

# **Title VI Annual Accomplishment Report**

**July 1, 2024 – June 30, 2025**

**Albany Area Metropolitan Planning Organization**



## **Prepared By**

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## Introduction

In accordance with Title VI of the Civil Rights Act of 1964 and related federal nondiscrimination directives, the Albany Area Metropolitan Planning Organization (AAMPO) assures that no person shall on the grounds of race, color, national origin, sex, age, disability, or income status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any AAMPO sponsored program or activity.

The purpose of this report is to describe major Title VI activities conducted by AAMPO between July 1, 2024 and June 30, 2025 (Oregon state fiscal year 2025). This report will be submitted to the Oregon Department of Transportation (ODOT) Office of Civil Rights Title VI Team for inclusion in ODOT's Annual Report to the Federal Highway Administration. This report provides an overall review of the efficacy of AAMPO's Title VI/Nondiscrimination procedures, with specific information including:

- **Title VI Plan Changes:** A summary of any approved changes to the Title VI Plan during the reporting period. If changes occurred, a signed copy of the revised document will be included.
- **Title VI Reporting Structure:** A description of the Title VI reporting structure, including the Title VI Coordinator, MPO Manager, and staff. This includes a listing of race, ethnicity, and gender for each staff person.
- **Title VI Adherence:** A summary of AAMPO's planning and program activities and their related Title VI adherence.
- **Demographic Information:** A summary of demographic information used to review and monitor populations covered under Title VI requirements. Includes a demographic profile of MPO Policy and Advisory Committees.
- **Title VI Complaints:** A list of any Title VI complaints received during the reporting period, including the basis for the complaint (ethnicity, gender, etc.) and summary of the outcome or resolution.
- **Trainings & Education:** A list of Title VI/Nondiscrimination trainings or educational activities MPO staff participated in during the reporting period.
- **Title VI Goals:** Description of Title VI goals and objectives for the upcoming year.

This document will also be available on the AAMPO website:

<http://www.ocwcog.org/transportation/aampo/aampo-title-vi-program/>.

