

Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

Technical Advisory Committee Meeting Thursday, July 17, 2025 9:00 am to 10:30 am

HYBRID MEETING:

Albany ABC (Downstairs) Conference Room 1400 Queen Ave SE, Albany Oregon 97322

Of

Via Teams by clicking **HERE**

Meeting ID: 252 399 278 05
Passcode: CB2qW6He
Mobile One Click Number
+1 872 242 8088

Phone Conference ID 121 149 772#

Contact: Billy McGregor, bmcgregor@ocwcog.org

AGENDA

1)	9:00	Call to Order, Agenda Review, and Roll Call	Chair, Joe Samaniego
2)	9:05	Public Comments	Chair
3)	9:10	Approve the minutes of AAMPO TAC meeting on April 17, 2025 (Attachment A)	Chair
		Action: Decision on minutes	
4)	9:15	STIP Admin Amendments (Attachment B) Administrative Amendments are the lowest level of STIP amendment and require TAC notification of changes.	Staff, McGregor
		Action: Information	
5)	9:25	STIP Full Amendments (Attachment C) Full Amendments are brought to the TAC for approval before going to the Policy Board. Amendments are for projects 23272, 23263, and 23255 for ATS security services.	Staff, McGregor
		Action: Decision on Amendment	
6)	9:45	Bike Count Location Report (Attachment D) AAMPO Staff report on count data taken from placement along Periwinkle Creek Multiuse Path. Staff requests recommendations and discussion on bike counter placement throughout the area in addition to the report.	Staff, McGregor

Action: Information and Discussion

7) 10:00 Final In-Kind Match Report

Final Reporting of AAMPO's In-Kind Match for FY25

Staff, McGregor

Action: Information

8) 10:15 Jurisdictional Updates/Other Business

All

Albany

• Benton County

Jefferson

• Linn County

Millersburg

Tangent

ODOT

9) 10:30 Adjournment

Chair

Next regularly scheduled meeting: Thursday, August 21, 2025.

AAMPO FY'25 Final In-Kind Match Tracker			
Group	Meetings	Time	Match
Policy Board	9/9	134	\$5,808.46
TAC	8/9	82	\$7,135.84
Loop, AAMPO Half	6/6	110	\$3,602.35
ATS Match	-	-	\$4,000
Additional Time	-	9.75	\$675.24
Totals	117/18	193.75	\$21,221.89

ATTENDENCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
Vacant	City of Jefferson	
Andrew Potts	City of Millersburg	
Chris Cerklewski (Vice-Chair)	City of Albany	
Joe Samaniego (Chair)	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

Quorum Requirement: Official action may be taken by the committee when a quorum is present. A quorum shall exist when the majority of voting members of the Committee are present. If a member of the TAC is unable to participate in a TAC meeting, that member may designate an alternate to participate in his/her place. The alternate shall declare their status at the start of the meeting.

⁻ AAMPO Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection F: Quorum

Albany Area Metropolitan Planning Organization (AAMPO) AAMPO TAC Hybrid Meeting

In Person at the Albany ABC Conference Room and
Virtual via Microsoft Teams Technologies
Thursday, April 17, 2025

TAC Members	Jurisdiction	Attendance
VACANT	City of Jefferson	No
Andrew Potts	City of Millersburg	Yes
Chris Cerklewski	City of Albany	Yes
Joe Samaniego	City of Tangent	No
Daineal Malone	Linn County	Yes
Gary Stockhoff	Benton County	Yes
James Feldmann	Oregon Department of Transportation	Yes

Guests: Cody Franz (ODOT), Steve Harvey (Mid-Valley Bike Club)

Staff: AAMPO Planner Billy McGregor, Planning Manager Matt Lehman, and Executive Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
Call to Order, Agenda Review, Roll Call	Staff Ashlyn Muzechenko conducted a roll call after the Vice- Chair Chris Cerklewski called meeting to order at 9:01am.	The meeting was called to order at 9:01am by the Vice-Chair Chris Cerklewski.
2. Public Comments	There were no public comments received by the AAMPO TAC Members.	There were no public comments.

