

State Fiscal Year 2026 Unified Planning Work Program (UPWP)

July 1, 2025 – June 30, 2026



**ALBANY AREA METROPOLITAN PLANNING
ORGANIZATION (AAMPO)**

Adopted April 26, 2025
Amended November 5, 2025

The development of this document and the implementation of tasks outlined in this document are made possible through the US Department of Transportation (US DOT) funds, under the Federal Highway Administration's Public Law (PL) and Federal Transit Administration's Section 5303. The required matching dollars for PL fund is provided by the Oregon Department of Transportation (ODOT) and the matching fund for the transit fund is provided in the form of In-Kind Match by the City of Albany Transit System (ATS) and Benton County's Special Transportation Fund (STF).

RESOLUTION No. 26-01

**FOR THE PURPOSE OF APPROVING THE SFY 2026 ALBANY AREA METROPOLITAN
PLANNING ORGANIZATION'S
UNIFIED PLANNING WORK PROGRAM (UPWP)**

WHEREAS, the Governor of the State of Oregon, pursuant to USC 23 §123 & 450, has designated representatives of the cities of Jefferson, Millersburg, Albany, and Tangent, Benton and Linn counties, and the Oregon Department of Transportation (ODOT) as the Albany Area Metropolitan Planning Organization to carry out the requirements of the Metropolitan Transportation Planning Process; and

WHEREAS, among the major requirements of the Metropolitan Transportation Planning Process is the development of an annual Unified Planning Work Program that delineates the MPO's planning and programming activities and its associated working budget over a fiscal year; and

WHEREAS, the Albany Metropolitan Planning Organization has developed a Unified Planning Work Program for SFY 2026, in coordination with local governments, the US DOT and ODOT and in compliance with all applicable federal and state requirements; and

WHEREAS, the City of Albany and Benton County have agreed to provide 'in-kind' local match for the Federal Transit Administration's Section 5303 Funds that are applied by the MPO to partially cover the cost of its transportation planning activities in SFY 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the Albany Area MPO approves the SFY 2026 Albany Area Unified Planning Work Program and its associated budget.

Dated on this April 26, 2025

APPROVED:

Commissioner Patrick Malone, Policy Board Chair
Albany Area MPO

ATTESTED:

Matthew Lehman, Manager
Albany Area MPO

ABOUT THE ALBANY AREA METROPOLITAN PLANNING ORGANIZATION

Policy Board

Carolyn McLeod	City of Albany
Patrick Malone	Benton County
Walt Perry	City of Jefferson
Roger Nyquist	Linn County
Ray Hunt	City of Millersburg
Greg Jones	City of Tangent
Darrin Lane	Citizens' Representative
Christine Hildebrandt	Oregon Department of Transportation

Technical Advisory Committee (TAC)

Chris Cerklewski	City of Albany
Gary Stockhoff	Benton County
Vacant	City of Jefferson
Daineal Malone	Linn County
Andrew Potts	City of Millersburg
Joe Samaniego	City of Tangent
James Feldmann	Oregon Department of Transportation

TAC Ex-Officio Members

Federal Highway Administration (FHWA), Oregon Division
Federal Transit Administration (FTA), Region 10
Oregon Department of Land Conservation and Development (DLCD) Oregon
Oregon Department of Transportation, Regional Transit Coordinator
Department of Environmental Quality (DEQ)
Oregon Division of State Lands (DSL)

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SECTION I: INTRODUCTION

What is a Metropolitan Planning Organization (MPO)?

A Metropolitan Planning Organization (MPO) is an organization of local governments designated per 23 USC and 23 CFR 450 to provide transportation planning and programming in areas with a collective population of 50,000 or over, termed as an Urbanized Area. As a condition for receiving federal transportation dollars, MPOs must have a *continuing, cooperative and comprehensive* transportation planning process in cooperation with their state Department of Transportation. The MPOs are responsible for development of a Regional Transportation Plan (RTP), development of a Metropolitan Transportation Improvement Program (MTIP), and development of a Unified Planning Work Program (UPWP).

What is the Albany Area Metropolitan Planning Organization?

The Albany Area Metropolitan Planning Organization (AAMPO) serves as the metropolitan planning organization (MPO) for the Albany Urbanized Area, as designated by the Oregon Governor in February 6, 2013. This region includes the cities of Jefferson, Millersburg, Albany, and Tangent, and parts of Benton, Linn, and Marion counties.

AAMPO is governed by an eight member Policy Board consisting of representatives of the cities of Jefferson, Millersburg, Albany, and Tangent, Benton and Linn counties, the Oregon Department of Transportation (ODOT), and a Citizens' Representative. AAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities and an ODOT Transportation Planner. Unlike the Policy Board, the TAC does not include a Citizens' Representative. The representatives of relevant federal and other state agencies have ex-officio status on TAC. The TAC reviews technical material and provides recommendations to the Policy Board.

The Oregon Cascades West Council of Governments, under a three-year contract with the Policy Board, provides administrative services, fiscal services, and staffing to AAMPO.

The City of Albany is the owner of the Albany Transit System and their representation on the MPO Policy Board and TAC also represents the interests of the transit system.

What is the Purpose of this Document?