## About the AAMPO Area Metropolitan Planning Organization

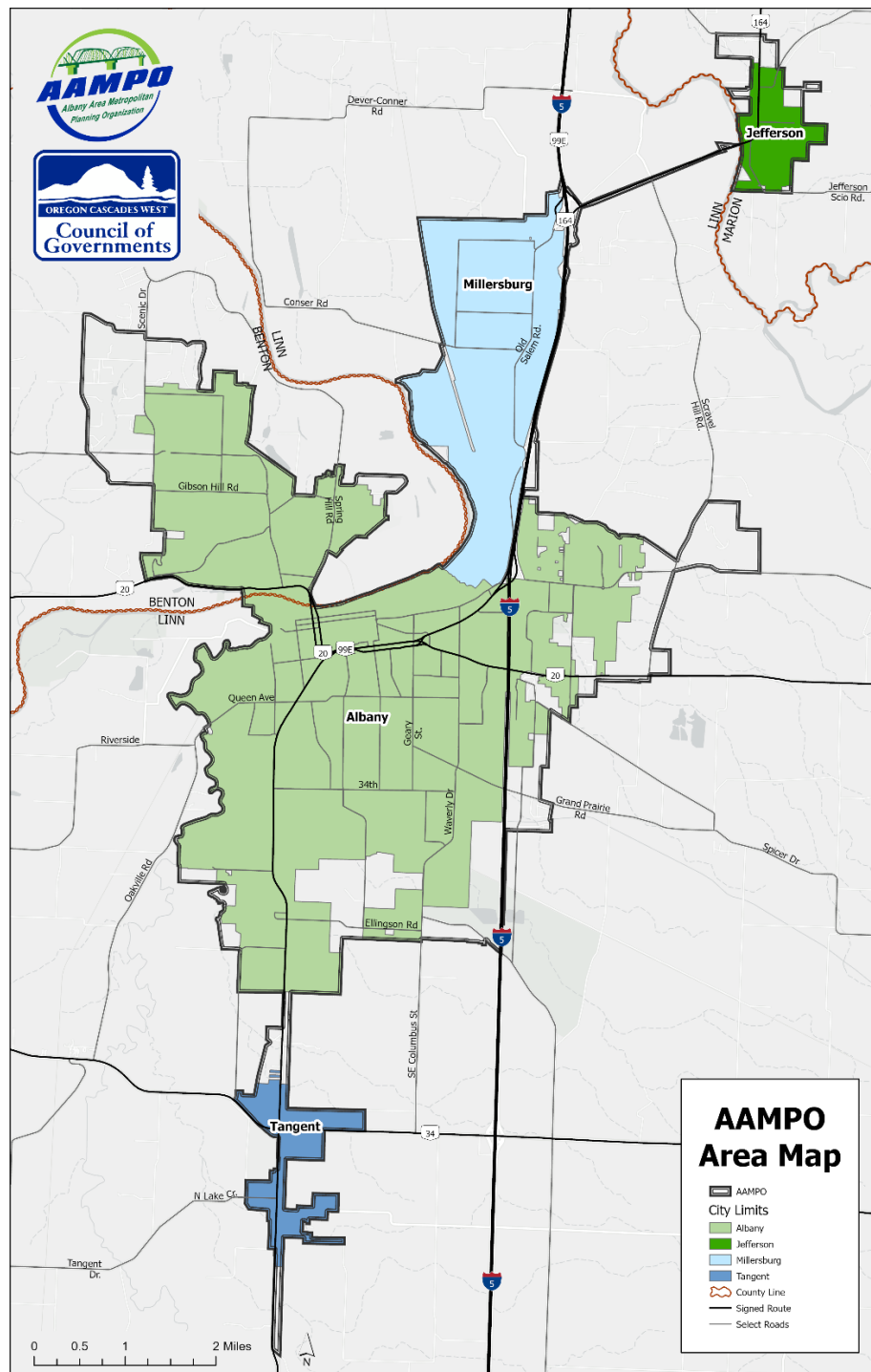
The Albany Area Metropolitan Planning Organization, AAMPO, is the federally designated Metropolitan Planning Organization (MPO) for the cities of Jefferson, Millersburg, Albany, and Tangent, and parts of Benton, Linn, and Marion counties. Federal regulations require that MPOs be formed for all Urbanized Areas with a population of 50,000 or more in order to provide continuing, cooperative, and comprehensive transportation planning for the region.

AAMPO is governed by an eight-member Policy Board consisting of elected representatives from each city or county (with the exception of Marion County, which opted out of Policy Board representation), as well as a staff person from the Oregon Department of Transportation (ODOT), and a Citizens' Representative. The City of Albany is the owner of the Albany Transit System and the City's representation on the MPO Policy Board also represents the interests of the transit system. The Policy Board operates according to the adopted Operating Guidelines.

AAMPO's seven-member Technical Advisory Committee (TAC) is made up of professional staff of the above entities (with the exception of the City of Jefferson, whose representative is a City Councilman), and the ODOT Regional Planner. The representatives of relevant federal and other state agencies have ex-officio status on TAC. The TAC reviews technical material and provides recommendations to the Policy Board.

The Oregon Cascades West Council of Governments, under a contract with the Policy Board, provides fiscal and administrative services, and staffing to AAMPO.

**Map 1: AAMPO Planning Area**



12/31/2024 - Created by OCWCOG GIS

## Title VI Plan Changes

There have been no changes to AAMPO's Title VI Plan in this reporting period. AAMPO's Title VI Plan was last updated in October 2024. AAMPO's Title VI Plan can be accessed from AAMPO's website, <http://www.ocwcog.org/transportation/aampo/aampo-title-vi-program/>. A new Joint MPO Title VI Plan is currently undergoing approval, but has been reviewed by ODOT and approved to proceed.

