
2039-300-62300	Software	2,250	5,280	-	(3,030)	234.7%	
2039-300-62400	Telephone/internet	2,200	96	-	2,104	4.4%	
2039-300-62610	Trainers	500	-	-	500	0.0%	
2039-300-62621	Employee mileage	2,500	1,739	-	761	69.6%	
2039-300-62622	Company automobile		27	-	(27)		
2039-300-62640	Employee travel meals	-	11	-	(11)		
2039-300-62700	Facility and Utilities	-	230	-	(230)		
2039-300-62710	Rent expense	2,653	1,360	-	1,293	51.3%	
2039-300-62800	Internal service charges expenditure	84,337	42,312	-	42,025	50.2%	
			-	-	-		
2039-300-95000	Contingency	13,571	-	-	13,571	0.0%	
			-	-	-		
			-	-	-		
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>							
			-	-	-		
2070-200-62120	Marketing services	-	380	-	(380)		
<b>AAMPO</b>							
			-	-	-		
	<b>CED</b>		-	-	-		
2071-200-42200	Program revenue (including Fees)	-	(831,035)	-	831,035		
2071-200-43400	State	(259,441)	(129,454)	-	(129,987)	49.9%	ODOT Transportation Grant
2071-200-46900	Misc Revenue	(3,782)	-	-	(3,782)	0.0%	

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 2/29/2024 -- 66.7%</u>
			-	-	-		
2071-200-51000	Wages	128,707	72,076	-	56,631	56.0%	
2071-200-52000	Benefits	50,269	38,266	-	12,003	76.1%	
			-	-	-		
2071-200-61100	Supplies	1,500	341	-	1,159	22.7%	
2071-200-61300	Equipment (non-capitalized)	1,162	1,315	-	(153)	113.2%	
2071-200-62100	Professional Services	862,877	18,503	-	844,374	2.1%	
2071-200-62110	Legal services	500	-	-	500	0.0%	
2071-200-62120	Marketing services	1,000	20	-	980	2.0%	
2071-200-62150	Grants to subrecipients		450,000	-	(450,000)		Cities of Albany & Millersburg COVID Funds
2071-200-62210	Printing/copying	1,000	99	-	901	9.9%	
2071-200-62220	Postage	250	8	-	242	3.1%	
2071-200-62300	Software	2,500	112	-	2,388	4.5%	
2071-200-62400	Telephone/internet	618	18	-	600	3.0%	
2071-200-62500	Memberships/Dues	1,000	634	-	366	63.4%	
2071-200-62600	Travel and training	-	908	-	(908)		
2071-200-62610	Trainers	4,000	235	-	3,765	5.9%	
2071-200-62621	Employee mileage	2,000	36	-	1,964	1.8%	
2071-200-62700	Facility and Utilities	-	1,089	-	(1,089)		
2071-200-62710	Rent expense	5,209	3,650	-	1,559	70.1%	
2071-200-62720	Facility maintenance svcs	1,000	-	-	1,000	0.0%	
2071-200-62800	Internal service charges expenditure	31,805	21,072	-	10,733	66.3%	
			-	-	-		
2071-200-95000	Contingency	59,000	-	-	59,000	0.0%	
			-	-	-		
			-	-	-		
<b>CAMPO</b>							
2072-200-42200	Program revenue (including Fees)	-	(860,750)	-	860,750		
2072-200-43400	State	(306,993)	(160,812)	-	(146,181)	52.4%	ODOT Transportation Grant
2072-200-46900	Misc Revenue	(3,782)	-	-	(3,782)	0.0%	
			-	-	-		
2072-200-51000	Wages	135,706	80,050	-	55,656	59.0%	
2072-200-52000	Benefits	58,562	39,918	-	18,644	68.2%	
			-	-	-		
2072-200-61100	Supplies	1,500	440	-	1,060	29.3%	
2072-200-61300	Equipment (non-capitalized)	1,162	13,410	-	(12,248)	1154.0%	
2072-200-62100	Professional Services	877,877	27,930	-	849,947	3.2%	
2072-200-62110	Legal services	500	-	-	500	0.0%	
2072-200-62120	Marketing services	1,000	-	-	1,000	0.0%	
2072-200-62210	Printing/copying	1,000	82	-	918	8.2%	
2072-200-62220	Postage	250	1	-	249	0.3%	
2072-200-62300	Software	2,500	-	-	2,500	0.0%	
2072-200-62400	Telephone/internet	700	-	-	700	0.0%	
2072-200-62500	Memberships/Dues	1,000	700	-	300	70.0%	

