



## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •  
Benton County • Oregon Department of Transportation

### Technical Advisory Committee Meeting

Thursday, August 21, 2025

9:00 am to 11:00 am

#### HYBRID MEETING:

Albany ABC (Downstairs) Conference Room

1400 Queen Ave SE, Albany Oregon 97322

or

Via Teams by clicking [HERE](#)

Meeting ID: 252 399 278 05

Passcode: CB2qW6He

Mobile One Click Number

[+1 872 242 8088](#)

Phone Conference ID 121 149 772#

Contact: Billy McGregor, [bmcgregor@ocwcog.org](mailto:bmcgregor@ocwcog.org)

### AGENDA

- |    |       |   |                      |
|----|-------|---|----------------------|
| 1) | 9:00  | <b>Call to Order, Agenda Review, Introduction of new Jefferson Member</b><br>Welcome Kyle Ward!   | Chair, Joe Samaniego |
| 2) | 9:07  | <b>Public Comments</b>  | Chair                |
| 3) | 9:10  | <b>Approve the minutes of AAMPO TAC meeting on April 17, 2025</b><br><b>(Attachment A)</b>  | Chair                |
|    |       | <i>Action: Decision on minutes</i>  |                      |
| 4) | 9:15  | <b>STIP Full Amendments (Attachment B)</b><br>Full Amendments are brought to the TAC for approval before going to the Policy Board. Amendments are for projects 22958 (Linn County Transit) and 23956 (State Project).                          | Staff,<br>McGregor   |
|    |       | <i>Action: Decision on Amendment</i>  |                      |
| 5) | 9:25  | <b>Bike Count Location Report</b><br>AAMPO Staff report on count data taken from placement along <b>Dave Clark Path</b> . Staff request recommendations and discussion on bike counter placement throughout the area in addition to the report. | Staff,<br>McGregor   |
|    |       | <i>Action: Information and Discussion</i>   |                      |
| 6) | 10:00 | <b>COVID/STBG Invoices (Attachment C)</b><br>A reminder to TAC members awaiting MPO funds to submit invoices requesting funds on jurisdiction watermarked forms.  | Staff,<br>McGregor   |

*Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at 541-812-2002. TTY/TTD 711.*

**Action: Information**

- 7) **10:15 Jurisdictional Updates/Other Business** **All**
- Albany
  - Jefferson
  - Millersburg
  - ODOT
  - Benton County
  - Linn County
  - Tangent
- 8) **10:30 Adjournment** **Chair**
- Next regularly scheduled meeting: Thursday, September 18, 2025.

**ATTENDANCE (FOR QUORUM PURPOSES)**

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Kyle Ward	City of Jefferson	
Andrew Potts	City of Millersburg	
Chris Cerklewski (Vice-Chair)	City of Albany	
Joe Samaniego (Chair)	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

**Quorum Requirement:** Official action may be taken by the committee when a quorum is present. A quorum shall exist when the majority of voting members of the Committee are present. If a member of the TAC is unable to participate in a TAC meeting, that member may designate an alternate to participate in his/her place. The alternate shall declare their status at the start of the meeting.

- AAMPO Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection F: Quorum

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**Albany Area Metropolitan Planning Organization (AAMPO)  
AAMPO TAC Hybrid Meeting**

In Person at the Albany ABC Conference Room

*and*

Virtual via Microsoft Teams Technologies

**Thursday, July 17, 2025**

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Walt Perry	City of Jefferson	No
Andrew Potts	City of Millersburg	Yes
Chris Cerklewski	City of Albany	Yes
Joe Samaniego	City of Tangent	Yes
Daineal Malone	Linn County	Yes
Gary Stockhoff	Benton County	Yes
James Feldmann	Oregon Department of Transportation	Yes

**Guests:** Steve Harvey (Mid-Valley Bike Club).

**Staff:** AAMPO Planner Billy McGregor, CAMPO Planner Corum Ketchum, CED Supervisor Justin Peterson, CED Planning Manager Matt Lehman, and Executive Assistant Ashlyn Muzechenko

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / CONCLUSION</b>
1. Call to Order, Agenda Review, Roll Call	Staff Ashlyn Muzechenko conducted a roll call and determined a quorum of members was present. The Chair Joe Samaniego called the July AAMPO TAC meeting to order at 9:00am.	<b>The meeting was called to order at 9:00am by the Chair Joe Samaniego.</b>
2. Public Comments	There were no public comments received by the AAMPO TAC Members in attendance.	<b>There were no public comments.</b>