## Title VI Reporting Structure

AAMPO's staffing – including administrative, bookkeeping, and computer services– are performed by the Oregon Cascades West Council of Governments (OCWCOG) under a contract with the Policy Board. AAMPO is primarily staffed by a single employee, Billy McGregor, with additional support from OCWCOG's Transportation Programs Manager, Operations Supervisor, and other transportation planning staff. OCWCOG staff dedicated to AAMPO activities are located in the Community and Economic Development Department (CED). During this reporting period AAMPO was staffed by Billy McGregor, who joined the team in July of 2022.

Staff McGregor serves as AAMPO's Title VI Coordinator and is responsible for ensuring compliance with Title VI requirements within the MPO. AAMPO staff reports to Transportation and Economic Development Planning Manager Matthew Lehman. Contact information for both parties is listed below.

|  |  |
|--|--|
| <b>AAMPO Transportation Planner &amp; Title VI Coordinator</b><br>Billy McGregor<br><a href="mailto:bmcgregor@ocwcog.org">bmcgregor@ocwcog.org</a><br>(541)924-4548 x296 | <b>OCWCOG Transportation and Economic Development Planning Manager</b><br>Matthew Lehman<br><a href="mailto:mlehman@ocwcog.org">mlehman@ocwcog.org</a><br>(541)574-4544 x301 |
|--|--|

The following is a list of staff detailing job title, race, and gender. Both AAMPO staff and OCWCOG staff that support AAMPO are listed.

| Job Title                      | Gender | Race or Ethnicity      |
|--------------------------------|--------|------------------------|
| AAMPO Transportation Planner   | Male   | White/Caucasian        |
| Operations Supervisor          | Female | Hispanic/Latino        |
| GIS Analyst/Data Analyst       | Female | White/Caucasian        |
| Administrative Assistant       | Female | White/Caucasian        |
| CED Planner II                 | Male   | White/Caucasian        |
| CAMPO Transportation Planner   | Male   | White/Caucasian        |
| CED Planner                    | Male   | White/Caucasian        |
| Grant Administration           | Female | White/Caucasian        |
| CED Director                   | Female | Asian/Pacific Islander |
| Transportation Program Manager | Male   | White/Caucasian        |

## Title VI Adherence

AAMPO was involved in a number of planning activities during the past reporting period. Planning efforts and related Title VI activities are listed below. Activities are categorized as either continuous or project specific.

### Continuous Activities

Continuous activities are primarily administrative tasks that are performed routinely over the course of a year or two. Examples of continuous activities include the development of the annual Unified Planning Work Program (UPWP) and monthly meetings of the Policy Board and the Technical Advisory Committee. For these activities AAMPO, at a minimum, conducted the following outreach activities:

- Held public meetings at convenient and accessible locations and times – Since mid-2020 these meetings have been held virtually, with options to attend via video conferencing applications and calling in on a phone.
- Provided a public comment opportunity on each Policy Board and Technical Advisory Committee meeting agenda and invited the public to submit written comments electronically or on paper.
- Posted meeting dates, agendas, and minutes on the AAMPO website: <http://www.ocwcog.org/transportation/aampo/>.
- Provided reasonable public access to technical and policy information used in the development of plans and programs including posting key documents on the AAMPO website.

**Policy Board and Technical Advisory Committee meetings:** Policy Board and Technical Advisory Committee meetings were held monthly. Dates and agendas were posted to AAMPO's website and sent out via email to an interested parties list one week before the meeting. Policy Board and Technical Advisory Committee meetings were open to the public and had time allotted for public comments. AAMPO also offered meeting accommodations, such as sign language and interpreting services upon request, for those who needed such services.

**Transportation Improvement Plan Amendments:** AAMPO coordinated with the Oregon Department of Transportation (ODOT) on their public involvement and consultation processes on Transportation Improvement Plan (TIP) amendments. During FY2025 a number of TIP amendments were discussed and approved during Policy Board and TAC meetings with summary information included in meeting packets and on the AAMPO website. All full TIP amendments included a public comment period of two weeks.