In accordance with federal regulations (23 CFR 450.308), the functions and responsibilities of AAMPO include development of a Regional Transportation Plan (RTP), development of a Metropolitan Transportation Improvement Program (MTIP) and development of a Unified Planning Work Program (UPWP), as noted above. In addition, the MPO produces an annual list of obligated projects and a Public Participation Plan (PPP). AAMPO must also demonstrate compliance with Title VI and other non-discrimination requirements. The State Fiscal Year 2025 UPWP demonstrates how AAMPO will fulfill these requirements between July 1, 2025 and June 30, 2026.

Any changes following the approval of this UPWP document will be approved via the Technical Advisory Committee and Policy Board review and subsequent re-adoption.

SECTION II: WORK PROGRAM OVERVIEW

Funding Sources and Match Documentation

Funding from FHWA, FTA, and ODOT supports the AAMPO planning program. The Infrastructure Investment and Jobs Act (IIJA Act) currently provides funding authorization for the nation's surface transportation. A provision of the Transportation Act, referred to as PL Funding, provides transportation planning dollars to support MPOs across the country and acts as the majority of AAMPO's annual budget. Additional AAMPO support comes from FTA 5303 planning funds.

FHWA apportions funds to ODOT and ODOT allocates funds to MPOs using a formula developed cooperatively by ODOT and MPOs, and approved by FHWA. The budget assumptions in this document are according to the most recent ODOT's allocation of PL and 5303 Funds to each MPO. The expenditure assumptions of the budget are based on the best estimates and the latest information available at the time of developing the document.

ODOT State Planning and Research (SPR) and Oregon Transportation Growth Management (TGM) funds often provide support for other specific planning tasks not yet funded or in process at the time of UPWP development. Additionally, AAMPO applies for other federal and state grant opportunities that are applicable and of interest to the region.

Amendments

Amendments to the UPWP to add or remove funds from the UPWP budget, move funds from one task to another, to add new tasks, or to alter portions of a task are allowed. MPO Staff process these amendments on as-needed basis and decide the level of engagement needed by the Technical Advisory Committee and/or Policy Board.

Larger amendments to the UPWP may necessitate Policy Board approval of an updated UPWP as well as multiple MTIP and Statewide Transportation Improvement Plan (STIP) amendments. For example, a MTIP/STIP amendment may be needed to update the amount of planning funds the MPO receives under the MPO's annual work plan project, an additional amendment may then be needed to allocate those new funds to a specific project included in the MTIP/STIP. Depending on the amount of funds and degree of change, proposed amendments to the UPWP, STIP, and MTIP may require public comment periods as directed by the AAMPO Policy Board. AAMPO's MTIP revision policy is posted on the AAMPO website, under the Transportation Improvement Program tab: <https://www.ocwcog.org/transportation/aampo/aampo-plans-programs/>.

Engagement and Process

It is a goal of AAMPO to gain the maximum possible public input into its transportation planning and programming activities. To this end the agency has developed and formally adopted a Public Participation Plan that outlines strategies and efforts that are conducted in association with the tasks in the Work Program. A copy of the AAMPO's Public Participation Plan is posted at the AAMPO's Website: <https://www.ocwcog.org/wp-content/uploads/2022/02/AAMPO-Public-Participation-Plan-Approved-1.26.2022.pdf> Engagement levels vary depending on the deliverable.

For the development of the UPWP, AAMPO engages stakeholders and the public by:

- Emailing stakeholders and interested parties regarding draft UPWP discussion and opportunity for public comment via email or during regularly scheduled AAMPO meetings

- Holding a 14-day comment period, from March 12 – March 26, 2025, prior to a decision by the Policy Board to adopt the UPWP
- Providing public comment opportunities at all monthly Policy Board and TAC meetings
- Providing notifications regarding the UPWP public comment period on the AAMPO website, along with agendas and minutes for all Policy Board and TAC meetings

Title VI Complaints Procedure

Any person who believes they—or with a specific class of persons—were subjected to discrimination on the basis of race, color, or national origin in the programs and activities of a Federal-aid Recipient may file a Title VI complaint.

FHWA Division Offices do not investigate Title VI complaints. Likewise, Recipients, such as State DOTs, and Subrecipients do not investigate complaints filed against themselves. Finally, FHWA is responsible for all decisions regarding whether a complaint should be accepted, dismissed, or referred to another agency. With this understanding, complaints should be routed in the following ways:

- All complaints should be routed to the FHWA Headquarters Office of Civil Rights (HCR) for processing. HCR is responsible for all determinations regarding whether to accept, dismiss, or transfer Title VI complaints filed against State DOTs or Subrecipients of Federal financial assistance.
- Complaints should be forwarded from the initial receiving agency through the Federal-aid highway oversight hierarchy until the complaint reaches HCR. For example, if a complaint is filed with a Subrecipient City, that receiving agency should forward the complaint to the State DOT, which should forward the complaint to the State's FHWA Division Office, which should forward the complaint to HCR. If a complaint is filed with a State DOT, then the State DOT should forward the complaint to the State's FHWA Division Office, which should forward the complaint to HCR.
- State DOTs and Subrecipients must log all complaints received.