3. Approve minutes of March 20, 2025, Meeting. (Attachment A) **Action: Decision on Minutes**	The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of March 20, 2025, meeting by consensus. The minutes were approved with no objections or corrections.	The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of March 20, 2025, meeting by consensus.			
4. STIP Full Amendments (Attachment B) Action: Recommendation to	nt B) TAC's recommendation for forwarding onto the AAMPO Policy Board for final review and approval. McGregor shared background on the three amendments pending TAC recommendation.				
Policy Board	Project Key Project Key Number/s & Name/s Project Description Revision Information Revision Information	approval. Andrew Potts seconded. The motion carries successfully.			
	Transit-dependent populations. 3				
5. Millersburg STBG Project Changes (Attachment C) **Action: Approval**	McGregor shared the MPO staff are working on pushing the unspent STBG and Covid Funding out of the door. Many of the jurisdictions should have received MOUs for the funding. Millersburg has reached out to increase their request for their TSP update.	Gary Stockhoff moved to approve the Millersburg Project request to increase the funding to \$90,000. Chris Cerklewski			

	Andrew Potts shared an overview of the request along with background on their project and request for funding.	seconded. The motion carried successfully.
	Chris Cerklewski inquired if the additional request would be changed to \$90,000 or if the city was asking for an additional \$90,000.	
	Potts confirmed the total amount would be \$90,000 and the city intended to provide the match for the full amount as well.	
	James Feldmann inquired about the TGM program funding.	
	Potts answered that the TGM funding was back in in the event funds were not available through AAMPO.	
	Gary Stockhoff moved to approve the Millersburg Project request to increase the funding to \$90,000. Chris Cerklewski seconded. The motion carried successfully.	
6. Bike Count Locations Action: Approval	McGregor shared as part of the FY25 UPWP tasks, the bike count program needs locations to determine where to place the counters to collect responses.	
	James Feldmann shared the North Albany location is from Downtown to North Albany Road.	
	Vice-Chair Cerklewski noted adding that locations near the bridge could be a good idea. One thing to keep in mind is a lot of the cyclists use the sidewalks. The goal would be a sidewalk or path on either side of the bridge rather than physically on the bridge.	
	James Feldmann noted the bike counters likely wouldn't be the most accurate on the highway setting.	
	Steve Harvey added he isn't familiar with what the equipment looks like, but he did have a list of suggestions that came from the Mid-Valley Bike Club. Harvey added he can send those to AAMPO Staff.	

McGregor shared further analysis of the MPO bike county equipment. Currently CAMPO has two in their stock, AAMPO would be able to find a gap in their service and use AAMPO In Kind funding for use fee.

Vice-Chair Chris Cerklewski shared a location at the South End of the Lyon Street bridge where it may be a good place to add in counting.



Andrew Potts inquired if this filters out vehicle versus bike traffic.

McGregor answered the pneumatic tubes do a good job of filtering out car noise/counts. Heavy truck traffic can pull up the tubes which may be complicated.

	,	
	Daineal Malone shared Linn County would also volunteer to do traffic counts on Old Salem to see if the bikes were using the bike lane. This would capture automotive, motorcycles, and possibly bicycle.	
7. Jurisdictional Updates/Other Business • AAMPO • Albany • Benton County • Jefferson • Linn County • Millersburg • Tangent • ODOT	g ·	
	ODOT: James Feldmann noted the Corvallis to Albany path project is in negotiations with Parametrix.	
	Other Business: There was no other business shared with the AAMPO TAC members and guests.	

8	. Adjournment	The meeting was adjourned at 10:05am by the Vice-Chair Chris
		Cerklewski.

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Date: July 17, 2025

To: AAMPO Technical Advisory Committee (TAC)

From: Billy McGregor, AAMPO Staff

Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision regarding Administrative Amendments to projects 22234, 22235, 22240, 22241, 22250, 22251, 23198, 23257, and 23818.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2024-2027) went into effect October 1, 2023 and expires September 30, 2027. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy HERE.

- Full Amendments: Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- Administrative Amendment: Require less scrutiny and are usually familiar to local staff members. For administrative amendments AAMPO staff has the authority to approve the amendment. Amendments are brought to the TAC for review and discussion. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.