### Project Specific Activities

Project specific activities are long-range transportation efforts that are undertaken periodically. Examples of these are the development and periodic update of AAMPO's Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) or the undertaking of special studies. For these planning efforts, AAMPO develops a specific public involvement program prior to the commencement of the activity. The specially tailored programs, at minimum, include all the elements listed above for continuous activities and include targeted public outreach and solicitation of public comments. During state fiscal year 2025, AAMPO worked towards or completed the following specific planning activities.

**Joint MPO Title VI Plan:** AAMPO staff worked with staff from the Corvallis Area MPO to create a unified Title VI Plan beginning in September of 2023. Spearheaded by CAMPO staff the majority of this work product was completed by July of 2024. Approval and implementation was finalized October 2024.

**Joint Public Participation Plan:** AAMPO staff finalized work on the joint Public Participation Plan April 2025. As part of its public outreach staff made available time for public comment at MPO meetings as well as having printed documents available for public review at city libraries.

## Demographic Information

This section details demographic data used by AAMPO in relation to Title VI as well as a demographic profile of AAMPO's Policy Board and Technical Advisory Committee.

### Demographic Data

AAMPO collects demographic information for the MPO area to review and monitor populations covered under Title VI requirements. The following table summarizes key demographics and their sources that are used by AAMPO.

| Measure   | Value | Source                            |
|---|-------|-----------------------------------|
| Percent of population living below the poverty line             | 11.7% | 2015-19, 5 Year ACS, Table B17021 |
| Percent of minority population                                  | 18.9% | 2015-19, 5 Year ACS, Table B03002 |
| Percent of population age 65+                                   | 16.1% | 2015-19, 5 Year ACS, Table B01001 |
| Percent of population with disabilities                         | 16.2% | 2015-19, 5 Year ACS, Table DP02   |
| Percent of population that speaks English less than "very well" | 3.1%  | 2015-19, 5 Year ACS, Table B16004 |