When HCR decides on whether to accept, dismiss, or transfer the complaint, HCR will notify the Complainant, the FHWA Division Office, State DOT, and Subrecipient (where applicable). Complaints may also be sent to HCR directly at:

Postal Mail	Federal Highway Administration U.S. Department of Transportation Office of Civil Rights 1200 New Jersey Avenue, SE 8th Floor E81- 105 Washington, DC 20590
Email	CivilRights.FHWA@dot.gov
Fax	202-366-1599
Questions?	202-366-0693

Federal Performance Based Planning Requirements

As a federally designated metropolitan planning organization, AAMPO is required to develop and adopt performance targets for Safety, Pavement Condition, Bridge Condition, National Highway System (NHS) Performance, Greenhouse Gas (GHG) Emissions, and Freight Movement/Reliability. Neither of the Congestion Mitigation and Air Quality (CMAQ) measures apply as the Albany region is in attainment.

All Interstate sections and portions of the National Highway System (NHS) within the planning area are owned and maintained by the Oregon Department of Transportation. This fact, coupled with the limited staff capacity of a small MPO, led AAMPO to adopt the state targets for Safety, Pavement/Bridge Condition, NHS Performance and Freight Reliability. While AAMPO does not have direct jurisdiction over any infrastructure, the Safety and Transit performance measures apply to all public roads.

Safety

The AAMPO encourages the safe travel of all modes of transportation through emphasizing the preservation and upgrading of existing infrastructure, prior to constructing any new infrastructure. This is reflected in their Surface Transportation Block Grant Program (STBG) project selection, which consists of predominantly resurfacing projects. Resurfacing often presents opportunities to expand shoulders for bike lanes, improve crosswalks, and reduce the maintenance need of transit vehicles. AAMPO supports the safety of the traveling public through this approach. Furthermore, the City of Albany in combination with the Oregon Department of Transportation are working to upgrade multiple signals, which will increase safety for all modes through modern technology.

Transit

AAMPO staff wrote the Public Transit Agency Safety Plan (PTASP) for Albany Transit System (ATS), as well as the Linn Benton Loop, which is operated by ATS. In this sense, staff are intimately familiar with the transit performance measures and have incorporated into our work plan the annual updating of the document.

Summary

The following table provides a summary of ODOT and AAMPO's adopted performance measures. ODOT's adopted FHWA performance management areas, measures, and targets for Oregon DOT can be found at: <https://www.oregon.gov/ODOT/PerformMang/Documents/FHWA%20Performance%20Management%20Area%20Targets.pdf>

Performance Measure Adherence	Current Status	Next Update
Transportation Safety	Supported ODOT's Measures, January 2018	2026*
Bridge and Pavement	Supported ODOT's Measures, November 2018	2026*
Transportation System	Supported ODOT's Measures, November 2018	2026*
Transit Performance Measures	PTASP Adopted August 2020, updated early 2022	Annual Review

*Next update refers to mid performance period review and update of statewide measures.

Status of AAMPO and Regional Transportation Documents

Key Documents	Current Status		Next Update
AAMPO Regional Transportation Plan (RTP)**	Adopted November 2023		May 2028*

SFY 2024-2027 Metropolitan Transportation Improvement Program (MTIP)	Adopted June 2023		June 2026
SFY27 Unified Planning Work Program	Adoption scheduled for April 2025		January 2026
Title VI Plan**	Updated/Adopted in October 2024		October 2027
Public Participation Plan**	Updated/Adopted in April 2025		April 2027
Other Documents	Current Status		Next Update
Benton County Transportation System Plan	Adopted March 2019		-
Bicycle & Pedestrian Plan	Adopted April 22, 2023		-
Linn County Transportation System Plan	Adopted in 2018		-
Albany Transportation System Plan	Adopted February 2010		In Progress 2025
Albany Transit Development Plan	Approved May 2018		-
Jefferson Transportation System Plan	Approved in June 2022		-
Tangent Transportation System Plan	Adopted in 2010		In progress 2025
Millersburg Transportation System Plan	Adopted December 2016		Planned 2024-27

*2027, AAMPO and Corvallis Area MPO (CAMPO) as of this document are planning to adopt a unified RTP.

**AAMPO and CAMPO are intending to adopt unified plans.

[Annual and Semiannual Reporting](#)

AAMPO's SFY25 accomplishments as described in the Annual Report, occurring between July 1, 2024 and June 30, 2025, can be found on the AAMPO webpage at <https://www.ocwcog.org/transportation/aampo/aampo-plans-programs/> under the Plans, Projects, Programs, and Pages subsection.

Annual reporting for the previous fiscal year is due to ODOT by July 31.

Semi-annual reporting for the period of July 1 to December 31 is due to ODOT in January.

SECTION III: PLANNING TASKS

Task 100 – Program Management

The purpose of this task is to provide management and administrative support for the MPO's planning and programming activities. Components of this task are:

Task 110: MPO Operation

The administration of the MPO operation and MPO office will include:

- Working with the MPO Policy Board and the Technical Advisory Committee to meet the transportation planning and programming needs of the MPO Area.
- Holding regular meetings of the Policy Board and the Technical Advisory Committee.
- Coordinating the MPO's planning and programming activities with local planning officials, economic development agencies, local environmental organizations, transit providers, ODOT, FHWA, FTA and Tribal governments.
- Attending trainings, transportation-related conferences, and statewide and local transportation-related meetings. At a minimum, staff expect to attend:
 - The National Association of City Transportation Officials (NACTO) annual conference or other applicable national conference.
 - The Oregon Chapter of the American Planning Association conference .
 - Technical trainings offered by OSU and other state entities as available.
 - Other local or regional gatherings or trainings as available, including the Oregon Active Transportation Summit, the Oregon Transportation Options Conference, etc.
 - Attend City of Albany Transportation Advisory Commission meetings.
- Involving the public in transportation planning and programming activities; public education; implementation of the AAMPO's public participation process.
- Coordinating the MPO's transportation planning and programming with the Cascades West Area Commission on Transportation (CWACT) and the associations of peer MPOs.
- Participating in the Oregon Modeling Statewide Collaborative (OMSC), helping to guide the Oregon Modeling Improvement Program.
- Participating on the Oregon Metropolitan Planning Organization Consortium (OMPOC), a forum for Oregon's MPOs to address common needs, issues and solutions to transportation and land use challenges facing Oregon's metropolitan regions and surrounding area.
- Complying with all applicable federal requirements, particularly, Americans with Disabilities (ADA), Title VI requirements and DOT Order 5610.2(a).
- Coordinating regional transportation projects within the Albany Area MPO.

Product: Regular meetings of the MPO Policy Board and Technical Advisory Committee and an AAMPO presence at regional and state meetings.

Schedule: Task is ongoing throughout the fiscal year.

Task 120: MPO Administration

Activities under this item will include:

- Complying with required paperwork and documentation of activities as well as the maintenance of the MPO records.
- Accounting, bookkeeping, and invoicing.
- Preparing and submitting semi-annual and annual reports to ODOT. Semi-annual reports are submitted by January 15th, annual reports are submitted by July 30th.
- Preparing the agency's financial audit.
- Upkeep and maintenance of the agency's website, including adding all MPO designation documents. Consider updating website to more accessible version.
- Attending organizational and personnel-related meetings.
- Creation and maintenance of an MPO continuity of operations binder.

Product: *Compliance with federal and state transportation planning regulations, semi-annual reports and invoices, financial audit results, up to date website.*

Schedule: *Task is ongoing throughout the fiscal year.*

Task 130: Annual Document Review

This task is intended to review, update and publish any changes to the major documents AAMPO is required to maintain. An annual review at the least will be conducted, with updates completed as necessary. This includes:

- Posting of Obligated Transportation Projects on the website, per Federal Requirements.
- Reviewing the Title VI/Non-discrimination Plan in conjunction with Task 310.
- Reviewing the Public Participation Plan in conjunction with Task 310, and updating to include enough specificity that members of the public can clearly know the duration of comment periods for each MPO document or change, and how to best access the information.
- Developing the SFY27 Unified Planning Work Program and budget, and subsequent approval.
- Amending the current (FY26) Unified Planning Work Program as needed.

Product: *An SFY27 UPWP that outlines the work program and budget for the coming year. Amendments to required federal planning documents as needed.*

Schedule: *Task is ongoing throughout the fiscal year.*

Task 140: MPO Education and Training

This task is intended to educate and inform newly appointed Policy Board members and members of the public about the role MPOs have in coordinating regional transportation planning. Additional trainings on principles of transportation planning will also be considered. Materials will include the following:

- What is an MPO.
- MPO's role in transportation planning.
- Transportation planning principles, including education on the Corvallis Albany Lebanon Model by TPAU when requested.

- Walking, bicycling, and transit tours of the AAMPO planning area.
- Providing TAC and Policy Board monthly grant opportunity updates when applicable.
- Transportation oriented speaker series (may be done in conjunction with CAMPO and local jurisdictions).

Product: Educate new MPO members and the public as requested.

Schedule: Task is ongoing throughout the fiscal year.

TASK 100: PROGRAM MANAGEMENT	
Task Component	SFY26
110: MPO Operation	\$76,250
120: MPO Administration	\$50,000
130: Annual Document Review	\$10,000
140: MPO Education and Training	\$5,000
Total	\$141,250

Task 200 – Long Range Transportation Planning

The purpose of this task is to provide for the long range transportation planning needs within the Albany Metropolitan Planning Area. While some tasks could be perceived as “short range,” they generally contribute to the long term needs and knowledge of the region, and intentionally help to build technical capacity of member jurisdictions (i.e. without the MPO they would not have the same opportunity). This task is funded through a combination of PL and 5303 Funds.

Task 210: Technical Assistance to Communities

AAMPO is continually working to better serve the communities of Albany, Jefferson, Millersburg, and Tangent, as well as Benton and Linn counties. Understanding that many cities are understaffed and/or overworked, the MPO proposes 40 hours of staff time to each member community to work towards a long-range transportation project. Whether that’s assistance on an existing project, completing a quick analysis that’s been on the to-do list for months, or doing some conceptual design work for transportation improvements. Projects would have to adhere to requirements in 23 CFR 450, which outline the tasks eligible for reimbursement with PL funding. This includes but is not limited to:

- Grant readiness and fundraising support services including but not limited to grant prospecting, review, and consulting.
- Transportation Scoping Studies.
- Bicycle/Pedestrian/Vehicle Count Analysis.
- Transportation System Plan Project Identification.
- Conceptual Design Recommendation.

Product: 240 hours of staff time to AAMPO members. A summary of tasks completed presented to the Technical Advisory Committee and Policy Board.