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 2/29/2024 -- 66.7%</u>
2072-200-62600	Travel and training	-	555	-	(555)		
2072-200-62610	Trainers	4,000	1,185	-	2,815	29.6%	
2072-200-62621	Employee mileage	2,000	167	-	1,833	8.3%	
2072-200-62700	Facility and Utilities	-	1,040	-	(1,040)		
2072-200-62710	Rent expense	8,374	7,228	-	1,146	86.3%	
2072-200-62720	Facility maintenance svcs	1,000	-	-	1,000	0.0%	
2072-200-62721	Janitorial Service	2,200	420	-	1,780	19.1%	
2072-200-62800	Internal service charges expenditure	31,805	21,072	-	10,733	66.3%	
			-	-	-		
2072-200-95000	Contingency	78,375	-	-	78,375	0.0%	
<b>TRANSPORTATION PLANNING</b>							
2077-200-42100	Dues		(24,400)	-	24,400		
2077-200-42200	Program revenue (including Fees)	-	(144,616)	-	144,616		
2077-200-43100	Contracts	(312,025)	-	-	(312,025)	0.0%	
2077-200-43200	FedDir	(375,000)	-	-	(375,000)	0.0%	
2077-200-43400	State	(3,005,000)	(57,899)	-	(2,947,101)	1.9%	
2077-200-43500	Local	(225,000)	(49,780)	-	(175,220)	22.1%	
2077-200-46700	Matching Contributions	(600,000)	-	-	(600,000)	0.0%	
2077-200-46900	Misc Revenue	(8,611)	-	-	(8,611)	0.0%	
			-	-	-		
2077-200-51000	Wages	516,287	168,465	-	347,822	32.6%	
2077-200-52000	Benefits	265,162	119,342	-	145,820	45.0%	
			-	-	-		
2077-200-61100	Supplies	3,500	883	-	2,617	25.2%	
2077-200-61300	Equipment (non-capitalized)	16,394	827	-	15,567	5.0%	
2077-200-62100	Professional Services	3,582,500	190,429	-	3,392,071	5.3%	
2077-200-62110	Legal services	1,000	228	-	773	22.8%	
2077-200-62120	Marketing services	1,500	-	-	1,500	0.0%	
2077-200-62210	Printing/copying	2,900	-	-	2,900	0.0%	
2077-200-62220	Postage	100	-	-	100	0.0%	
2077-200-62300	Software	4,695	642	-	4,053	13.7%	
2077-200-62400	Telephone/internet	2,394	-	-	2,394	0.0%	
2077-200-62500	Memberships/Dues	3,000	250	-	2,750	8.3%	
2077-200-62600	Travel and training	-	468	-	(468)		
2077-200-62610	Trainers	10,000	240	-	9,760	2.4%	
2077-200-62621	Employee mileage	8,000	313	-	7,687	3.9%	
			-	-	-		
2077-200-62710	Rent expense	19,388	10,333	-	9,055	53.3%	
2077-200-62721	Janitorial Service	1,000	-	-	1,000	0.0%	
2077-200-62800	Internal service charges expenditure	123,267	3,130	-	120,137	2.5%	
2077-200-62700	Facility and Utilities		38	-	(38)		

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2077-200-95000	Contingency	172,488	-	-	172,488	0.0%	
			-	-	-		
			-	-	-		Budget Allocation is in Fund 2077
<b>COMMUNITY PLANNING</b>							
2078-200-42100	Dues	(108,000)	(83,886)	-	(24,114)	77.7%	
2078-200-42200	Program revenue (including Fees)		(243,845)	-	243,845		
2078-200-43100	Contracts	-	(2,768)	-	2,768		
2078-200-43200	FedDir	-	(37,500)	-	37,500		
2078-200-43400	State	-	(1,600)	-	1,600		
2078-200-61100	Supplies	-	376	-	(376)		
2078-200-61300	Equipment (non-capitalized)	-	1,835	-	(1,835)		
2078-200-62100	Professional Services	-	126,519	-	(126,519)		
2078-200-62110	Legal services	-	88	-	(88)		
2078-200-62120	Marketing services	-	513	-	(513)		
2078-200-62210	Printing/copying	-	315	-	(315)		
2078-200-62220	Postage	-	2	-	(2)		
2078-200-62300	Software	-	84	-	(84)		
2078-200-62400	Telephone/internet	-	171	-	(171)		
2078-200-62600	Travel and training	-	1,359	-	(1,359)		
2078-200-62610	Trainers	-	4	-	(4)		
2078-200-62621	Employee mileage	-	245	-	(245)		
2078-200-62700	Facility and Utilities	-	736	-	(736)		
2078-200-62710	Rent expense	-	3,415	-	(3,415)		
2078-200-62721	Janitorial Service	-	165	-	(165)		
2078-200-62800	Internal service charges expenditure	-	69,790	-	(69,790)		
<b>RIDELINE</b>							
2081-200-42100	Dues	-	(1,891)	-	1,891		
2081-200-42200	Program revenue (including Fees)	(12,000)	(283,039)	-	271,039	2358.7%	
2081-200-43300	FedInd	(630,000)	-	-	(630,000)	0.0%	
2081-200-43400	State	(14,000,000)	(8,844,428)	-	(5,155,572)	63.2%	
2081-200-43500	Local	(252,000)	-	-	(252,000)	0.0%	
2081-200-46900	Misc Revenue	-	(876)	-	876		
			-	-	-		
2081-200-51000	Wages	983,832	584,034	-	399,798	59.4%	
2081-200-52000	Benefits	657,364	478,001	-	179,363	72.7%	
			-	-	-		
2081-200-61100	Supplies	8,000	4,484	-	3,516	56.1%	
2081-200-61300	Equipment (non-capitalized)	13,710	14,174	-	(464)	103.4%	
2081-200-61400	Furniture	5,000	-	-	5,000	0.0%	
2081-200-62100	Professional Services	12,000,000	7,411,799	-	4,588,201	61.8%	
2081-200-62110	Legal services	2,000	-	-	2,000	0.0%	

