

Albany Area Metropolitan Planning Organization

Annual Report Unified Planning Work Program (UPWP)

**July 1, 2018 – June 30, 2019
FY18-19 / IGA #32902**



Prepared By

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Introduction

The Albany Area Metropolitan Planning Organization (AAMPO) was formed in 2013 to serve as the Metropolitan Planning Organization (MPO) for the Albany Urbanized Area and to facilitate continuing, comprehensive, and cooperative transportation planning within the urbanized area. AAMPO members include the City of Albany, City of Jefferson, City of Millersburg, City of Tangent, Linn County, Benton County, and the Oregon Department of Transportation.

As part its planning activities, AAMPO produces an annual Unified Planning Work Program (UPWP) outlining planning activities to be performed during the state fiscal year. The UPWP must describe planning activities including deliverables, cost estimates, federal fund allocations, and the lead agency for each work item. To ensure efficient implementation of the UPWP, MPO staff prepares mid-year progress report outlining activities and accomplishments, as well as an annual report. Accomplishments listed in this report correspond to tasks outlined in the FY18-19 UPWP.

AAMPO is staffed by the Oregon Cascades West Council of Governments (OCWCOG). Staffing for AAMPO includes a full-time Coordinator, assistance from the CED executive Administrative Assistant at less than .25 FTE, and assistance as needed from other Planning and/or Management staff (up to .25 FTE). OCWCOG administrative staff provide fiscal and administrative support. Consultants may also be brought on to assist, particularly for large tasks such as development or update of the Regional Transportation Plan (adopted in May 2018).

FY 2018-2019 Overview

Coming off the heels of the adoption of both the Regional Transportation Plan (May 2018) and the Albany Area Transit Development Plan (May 2018), AAMPO focused FY 18-19 on on-boarding new staff, scoping and initiating new projects, and defining processes for required AAMPO products.

Primary goals established, and accomplished, for FY 18-19 include:

- Staff transition in January, 2019.
- Initiated Strategic Assessment project in partnership with the Department of Land Conservation and Development and the Oregon Department of Transportation.
- Transportation Improvement Program (TIP), updates as needed, originally adopted May 2017, as well as starting to plan for the FFY 2021-2024 TIP and allocation of Surface Transportation Block Grant funding.
- Participation in Linn Benton Loop intercity transit planning related to the Service Enhancement Plan.

Task 1: MPO Program Management

MPO Program Management involves the coordination of all MPO activities necessary for daily operations and adherence to applicable state, federal and local regulations. This includes program administration, coordination of the MPO Policy Board and Technical Advisory Committee (TAC), public involvement, fiscal management, development of the UPWP, staff travel and training, interagency and inter-jurisdictional coordination, and participation in regional and statewide planning efforts.

Tasks Completed:

Administration

- New staff on board January 2019.
- Implemented FY18-19 UPWP and prepared required mid-year report.
- Prepared and Adopted FY19-20 UPWP, following public outreach.
- Facilitated 7 Policy Board meetings, 9 Technical Advisory Committee meetings, and additional project-specific meetings as needed.
- Co-hosted the first biannual joint TAC meeting between AAMPO and CAMPO.
- Completed updates of AAMPO webpage(s) at www.ocwcog.org/transportation/aampo.
- Partnered with the City of Jefferson on an application for Transportation and Growth Management Funds for a new Transportation System Plan, June 2019.
- Facilitated ongoing member communications related to House Bill 2017 transit funding, and other funding opportunities affecting AAMPO jurisdictions as related to the legislation.
- Attended Linn Benton Loop Policy Board and TAC meetings, and participated in Service Development Plan project management team meetings.
- Attended regular OCWCOG meetings, including transportation planning staff meetings, to facilitate regional coordination on transportation planning efforts.

Outreach and Title VI Efforts

- Submitted annual Title VI compliance report in October 2018 to state and federal partners.
- Per requirement of Title VI Audit Report conducted in July 2017, continued implementing new process for gathering demographics from TAC and Policy Board members, per requirement from ODOT; form to gather demographic information was presented to TAC and Policy Board for approval, and implementation started in March 2018.
- Ongoing implementation of Public Participation Plan, including email announcements to Interested Parties, meeting notifications in local paper(s), and direct outreach to stakeholders.
- Continued to implement Title VI / Nondiscrimination Plan through direct outreach to transportation-disadvantaged groups, and stakeholder interviews with people who work with, represent, or are members of transportation-disadvantaged groups.
- Included Title VI / Non-Discrimination notices in applicable documents and on the AAMPO website. No Title VI complaints were received.

Intergovernmental Collaboration

- Continued to participate in Benton County TSP development process as member of Stakeholder Advisory Committee.
- Participated Oregon MPO Consortium, MPO and Transit Providers meeting, STIP Coordinators Group, and CWACT.
- Participated in July Regional Convening meeting on human services coordination and associated document review.

Tasks to be Continued into FY19-20

- Continue to host and refine scope for biannual joint TAC meetings for CAMPO and AAMPO.
- Ongoing conversation around use of carry forward funding.

Task 2: Long Range Planning

This task includes activities related to the development and maintenance of the Regional Transportation Plan and other long-range planning efforts as directed by the Policy Board. Tasks were completed by AAMPO staff, a consultant team, ODOT, and local partners.