Schedule: Task is ongoing throughout the fiscal year.

Task 220: AAMPO RTP Performance Monitoring

The purpose of this work item is to continue placing staff effort on RTP implementation including dissemination of information about the plan and pursuit of project funding. Regular performance monitoring will also be performed as part of this work task. One aspect of this task could include a “Transportation Project Tracker,” which captures local and regional infrastructure improvements on a year by year basis, to share with the public as well as the policy board.

Product: Development of high-level overview document summarizing the AAMPO RTP for elected officials and general public, progress funding projects listed in RTP, amendments to RTP as needed, ongoing performance monitoring and reporting.

Schedule: Task is ongoing throughout the fiscal year.

Task 230: Regional Count Project Scoping

Work with the Corvallis Area MPO (CAMPO) staff to create a program using shared methodology and equipment to perform AAMPO region multi-modal (cyclist and pedestrian) counts as requested. Set aside funds for equipment purchases if needed.

Product: A joint MPO process for deploying mobile counters and the ability to fulfill requests for collecting count data by AAMPO members. Funds set aside for potential purchase of one additional mobile counter.

Schedule: Task is ongoing throughout the fiscal year.

Task 240: Safety and Active Transportation Planning Support

The jurisdictions within AAMPO continue to elevate safety and active transportation as a priority, as reflected by a series of awarded funding for activities in the area, and a renewed interest in public outreach and engagement on these topics. This includes multi-use path planning support, with proposals connecting Corvallis and Albany, Albany and Millersburg, etc.

Task partners include the AAMPO members, ODOT, and the Oregon Cascades West Council of Governments' Transportation Options program, among others.

Support activities include:

- Participating in advisory group meetings on relevant topics.
- Coordinating with local, state, federal and nonprofit organizations on active transportation and safety topics.
- Generating original research or policy to support projects.
- Public outreach and engagement on specific projects, like a public open house, or general themes, such as bicycle safety.
- Participating in larger public events or campaigns, such as Corvallis Open Streets, in conjunction with Task 310.

Product: Technical assistance on relevant topics, meeting participation, and public engagement activities.

Schedule: Task is ongoing throughout the fiscal year expected to extend into subsequent fiscal years.

TASK 200: LONG RANGE TRANSPORTATION PLANNING	
Task Component	SFY26
210: Technical Assistance to Communities	\$25,000
220: AAMPO RTP Performance Monitoring	\$13,000
230: Regional Count Project Scoping	\$7,500
240: Safety and Active Transportation Planning Support	\$7,000
Total	\$52,500

Task 300 – Inter-Regional Transportation Planning,

The purpose of this task is to focus on the inter-regional needs and opportunities of the Albany Area Metropolitan Planning Area. This task recognizes the interrelated transportation needs of both AAMPO and the Corvallis Area MPO and sets aside funds to work on projects affecting both MPOs as well as the greater region. This task is funded through a combination of PL and 5303 Funds.

Task 310: CAMPO Collaboration

As the greater Albany-Corvallis region grows in both population and employment, there will be increased stress on the major commuter routes throughout the region. This task allocates money towards collaboration with the Corvallis Area MPO (CAMPO) to address regional travel demand and alignment of programs. These specific tasks include, but are not limited to:

- Hosting joint TAC and Policy Board meetings.
- Attend CAMPO TAC and Policy Board meetings.
- Aligning and updating key documents to reduce agency redundancy.
- Planning for regional freight connections and subsequent improvements.
- Exploring funding opportunities for local transportation project implementation.
- Continuing to study and work to modernize regionally significant corridors, such as highways 20 and 34.

CAMPO has identified similar funding to contribute in their upcoming UPWP. As projects are expected to develop over the fiscal year, no definitive product other than meeting minutes currently exists. Any project will be approved by both Policy Boards prior to beginning.

Product: *Meeting minutes, regional maps, plans and lists of funding opportunities.*

Schedule: *Task is ongoing throughout the fiscal year.*

Task 320: Local Transit Planning Support

As increased funding for transit leads to expansion of Albany Transit System, AAMPO provides support for ongoing planning activities, including service design and service analysis. With the design of the Transit Operations Facility (TOF) which will support both Albany Transit and Linn Benton Loop, increased collaboration is expected. With transitions to electric fleets, Albany Transit is also in need of an electric bus fleet transition plan, which will be completed under this task. In SFY21, AAMPO prepared the Public Transit Agency Safety Plan (PTASP) for Albany Transit System. As that document requires review once a year, that will be incorporated into this task.

- Yearly document review of PTASP.
- Continued ZEV Support.
- Upkeep and changes to ATS Implementation Strategy with Nelson/Nygaard.

Products: *Technical assistance as needed to Albany Transit System. Information dissemination from state and federal partners. Public Transit Agency Safety Plan (PTASP) annual update. Potential match for STIF regional transit enhancement projects.*

Schedule: *Task is ongoing throughout the fiscal year.*

Task 330: Linn-Benton Loop Support

The purpose of this task item is to capture AAMPO staffing support for the Linn-Benton Loop Governing Board and Technical Advisory Committee (TAC). Additional aspects include serving on the Loop TAC and as the liaison between the AAMPO Policy Board and Linn-Benton transit service. AAMPO will continue to assist in the implementation of the Linn-Benton Loop Service Development Plan.