<b>FQA</b>	<b>Account Description</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Encumbrc</b>	<b>Avail Bal</b>	<b>% Used</b>	<b>Notes-Thru 2/29/2024 -- 66.7%</b>
2081-200-62120	Marketing services	1,500	251	-	1,249	16.7%	
2081-200-62140	Banking services	1,000	534	-	466	53.4%	
2081-200-62210	Printing/copying	8,000	1,962	-	6,038	24.5%	
2081-200-62220	Postage	10,000	2,760	-	7,240	27.6%	
2081-200-62300	Software	174,280	-	-	174,280	0.0%	
2081-200-62400	Telephone/internet	10,000	1,623	-	8,377	16.2%	
2081-200-62500	Memberships/Dues	500	1,580	-	(1,080)	316.0%	
2081-200-62600	Travel and training	-	4,461	-	(4,461)		
2081-200-62610	Trainers	30,000	345	-	29,655	1.1%	
2081-200-62621	Employee mileage	2,000	349	-	1,651	17.5%	
2081-200-62700	Facility and Utilities	-	6,239	-	(6,239)		
2081-200-62710	Rent expense	55,786	37,830	-	17,956	67.8%	
2081-200-62800	Internal service charges expenditure	311,865	205,041	-	106,824	65.7%	
2081-200-67000	Resource Reserves	4,000	-	-	4,000	0.0%	
			-	-	-		
2081-200-95000	Contingency	615,163	-	-	615,163	0.0%	
2081-200-98282	Transfer to fund 2082	1,617,777	-	-	1,617,777	0.0%	
			-	-	-		
			-	-	-		
<b>CED IMPROVEMENT PROJECTS</b>			-	-	-		
2082-200-48281	Transfer from fund 2081	(1,617,777)	-	-	(1,617,777)	0.0%	
2082-200-62610	Trainers	15,000	-	-	15,000	0.0%	
			-	-	-		
<b>LENDING SERVICES ADMINISTRATION</b>			-	-	-		
	<i>Lending</i>		-	-	-		
5010-700-42200	Program revenue (including Fees)	(51,120)	(66,163)	-	15,043	129.4%	
5010-700-42800	Internal service charges revenue	(150,000)	(4,060)	-	(145,940)	2.7%	
5010-700-46900	Misc Revenue	-	-	-	-		
			-	-	-		
5010-700-51000	Wages	76,400	44,312	-	32,088	58.0%	
5010-700-52000	Benefits	41,000	27,102	-	13,898	66.1%	
			-	-	-		
5010-700-61100	Supplies	500	1,013	-	(513)	202.5%	
5010-700-61300	Equipment (non-capitalized)	1,000	95	-	906	9.5%	
5010-700-62100	Professional Services	35,000	7,170	-	27,830	20.5%	
5010-700-62120	Marketing services	1,800	40	-	1,760	2.2%	
5010-700-62140	Banking services	3,332	-	-	3,332	0.0%	
5010-700-62210	Printing/copying	1,500	113	-	1,387	7.5%	
5010-700-62220	Postage	600	40	-	560	6.7%	
5010-700-62300	Software	3,450	1,125	-	2,325	32.6%	
5010-700-62400	Telephone/internet	1,500	18	-	1,482	1.2%	
5010-700-62600	Travel and training	-	526	-	(526)		
5010-700-62610	Trainers	1,500	-	-	1,500	0.0%	
5010-700-62621	Employee mileage	500	-	-	500	0.0%	