STIP Revisions

Row	Revision Type	Project Key Number/s &	Project Description	Revision Information
		Name/s		
1	Administrative	22234	Funds (5307) used for bus replacement that will	Slip OT phase to '26.
	Amendment		maintain current service and improve safety.	
		FY22 ATS Capital Bus		
	24-27-2815	Replacement in FY24		
2	Administrative	22235	Funds (5307) used for paratransit van replacement	Slip OT phase to '26.
	Amendment		that will maintain current service and improve	
		FY22 Paratransit Capital	safety.	
	24-27-2816	Van 3 Replacement		
3	Administrative	22240	Funds (5307) used for bus replacement that will	Slip OT phase to '26.
	Amendment	22240	maintain current service and improve safety.	Ship of phase to 20.
	7	FY23 ATS Capital Bus	The man control of the man contr	
	24-27-2817	Replacement in FY24		
4	Administrative	22241	Funds (5307) used for paratransit van replacement	Slip OT phase to '26.
	Amendment	FY23 Paratransit Capital	that will maintain current service and improve safety.	
	24-27-2818	Van 4 Replacement FY24	Salety.	
	21272010	van Theplacement 121		
5	Administrative	22250	5307 funds used for bus replacement that will	Slip OT phase to '26.
	Amendment		maintain current service and improve safety.	
	24 27 2040	FY24 ATS Capital Replace		
	24-27-2819	Eldorado in FY24		
6	Administrative	22251	5307 funds used for paratransit van replacement	Slip OT phase to '26.
	Amendment		that will maintain current service and improve	
		FY24 Paratransit Capital	safety.	
	24-27-2820	1/2 Para Bus		

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7	Administrative Amendment 24-27-2821	23198 ATS paratransit capital set aside FFY24 (5307)	Funds for Albany Transit System to purchase capital equipment to promote alternative forms of transportation.	Slip OT phase to '26.
8	Administrative Amendment 24-27-2822	23257 ATS paratransit capital set aside FFY25 (5307)	Funds for Albany Transit System to purchase capital equipment to promote alternative forms of transportation.	Slip OT phase to '26.
9	Administrative Amendment 24-27-2823	23818 Public EV charging stations (city of Albany)	Plan, design and construct EV charging stations at four locations using Charging and Fueling Infrastructure Discretionary Grant (CFI) Program funds. On site is a city-owned parking lot serving the Albany Train and Multimodal Center. Another will be at a city-owned lot in historic downtown, a third one at the North Albany Park & Ride and the fourth will be at a commercial area near the corner of I-5 and Highway 99E.	Slip OT phase to '26.

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Date: July 17, 2025

To: AAMPO Technical Advisory Committee (TAC)

From: Billy McGregor, AAMPO Staff

Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision regarding Full Amendments to projects 23255, 23263, and 23272.

Public Comment period held from 7/9/2025 to 7/23/2025.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

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STIP Revisions

Row	Revision Type	Project Key	Project Description	Revision Information
		Number/s & Name/s		
1	Full	23255	Funds (5307) used to improve	update project name and change funding from 80:20 split to 50:50
	Amendment		safety.	split w/ \$17k match per Jeff Babbitt.
		ATS 1% for security		
	24-27-2824	services FFY25 (5307)		
2	Full	23263	Funds (5307) used to improve	update project name and change funding from 80:20 split to 50:50
	Amendment		safety.	split w/ \$18k match per Jeff Babbitt.
		ATS 1% for security		
	24-27-2825	services FFY25 (5307)		
3	Full	23272	Funds (5307) used to improve	update project name and change funding from 80:20 split to 50:50
	Amendment		safety.	split w/ \$18,500 match per Jeff Babbitt.
		ATS 1% for security		
	24-27-2826	services FFY25 (5307)		

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Date: July 17, 2025

To: AAMPO Technical Advisory Committee (TAC)

From: Billy McGregor, AAMPO Staff Re: Bike Count Report, Periwinkle Path

Overview

For AAMPO UPWP Task 230: Regional Count Project Scoping the stated goal was to work with Corvallis Area MPO (CAMPO) to create a bicycle and pedestrian count program for the Albany Area that shared methodology and equipment. To this end the focus is initially on multi-use paths with concentrations of cyclist and pedestrian traffic. The first scoping location was on Periwinkle Creek Path at 21st Ave SE and additionally at Grand Prairie Rd SE, see images below.





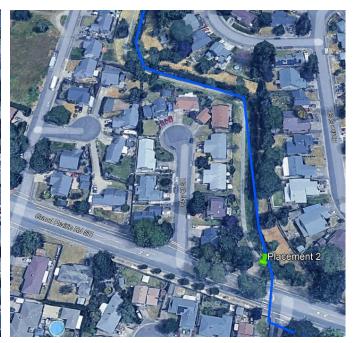


Figure 2. Periwinkle and Grand Prairie, North Side

Data Gathered

On the two sites different sensing equipment was deployed based on what could reasonably be supported through the testing period. As depicted in Figure 1. placement 1 on the south side of the intersection supported only the infrared sensor box used for pedestrian counts. The pneumatic tubes were unable to be placed due to lack of anchor points on either side of and on the path. As depicted in Figure 2. placement 2 on the north side of the intersection supported both the infrared sensor box and pneumatic tubes used to collect both pedestrian and bicycle traffic counts.