Tasks Completed:

Alternative Mobility Targets

- The transportation system analysis undertaken during development of the AAMPO Regional Transportation Plan (RTP) has revealed that portions of US 20, OR 99E, and OR 164 are not expected to be able to meet mobility targets developed by the Oregon Department of Transportation (ODOT), by the end of the RTP's 20-year planning horizon. This analysis is based on the transportation impact associated with population and employment growth, and assuming implementation of projects that are likely to be funded. The TAC and Policy Board addressed alternative mobility targets on these highway sections in November 2018 and will continue discussion in 2019.

Performance Measures

- MPOs are required to adopt performance measures and gauge their performance relative to the state's established targets. Bridge / Pavement Condition and System Performance targets were adopted in November 2018.

Albany Multimodal Transportation Center – Planning and Preliminary Design

- Informed via email of project progress and use of AAMPO funds; The City of Albany requested use of AAMPO carry forward funds to partially cover the cost of planning for phase 2 of the Albany Bus Barn project in April 2019.

Strategic Assessment

- The AAMPO TAC is currently working on a *Regional Strategic Assessment* in partnership with the Department of Land Conservation and Development (DLCD) and the Oregon Department of Transportation (ODOT). ODOT and DLCD are using a scenario planning model that will evaluate the effectiveness of potential policy changes to achieve desired Regional outcomes (greenhouse gas emissions, congestion, land use development, etc.). The AAMPO TAC is tasked with developing regional inputs and outputs, primarily transportation and housing focused, that will then be plugged into the model for sensitivity testing. The final report will consist of three future scenarios (2040) that will help policy makers understand how the decisions of today will affect our world tomorrow.

Tasks to be Continued into FY19-20

- Continuing to monitor statewide best practices and guidance with regard to performance measures, including future RTP updates.
- Monitor Albany Bus Barn project as they continue to gather funds for phase 2 of planning and design.
- Continue with Strategic Assessment planning, specifically focusing on the sensitivity testing.

Task 3: Transit and Short-Range Planning

Albany Transit Service is the primary transit provider for the AAMPO area, with designated Special Transportation Fund (STF) agencies providing additional services throughout Linn, Benton and Marion Counties. This task includes efforts to assist and coordinate with these and other public transportation providers as they serve the MPO area.

Tasks Completed:

Albany Transit System (ATS) and Linn-Benton Loop – Coordination and Planning Support and Regional Transit Coordination

- In order to be prepared and competitive for the Statewide Transportation Improvement Funds provided by House Bill 2017, staff worked with jurisdictional partners and the Linn Benton Loop TAC and Policy Board regarding a Service Analysis and Development Plan for enhancing service between Albany and Corvallis. The effort is primarily funded by AAMPO (\$28,000), per an allocation originally established in the FY16-17 UPWP. Nelson / Nygaard was the consultant procured for the project, which was adopted in April 2019 by the Loop Board.

Coordinated Public Transit-Human Services Transportation Plans

- Maintained ongoing contact and coordination with Linn and Benton County STF staff, including contributing to regional document.

Public Transportation Agency Safety Plan

- The Public Transportation Agency Safety Plan (PTASP) rule, Safety Program under 49 U.S.C. 5329, requires that small bus agencies in urbanized areas receiving financial assistance under FTS's Urbanized Area Formula Program, 5307, must draft and certify an Agency Safety Plan. The MPO has elected to work with the agency to develop this plan in FY19-20.

Tasks to be Continued into FY19-20

- Complete PTASP by July 20, 2020.
- Bimonthly transit meeting between AAMPO and ATS.

Task 4: Transportation Programming

This task includes near-term activities related to the development and maintenance of the Metropolitan Transportation Improvement Program, including prioritization and programming of projects for federal Surface Transportation Block Grant (STBG) funds.

Tasks Completed:

Transportation Improvement Program

- Worked with ODOT staff on amendments to 2018-21 STIP.
- Participating in statewide conversations about development of 2021-24 STIP.
- Ongoing coordination with City of Albany staff regarding the programming of transit projects in FFY18-21 TIP.
- Ongoing FY15-18 TIP maintenance, including processing amendments, preparing Obligation Report, and attendance at Statewide Transportation Improvement Program meetings.

STBG Funds Management

- Facilitated TAC and Policy Board review and reaffirmation process for STBG funds allocation forms and process.
- Began process for allocating STBG funding for the 2021-2024 cycle.

Tasks to be Continued into FY19-20

- STBG applications were submitted at the end of July 2019. The TAC and Policy Board will review the applications, rank them according to the criteria, and come to consensus of approval of the projects, pending the receipt of any public comment.
Ongoing coordination with state and federal partners in preparation for FY21-24 STIP process; amendments and updates to previous TIPs as needed.

Budget Summary

	Task 1	Task 2	Task 3	Task 4	Total
Budgeted Amount	91,768.00	30,028.00	41,720.00	11,722.00	175,238.00
Amount Expended	57,427.51	11,104.10	16,504.04	11,046.58	96,082.23
Percent Expended	62.6%	37.0%	39.6%	94.2%	54.8%
Amt. Unexpended	34,340.49	18,923.90	25,215.96	675.42	79,155.77