<div>3. Approve minutes of April 17, 2025, Meeting. (Attachment A)</div> <div>Action: Decision on Minutes</div>	<div>The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of April 17, 2025, meeting by consensus. The minutes were approved with no objections or corrections.</div> <div>Chris Cerklewski with the city of Albany voted with approval. Joe Samaniego with the city of Tangent voted with approval. Gary Stockhoff with Benton County voted with approval. Daniel Malone with Linn County voted with approval. James Feldmann with ODOT voted with approval. Andrew Potts with the city of Millersburg voted with approval. There were no votes against. The city of Jefferson was absent from the meeting.</div>	<div>The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of April 17, 2025, meeting by consensus.</div>																									
<div>4. STIP Admin Amendments (Attachment B)</div>	<div>Staff Billy McGregor shared an update on the STIP Administrative Amendments which included a few slips. There were 9 STIP administrative amendments that were included and approved by AAMPO Staff.</div>																										
<div>5. STIP Full Amendments (Attachment C)</div> <div>Action: Recommendation to Policy Board</div>	<div>Staff Billy McGregor shared the STIP Full Amendments that will need TAC’s recommendation for forwarding onto the AAMPO Policy Board for final review and approval. McGregor shared background on the three amendments pending TAC recommendation.</div> <div><table><tr><th colspan="5">STIP Revisions</th></tr><tr><th>Row</th><th>Revision Type</th><th>Project Key Number/s &amp; Name/s</th><th>Project Description</th><th>Revision Information</th></tr><tr><td>1</td><td>Full Amendment 24-27-2824</td><td>23255 ATS 1% for security services FFY25 (5307)</td><td>Funds (5307) used to improve safety.</td><td>update project name and change funding from 80:20 split to 50:50 split w/ \$17k match per Jeff Babbitt.</td></tr><tr><td>2</td><td>Full Amendment 24-27-2825</td><td>23263 ATS 1% for security services FFY25 (5307)</td><td>Funds (5307) used to improve safety.</td><td>update project name and change funding from 80:20 split to 50:50 split w/ \$18k match per Jeff Babbitt.</td></tr><tr><td>3</td><td>Full Amendment 24-27-2826</td><td>23272 ATS 1% for security services FFY25 (5307)</td><td>Funds (5307) used to improve safety.</td><td>update project name and change funding from 80:20 split to 50:50 split w/ \$18,500 match per Jeff Babbitt.</td></tr></table></div> <div>Chris Cerklewski motioned to approve the STIP amendments as outlined. Daineal Malone seconded. The motion carried successfully.</div>	STIP Revisions					Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information	1	Full Amendment 24-27-2824	23255 ATS 1% for security services FFY25 (5307)	Funds (5307) used to improve safety.	update project name and change funding from 80:20 split to 50:50 split w/ \$17k match per Jeff Babbitt.	2	Full Amendment 24-27-2825	23263 ATS 1% for security services FFY25 (5307)	Funds (5307) used to improve safety.	update project name and change funding from 80:20 split to 50:50 split w/ \$18k match per Jeff Babbitt.	3	Full Amendment 24-27-2826	23272 ATS 1% for security services FFY25 (5307)	Funds (5307) used to improve safety.	update project name and change funding from 80:20 split to 50:50 split w/ \$18,500 match per Jeff Babbitt.	<div>Chris Cerklewski motioned to approve the STIP amendments as outlined. Daineal Malone seconded. The motion carried successfully.</div>
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<p>6. Bike Count Location Report  (Attachment D)</p> <p><b>Action:</b> Discussion</p>	<p>Staff Billy McGregor shared the Bike Count Location report which is Attachment D in the meeting agenda packet.</p> <p>This report covers locations identified by the TAC for counting in the AAMPO region. For data gathered, there were two sites that had sensing equipment. The first location was pedestrian only, the second was bike and pedestrian.</p> <p>The information was gathered over an approximate 2-week period which was June 5<sup>th</sup> to June 16<sup>th</sup>.</p> <p>McGregor provided an overview of the Bike Count Report for the AAMPO TAC Members and guests in attendance.</p> <p>Andrew Potts with Millersburg shared this is a good thing to utilize and lessons learned are great to learn how to use the equipment successfully.</p> <p>Steve Harvey, a member of the public, asked if the Periwinkle and Grand Prairie only counts the bike path rather than the bike lane routes. Staff McGregor confirmed.</p> <p>Daineal Malone noted that putting the counts further into the path rather than at the beginning could provide better and more accurate counts.</p> <p>Harvey asked about an effort to put the bike and pedestrian counters on bridges in the AAMPO region.</p>	