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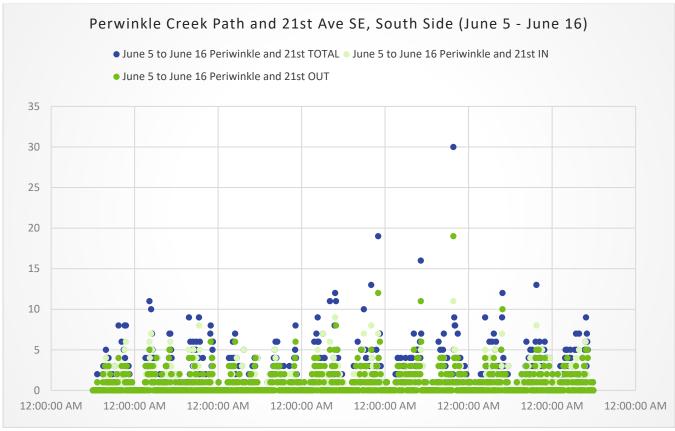


Figure 3. Frequency Graph for Periwinkle & 21st for dates of June 5 to June 16 based on 15 minute intervals

Data Commentary

Of the two locations the Placement 1 location at Periwinkle and 21st showed the most consistency. With a total In and Out reading of 1,889 users over the 12 day period, averaging at a total of 157 per day. The number of path users that went north or south (IN/OUT) were also fairly equal at 916 In and 973 Out*.

Placement 2 at Periwinkle and Grand Prairie shows two distinct data sets and neither are comparable to Placement 1 data in volume. They do show activity during the same peak time periods, but errors with sensor pickup leads to skepticism of the data, as shown below in Figure 4.

June 5 to June 16								
Date	Periwinkle and Grand Prairie TOTAL	Periwinkle and Grand Prairie Ped IN	Periwinkle and Grand Prairie Ped OUT	Periwinkle and Grand Prairie Cycle IN	Periwinkle and Grand Prairie Cycle OUT			
6/5/2025	89	40	49	6	3			
6/6/2025	14	8	6	5	6			
6/7/2025	13	9	4	5	4			
6/8/2025	4	1	3	1	3			
6/9/2025	6	2	4	2	2			
6/10/2025	6	2	4	2	3			
6/11/2025	1248	1240	8	8	2			

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6/12/2025	1531	1525	6	2	4
6/13/2025	801	795	6	7	6
6/14/2025	1181	1171	10	1	6
6/15/2025	1200	1191	9	9	7
6/16/2025	1437	1432	5	5	2

Figure 4. Periwinkle and Grand Prairie daily count totals by type, showing data inaccuracies

From the Placement 2 data staff can assume, due to regularity, that bicycle data captured is accurate. Staff also acknowledges that the pedestrian count data from 6/6 - 6/10/2025 could be accurate, but is not confident in supporting it without additional counter data. It can be noted that when contacted the City of Albany Park's Department did not know of any events or other reason why such a high count occurred on 6/5/2025, so no reason can be presumed for the anomalous high number of readings.

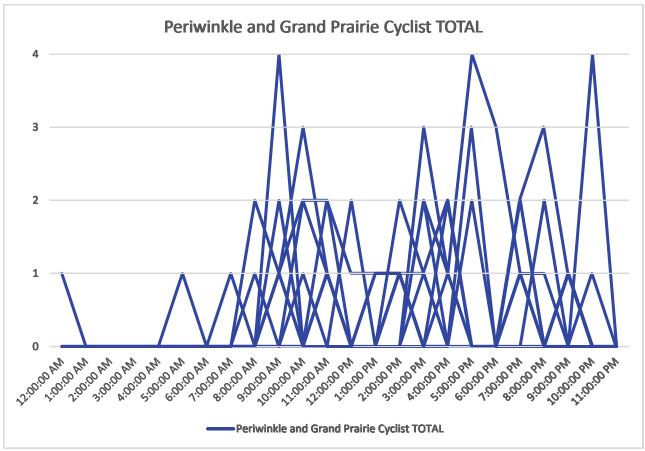


Figure 5. Overlayed Line Graph image depicting total bike counts between June 5 and June 16

^{*}As of this report In and Out directionality is unknown. Staff needs to review the equipment user manual to compare sensor orientation.