Product: Staffing support and technical assistance to the Linn-Benton Loop; information dissemination from state and federal partners.

Schedule: Task is ongoing throughout the fiscal year.

Task 340: Travel Model Coordination

This task is focused on the regional travel demand model and data collection, analysis and development. An up-to-date travel demand model is useful for both MPO led and non-MPO led plans and projects (e.g. corridor studies, capital projects, land use planning studies and land use developments). AAMPO staff will continue to work with ODOT's Transportation Planning and Analysis Unit (TPAU) to refine the Corvallis Albany Lebanon Model (CALM), used by both AAMPO and CAMPO.

This task also includes work related to the Oregon Household Activity Survey (OHAS). The OHAS is a periodic statewide effort, led by the Oregon Modeling Statewide Collaborative (OMSC), to capture demographic and travel behavior of Oregon residents. This data is used to update travel demand models and answer other transportation related questions. AAMPO is involved in the OHAS effort through the MPO's commitment to provide funding (Task 420: OHAS Set Aside) as well as attendance at OMSC and OHAS meetings, providing input and feedback on the OHAS effort.

Product: Up to date regional travel demand model, active participation in OHAS effort.

Schedule: Task is ongoing throughout the fiscal year.

TASK 300: INTER-REGIONAL TRANSPORTATION PLANNING	
Task Component	SFY26
310: CAMPO Collaboration	\$25,000
320: Local Transit Planning Support	\$25,000
330: Linn-Benton Loop Support	\$15,000
340: Travel Model Coordination	\$10,000
Total	\$75,000

Task 400 – Transportation Programming

The purpose of this task is to continually perform transportation programming for the Albany MPO Area through the development of new Metropolitan Transportation Improvement Programs (MTIP) and the upkeep of the existing MTIP for inclusion in the Statewide Transportation Improvement Program (STIP).

Task 410: MTIP Amendments

This task provides for the necessary amendments to the SFY24-27 MTIP and STIP documents. The amendments are generally initiated either by member jurisdictions or by ODOT.

Product: Up-to-date SFY24-27 MTIP document.

Schedule: Task is ongoing throughout the fiscal year.

TASK 400: TRANSPORTATION PROGRAMMING	
Task Component	SFY26
410: MTIP Amendments	\$10,000
Total	\$10,000

Task 500 – Special Projects

This task focuses on special projects that are of interest to the MPO and broader transportation organizations. Task 500 is created for the explicit purpose to capture one time projects that are not re-occurring to AAMPO year to year.

Task 510: Special Project Pool

AAMPO created this special project pool task to enable the MPO to pursue projects of interest as such opportunities arise. Project will require support of the AAMPO Technical Advisory Committee and Policy Board.

Product: Product is dependent on the projects pursued and interests of the AAMPO TAC and Policy Board.

Schedule: Schedule is dependent on project pursued.

Task 520: Special Project Carryover

During FY 2025 Special Project Pool funds were identified for use. These funds were unable to be spent down during that fiscal year and thus were deobligated and applied to this fiscal year, FY 2026.

Projects include a Salem Avenue – Old Salem Road Scoping Study, estimated \$40,000

Product: As defined in the approved Scope of Work.

Schedule: By end of fiscal year.

TASK 500: Special Projects	
Task Component	SFY26
510: Special Project Pool	\$3,421
520: Special Project Carryover*	\$90,000
Total	\$93,421

*Note. This move was approved at the Feb. 26, 2025 AAMPO Policy Board meeting.

SECTION IV: BUDGET SUMMARY

The following budget tables detail the planned activities for State Fiscal Year 2025-2026. In addition, a breakdown of expenses and funding sources is provided.

SFY26 Budget by Subtask

Task	FY26 Amount	FY25 Amount	Dollar Change	Percent Change
TASK 100: Program Management	\$141,250	\$105,386	\$35,864	25%
110: MPO Operation	\$76,250.00			
120: MPO Administration	\$50,000.00			
130: Annual Document Review	\$10,000.00			
140: MPO Education and Training	\$5,000.00			
TASK 200: Long Range Transportation Planning	\$52,500	\$67,160	(\$14,660)	-28%
210: Technical Assistance to Communities	\$25,000.00			
220: AAMPO RTP Performance Monitoring	\$13,000.00			
230: Regional Count Project Scoping	\$7,500.00			
240: Safety and Active Transportation Planning Support	\$7,000.00			
TASK 300: Inter-Regional Transportation Planning	\$75,000	\$75,000	\$0	0%
310: CAMPO Collaboration	\$25,000.00			
320: Local Transit Planning Support	\$25,000.00			
330: Linn-Benton Loop Support	\$15,000.00			
340: Travel Model Coordination	\$10,000.00			
TASK 400: Transportation Programming	\$10,000	\$20,080	(\$10,080)	-101%
410: MTIP Amendments	\$10,000.00			
TASK 500: Special Projects	\$92,047	\$6,083	\$85,964	93%
510: Special Project Pool	\$2,046.53			
520: Special Project Carryover	\$90,000.00			
TOTAL	\$370,796.53	\$273,709	\$97,088	26%

Note: \$372,171.13 is the SFY26 funding amount provided by ODOT on October 29, 2025.