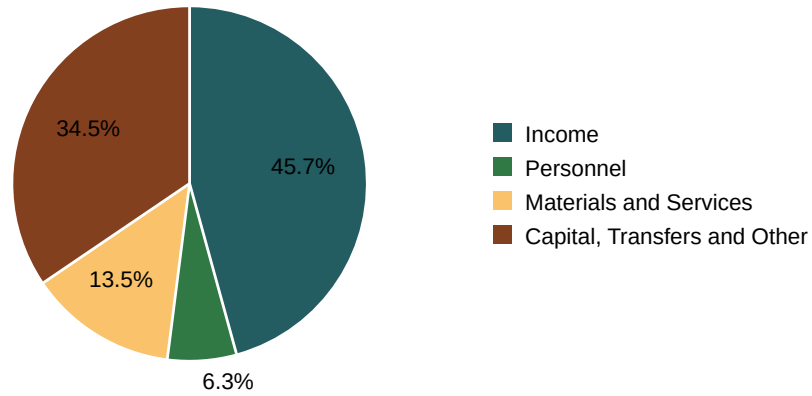


<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 2/29/2024 -- 66.7%</u>
5027-700-46900	Misc Revenue		(18)	-	18		
5027-700-62100	Professional Services	-	21,190	-	(21,190)		
5027-700-62140	Banking services	-	0	-	(0)		
	<b>EDA RLF CARES</b>		-	-	-		
5028-700-42200	Program revenue (including Fees)	-	(817)	-	817		
5028-700-46100	Interest Revenue	-	(14,689)	-	14,689		
5028-700-46110	Lending Program Interest revenue	-	(972)	-	972		
5028-700-62140	Banking services	-	0	-	(0)		
	<b>LINCOLN CO LOAN FUND</b>		-	-	-		
5029-700-42200	Program revenue (including Fees)	-	(192)	-	192		
5029-700-46100	Interest Revenue	-	(9,731)	-	9,731		
5029-700-46110	Lending Program Interest revenue	-	(8,824)	-	8,824		
5029-700-62100	Professional Services	-	17,605	-	(17,605)		
5029-700-62140	Banking services	-	0	-	(0)		
	<b>BIF</b>		-	-	-		
5030-700-46100	Interest Revenue	-	(2,469)	-	2,469		
5030-700-62100	Professional Services	-	2,469	-	(2,469)		
5030-700-62140	Banking services	-	0	-	(0)		
	<b>SBA 504</b>		-	-	-		
5032-700-62210	Printing/copying	-	1	-	(1)		
	<b>TOTAL REVENUE</b>		<b>29,690,677</b>				
	<b>TOTAL EXPENDITURES</b>		<b>31,384,735</b>				

## FY24 Account by Fund Report



	1000 - General Fund - COG	2000 - Reserved for rollup	5000 - Lending	8000 - COG reserves	9010 - SENIOR SERVICES FOUNDATION
<b>Income</b>	2,970,787	16,355,881	169,515	-	13,622
<b>Personnel</b>	408,478	2,565,723	12,846	-	-
<b>Materials and Services</b>	877,051	9,286,440	133,011	-	8,679
<b>Capital, Transfers and Other</b>	2,240,704	-	3,877	158,219	-

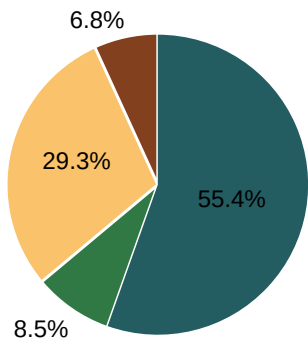




### FY24 Budget vs Actuals by Account

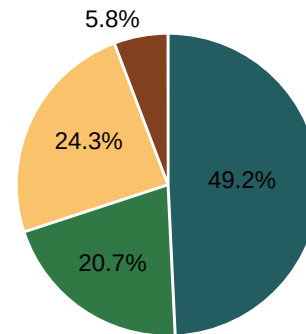
	FY24 Actual Final YearTotal	FY24 Actual Final Feb	FY24 Budget Adopted YearTotal	Variance %
Income	19,509,805	1,093,176	52,977,814	63
Personnel	2,987,047	-	22,270,533	87
Materials and Services	10,305,181	2,970	26,115,697	61
Capital, Transfers and Other	2,402,799	19,950	6,209,361	61

Actuals by Expense Type



- Income
- Personnel
- Materials and Services
- Capital, Transfers and Other

Budget by Expense Type



- Income
- Personnel
- Materials and Services
- Capital, Transfers and Other



## FY24 Budget vs Actuals by Account

### Budget vs. Actuals by Expense Type