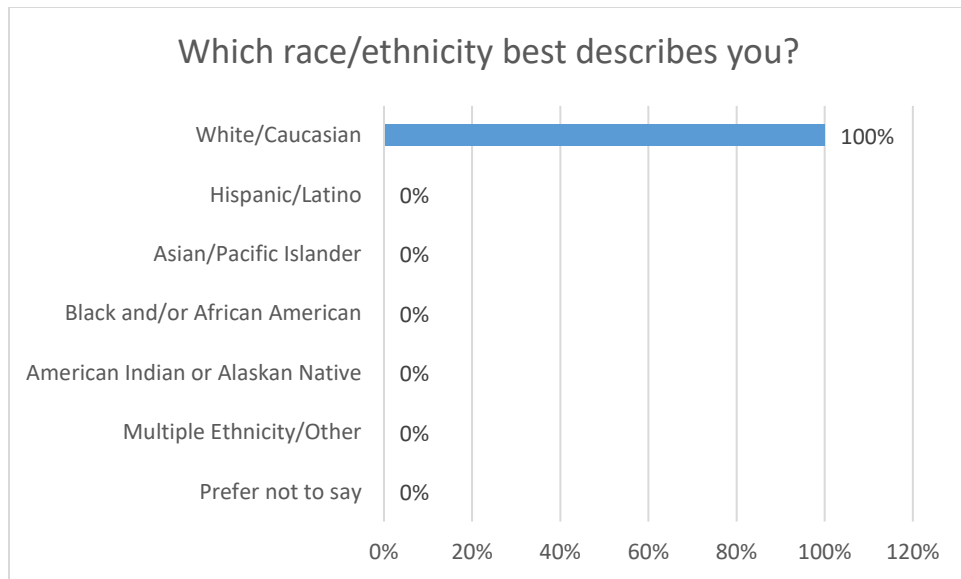
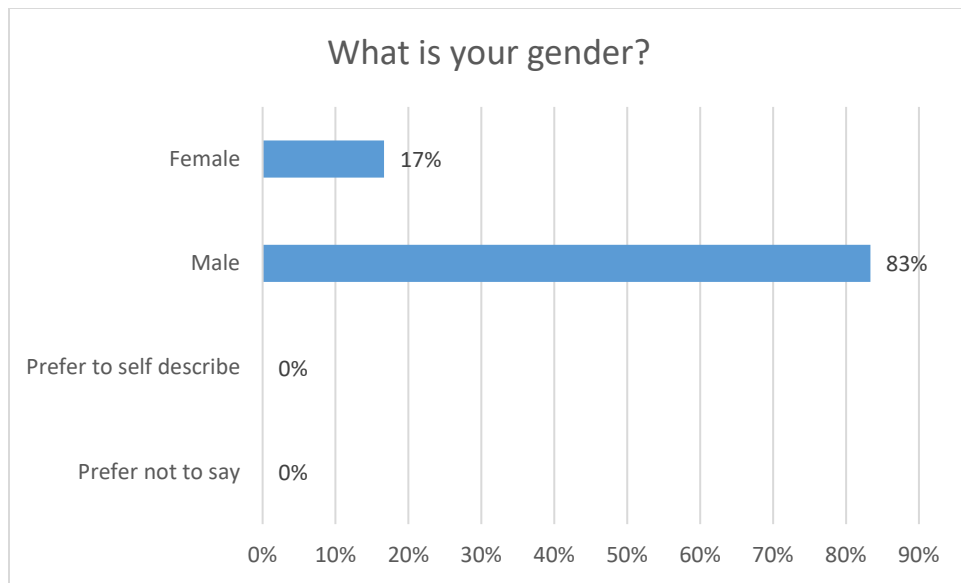
### Demographic Profile of Policy and Advisory Committees

During October of 2024 (quarter two of FY2025) staff requested that members of the AAMPO Policy Board and Technical Advisory Committee complete a three question demographic survey. Survey results are outlined in the sections below.

#### ***Policy Board***

AAMPO's Policy Board is made up of eight members. Policy Board members represent the following parties: the cities of Jefferson, Millersburg, Albany, and Tangent, Benton and Linn counties, Oregon Department of Transportation (ODOT), and general citizens (in the form of a Citizens' Representative). All Policy Board members are elected officials with the exception of ODOT's representative and the Citizens' Representative.