SFY26 Budget by Fund Source

The Infrastructure and Investment Jobs Act (IIJA) created a new requirement that 2.5% of planning funds must be spent towards creating safe and accessible transportation options. This set aside must be clearly identified in metropolitan work plans. These funds are labeled in the table below under Safe and Accessible Transportation Options, or SATO. These funds do not require a local match.

Task	Task Budget Total (Personnel + Non-Payroll + Contracted Staff)	PL Funds	FTA 5303/SATO Funds	PL Match Funds (10.27% from ODOT)	Local Match (5303/SATO) (Funds and In-kind)
Task 100: Program Management	\$141,250.00	\$126,744	\$0	\$14,506	\$0
Task 200: Long Range Transportation Planning	\$45,000.00	\$40,379	\$0	\$4,622	\$0
230: Regional Count Project Scoping	\$7,500.00	\$0	\$7,500	\$0	\$0
Task 300: Inter-Regional Transportation Planning	\$75,000.00	\$6,165	\$61,132	\$706	\$6,997
Task 400: Transportation Programming	\$10,000.00	\$8,973	\$0	\$1,027	\$0
Task 500: Special Projects	\$3,421.13	\$1,695	\$1,375	\$351	\$0
Task 520: Special Project Carryover	\$90,000.00	\$0	\$80,757	\$0	\$9,243
Total SFY26 Budget	\$372,171.13	\$183,955.72	\$150,763.35	\$21,211.89	\$16,240.17

*Totals are provided by ODOT, AAMPO is unable to anticipate costs to the cent.