	<p>McGregor confirmed it had been discussed as a priority location, but staff haven't been able to identify the best way to put the tubes on the bridge, but more research needs to be done to ensure quality data and safety of staff installing those counters.</p> <p>Malone inquired about the push button for crossing and if ODOT would know how many times that gets activated.</p> <p>James Feldmann with ODOT, noted if a request for information is submitted to james.feldmann@odot.oregon.gov, he can pass that along to the ODOT Traffic folks.</p>																																	
7. Final In Kind Match report  <b>Action: Informational</b>	<p>Staff McGregor shared the final In-Kind Match report which shows as follows:</p> <table><tr><th colspan="4">AAMPO FY'25 Final In-Kind Match Tracker</th></tr><tr><th>Group</th><th>Meetings</th><th>Time</th><th>Match</th></tr><tr><td>Policy Board</td><td>9/9</td><td>134</td><td>\$5,808.46</td></tr><tr><td>TAC</td><td>8/9</td><td>82</td><td>\$7,135.84</td></tr><tr><td>Loop, AAMPO Half</td><td>6/6</td><td>110</td><td>\$3,602.35</td></tr><tr><td>ATS Match</td><td>-</td><td>-</td><td>\$4,000</td></tr><tr><td>Additional Time</td><td>-</td><td>9.75</td><td>\$675.24</td></tr><tr><td>Totals</td><td>23/24</td><td>193.75</td><td>\$21,221.89</td></tr></table> <p>McGregor announced AAMPO was able to meet their match requirement for Fiscal Year 2025.</p>	AAMPO FY'25 Final In-Kind Match Tracker				Group	Meetings	Time	Match	Policy Board	9/9	134	\$5,808.46	TAC	8/9	82	\$7,135.84	Loop, AAMPO Half	6/6	110	\$3,602.35	ATS Match	-	-	\$4,000	Additional Time	-	9.75	\$675.24	Totals	23/24	193.75	\$21,221.89	
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8. Jurisdictional Updates/Other Business  <ul style="list-style-type: none"><li>AAMPO</li><li>Albany</li><li>Benton County</li></ul>	<p><b>AAMPO Updates:</b> There were no staff updates to be shared with the AAMPO TAC members and guests in attendance.</p> <p><b>Jurisdictional Updates:</b></p>																																	

<ul style="list-style-type: none"> <li>• Jefferson</li> <li>• Linn County</li> <li>• Millersburg</li> <li>• Tangent</li> <li>• ODOT</li> </ul>	<p><i>Albany:</i> Chris Cerklewski shared the grants Albany applied for regarding building the last remaining piece of the Talking Water gardens to Geary Street. This grant did not go through. Two grants were received for project refinemene.t One was for Lyon Street bridge and a multi-use path. The other was a grant to look at the Queen and Geary Street intersection and the Periwinkle Path. The Salem Ave project is under construction and phase 1 has been completed. The second phase will start in about 2 weeks. The project is expected to be finished by the end of August.</p> <p>James Feldmann, with ODOT, noted for those projects there is still one more item that needs to be approved before final awards and that is approval from the Oregon Transportation Commission.</p> <p><i>Benton County:</i> Gary Stockhoff shared ODOT and the County are working on the agreement for the Corvallis to Albany Path. There is also an open house coming up in August for the North Benton County paths.</p> <p><i>Jefferson:</i> There were no members from Jefferson present.</p> <p><i>Linn County:</i> Daineal Malone shared Goldfish Farm Road Bridge is under construction and there have been issues with the contractor. Old Salem Road will be chip-sealed on August 7<sup>th</sup> from the Albany city limits to Interstate 5. The Knox butte Scrael Hill roundabout will be put on the draft STIP as well after it was re-scoped. There will also be intersection upgrades happening throughout the county.</p> <p><i>Millersburg:</i> Andrew Potts shared a thank you to Chris on coordination on Salem Ave project. Millersburg residents were pleased to stay in the know. The City has started the process of requesting proposals for the TSP update which is using AAMPO provided funds. The Woods Road multi use path project has selected a design consultant and is moving forward. Construction funding is still being looked for. Transition Parkway is still ahead of schedule to finish by early next summer or end of spring 2026.</p>	
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	<p><i>Tangent:</i> Joe Samaniego shared they have been working on their TSP with Kittleson and have had great feedback with this process.</p> <p><i>ODOT:</i> James Feldmann shared the following link with the AAMPO TAC members and guests regarding ODOT project updates in the AAMPO region:  <a href="https://www.oregon.gov/odot/projects/pages/project-details.aspx?project=23512">https://www.oregon.gov/odot/projects/pages/project-details.aspx?project=23512</a>. James shared the transportation package didn't go through and there have been many layoffs in ODOT. These layoffs will go into effect on July 31<sup>st</sup>. The Corvallis of Albany Path is with DOJ for the second time and is likely close to a notice to proceed.</p> <p><b>Other Business:</b>  There was no other business shared with the AAMPO TAC members and guests.</p>	
9. Adjournment	The next AAMPO TAC Meeting is scheduled for Thursday, August 21, 2025.	<b>The meeting was adjourned at 9:45am by the Chair Joe Samaniego.</b>