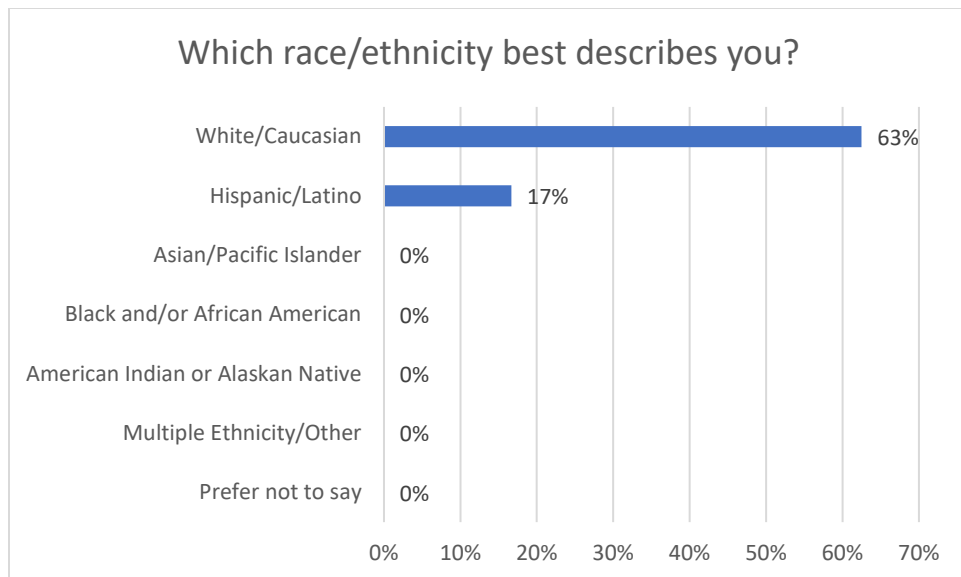
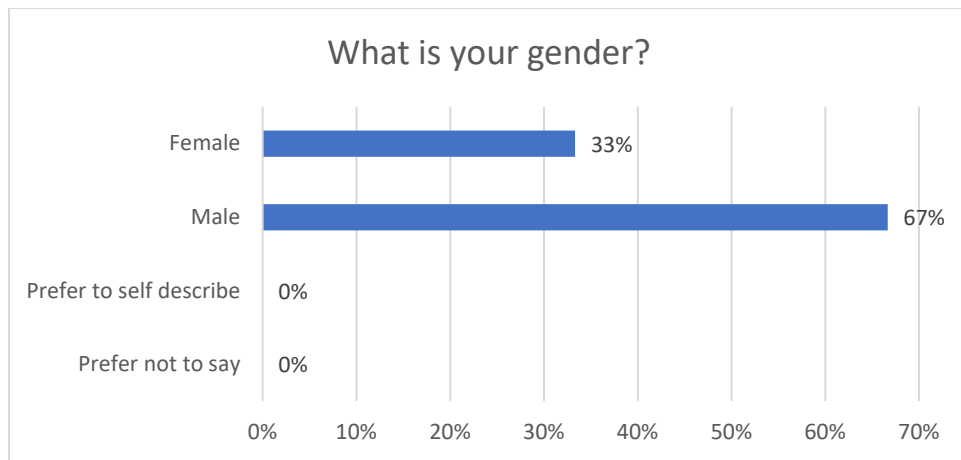
Six of eight Policy Board members responded to AAMPO's demographic survey. As seen below, 17% of respondents identify as female, 83% as male. 100% of respondents identify as white/Caucasian.



### **Technical Advisory Committee**

AAMPO's Technical Advisory Committee (TAC) is made up of seven members. TAC members represent the following parties, the cities of Jefferson, Millersburg, Albany, and Tangent, Benton and Linn counties, and Oregon Department of Transportation (ODOT). All TAC members are city or county staff persons with the exception of the City of Jefferson's representative, who is a City Councilperson.

Six of seven TAC members responded to AAMPO's demographic survey. As seen below, 67% of respondents identify as male and 33% identify as female. 63% of respondents identify as white/Caucasian and 17% Hispanic/Latino.



## Title VI Complaints

There were no Title VI complaints filed for AAMPO projects, programs or activities between July 1, 2024 and June 30, 2025.

## Trainings & Education

AAMPO staff participated in the following trainings and educational activities during FY2025:

- 7/11/24 ODOT Title VI Class.
- 1/2/2025 December 2024 Equity Forum: What is displacement, and how can we combat it? <https://www.youtube.com/watch?v=KNBAUGpadhk>.
- 4/25/2025 ODOT OECR Training, Title VI Complaint Process and How to recognize discrimination and/or remove systematic barriers.
- 5/22/2025 OGEC Public Meetings Law Webinar.
- 5/23/2025 ODOT OECR Training, American with Disabilities Act, 1990.
- 6/9/2025 DLCD Regional Equity Map Workshop, Webinar.
- Participation in Council of Governments (COG) Diversity Equity Inclusion (DEI) Committee.



## **Title VI Goals**

AAMPO's goals related to Title VI for the upcoming year include the following:

- Continue utilizing virtual engagement practices while hosting meetings in a hybrid (virtual and in-person) format.
- Continue to participate in webinars, trainings and other education opportunities related to Title VI presented by ODOT
- Continue reading and critical group discussions of books related to transportation and race.