# MEMORANDUM

## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •  
Benton County • Oregon Department of Transportation



**Date:** August 21, 2025  
**To:** AAMPO Technical Advisory Committee (TAC)  
**From:** Billy McGregor, AAMPO Staff  
**Re:** Statewide Transportation Improvement Program (STIP) Revisions

### Action Requested

Decision regarding Full Amendments to projects 22958 and 23956

Public Comment period held from 8/13/2025 to 8/27/2025.

### Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

### Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2024-2027) went into effect October 1, 2023 and expires September 30, 2027. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

### Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. For administrative amendments AAMPO staff has the authority to approve the amendment. Amendments are brought to the TAC for review and discussion. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.

**STIP Revisions**

Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information
1	Full Amendment  24-27-2926	22958  Enhanced Mobility S&ID - Linn County FFY25	Enhanced mobility small urban program funding to improve transit services to the special needs, seniors, and other transit-dependent populations in rural areas. State administration included.	Change project costs - affects fiscal constraint  Increase the project by \$165,407 to match the FTA grant and slip the project to start in federal fiscal year 2026.
2	Full Amendment  24-27-2847	23956  Northwest Oregon ADA curb ramp design, phase 1	Design for future construction of curb ramps along various segments of OR104 MPs 1-4, OR104S MPs 3-4, OR126B MPs 1-7.58, OR131 MPs 0-11.1, OR18B MPs 1-2, OR194 MPs 6-7, OR200 MPs 0-1, OR202 MPs 0-1, OR213 MPs 16.1-29, OR214 MPs 19-50.35, OR22 MPs 1.54-8.26, 25-26.18, OR221 MPs 18.33-20.78, OR223 MPs 0-1, 2.92-4, OR228 MPs 0-21, OR34 MPs 1.19-190, OR51 MPs 0-1.3, 4-5, OR58 MPs 34-35, OR6 MPs 0-1, OR99 MPs 5-15.36, 16.67-118, OR99E MPs 0-32, 24.88-46.49, US101 MPs 3.8-190.7, US101B MPs 0-7, US20 MPs -.03-28, 0-1, 50-56, 2.21-11.1 and US30 MPs 19.76-61.47, 96-97 including push buttons through the cities of Albany, Astoria, Bay City, Cannon Beach, Cloverdale, Corvallis, Cottage Grove, Creswell, Dallas, Eugene, Florence, Garibaldi, Halsey, Harrisburg, Hubbard, Junction City, Lebanon, McMinnville, Monmouth, Monroe, Nehalem, Newberg, Newport, Philomath, Rockaway Beach, Salem, Shedd, Sherwood, Silverton, Springfield, Stayton, Sublimity, Sweet Home, Tillamook, Waldport & Warrenton.	Add new project  Add a new project using GARVEE funds. CN planned for 27-30. Submitted for July 2025 OTC meeting.

**LINN COUNTY ROAD DEPARTMENT**

3010 FERRY STREET SW

ALBANY, OR 97322

PHONE: (541) 967-3919 FAX (541) 924-0202

**INVOICE/STATEMENT**

DATE: March 6, 2024

NUMBER: 220-24

Oregon Cascades West Council of Governments

1400 Queen SE Suite 201

Albany, OR 97322

Representative – Nick Meltzer, [nmeltzer@ocwcog.org](mailto:nmeltzer@ocwcog.org)

DATE	DESCRIPTION	INVOICE AMOUNT
	<p>Disperse State Highway Funds for the Goldfish Farm Road Modernization Project from Hwy 20 to Bridge 328-036 crossing Cox Creek</p> <p>Balance to be dispersed under the Memorandum of Understanding is \$1,118,600.00</p> <p><b>Request 50% of available funds</b></p>	<p><b>\$559,300.00</b></p>

*Thank You*Pay last amount  
in this column.*For Office Use Only*

Acct. # 7221-3146

Date Paid:

Check #