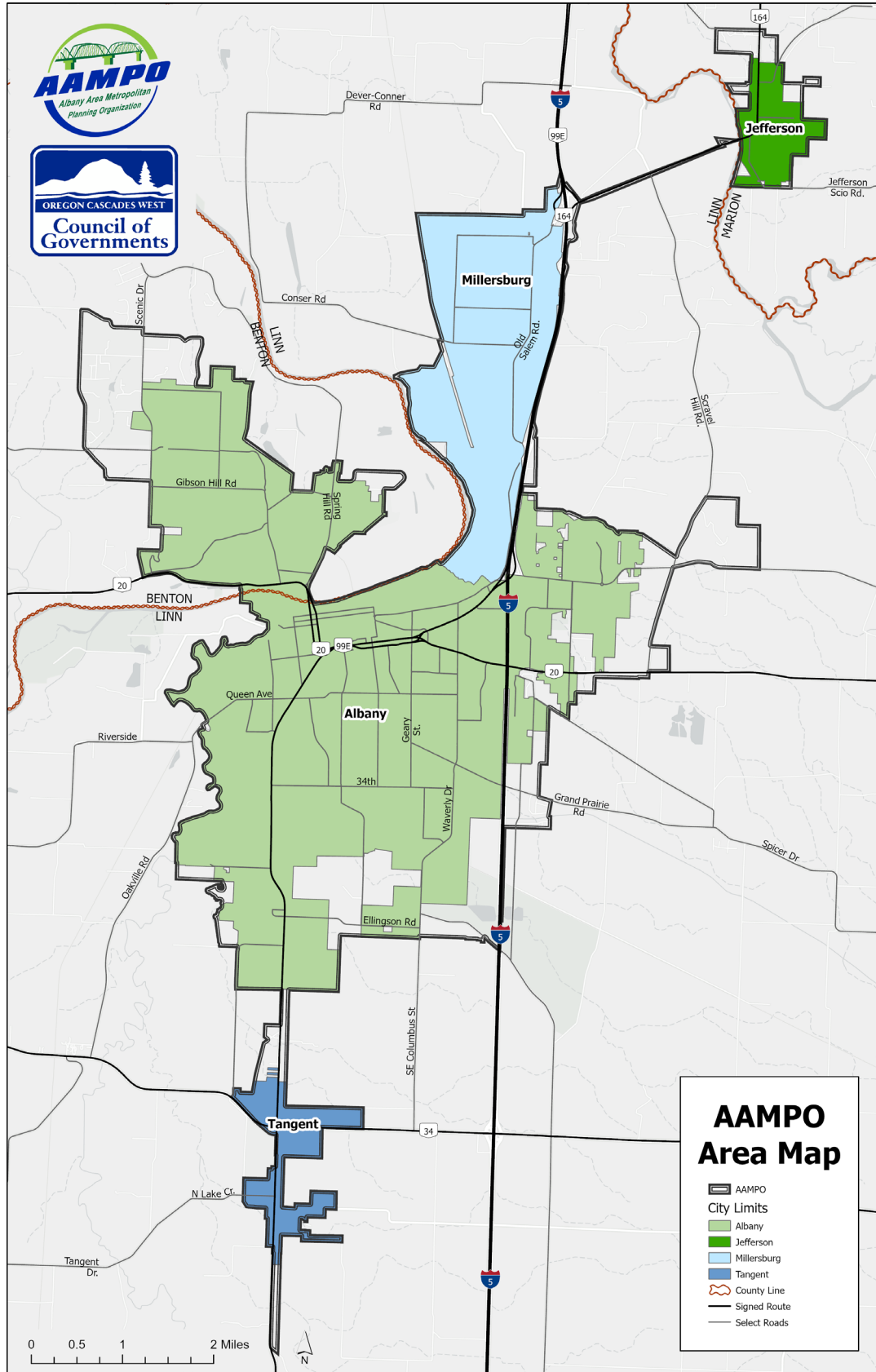
SFY26 Expenses

Cost	Amount	Percent of Total Budget
AAMPO Staff Payroll Expenses	\$218,687	59%
AAMPO Non-Payroll Expenses	\$60,063	16%
Advertising	\$1,000	
Board/Comm/Meeting Expense	\$1,000	
Contract Expense (OCWCOG & External)	\$5,000	
Copying	\$500	
Dues and Memberships	\$1,000	
Legal Expenses	\$1,000	
Licenses and Fees	\$2,000	
Maintenance and Repair	\$1,000	
Overhead and Administration	\$32,612	
Postage	\$500	
Printing	\$500	
Rent	\$6,451	
Supplies	\$500	
Telephone	\$1,000	
Training	\$4,000	
Travel	\$2,000	
Special Project Pool	\$93,421	25%
Total	\$372,171.13	100%

**Contracted task support includes part time work from the COG Transportation Planner as well as technical assistance from external contractors. The special projects pool can be payroll, material or contract expense, and will be approved by the Policy Board prior to expenditure.

*Totals are provided by ODOT, AAMPO is unable to anticipate costs to the cent.

APPENDIX A: AAMPO PLANNING AREA AND INTER-REGIONAL MAP



APPENDIX B: OTHER TRANSPORTATION PLANNING ACTIVITIES IN THE MPO AREA

The following is a list of concurrent transportation planning activities within the MPO Area:

1. Tangent TSP. Awarded via TGM in 2022, work began in calendar year 2025.
2. Millersburg TSP Update. Update funded via AAMPO Surface Transportation Block Grant (STBG) funds, now known as State Highway Funds (SHF). Funds awarded during the 2024-2027 cycle, no date as of yet for work.
3. Albany TSP Update. Update funded via state CFEC rules, process is expected to begin in calendar year 2025.
4. Corvallis to Albany Path Refinement. Planning and design scheduled for 2025 or 2026. No construction funding identified currently.

APPENDIX C: GLOSSARY OF ACRONYMS

ATS	Albany Transit System
AAMPO	Albany Area Metropolitan Planning Organization
CED	Community and Economic Development Department of OCWCOG
COG	Council of Governments
CPT-HSTP	Coordinated Public Transit-Human Service Transportation Plan
CTS	Albany Transit System
CWACT	Cascades West Area Commission on Transportation
DEQ	Department of Environmental Quality
DLCD	Department of Land Conservation and Development
GHG	Green House Gases
FAST	Fixing America's Surface Transportation
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
IGA	Intergovernmental Agreement
IJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation System
MAP-21	Moving Ahead for Progress in the 21 st Century
MPO	Metropolitan Planning Organization
MTIP	Metropolitan Transportation Improvement Program
OCWCOG	Oregon Cascades West Council of Governments
ODOT	Oregon Department of Transportation
OSU	Oregon State University
PEA	Planning Emphasis Areas
PL Fund	Planning Funds allocated to Metropolitan Transportation Planning activities
RTP	Regional Transportation Plan
ROI	Return on Investment
SATO	Safe and Accessible Transportation Options
Section 5303	FTA's program of financing transit planning activities of MPOs
5307	FTA's program of financing urban transit systems
Section 5310	FTA's program of financing transit for the elderly and people with disabilities
Section 5311	FTA's program of financing rural transit services
STF	Strategic Highway Research Program
STIP	Special Transportation Fund
STBG(P)	Statewide Transportation Improvement Program
TAC	Surface Transportation Block Grant Program
TDP	Technical Advisory Committee
TGM	Transit Development Plan
TIP	Transportation Growth Management
TPAU	Transportation Improvement Program
TSP	Transportation and Planning Analysis Unit of ODOT
UPWP	Transportation System Plan
USC	Unified Planning Work Program
USDOT	United States Code
	United States Department of Transportation

APPENDIX D: FHWA AND FTA JOINT PLANNING EMPHASIS AREAS

FHWA and FTA issued new, joint Planning Emphasis Areas (PEAs) in December 2021. These updated Planning Emphasis Areas are intended to be used by metropolitan planning organizations, state departments of transportation, transit agencies, and federal land management agencies in their Unified Planning Work Programs and State Planning and Research Work Programs. The link below provide additional information about the new PEAs.

<https://www.transit.dot.gov/regulations-and-programs/transportation-planning/2021-planning-emphasis-areas>

Task	Complete Streets	Public Involvement	Strategic Highway Network
TASK 100: Program Management			
110: MPO Operation		X	X
120: MPO Administration			
130: Annual Document Review			
140: MPO Education and Training	X		
TASK 200: Long Range Transportation Planning			
210: Technical Assistance to Communities			X
220: AAMPO RTP Performance Monitoring	X	X	X
230: Regional Count Project Scoping	X		
240: Safety and Active Transportation Planning Support	X	X	
TASK 300: Inter-Regional Transportation Planning			
310: CAMPO Collaboration		X	X
320: Local Transit Planning Support			
330: Linn-Benton Loop Support			
340: Travel Model Coordination			
TASK 400: Transportation Programming			
410: MTIP Amendments		X	
420: 2030 OHAS Set-Aside			
TASK 500: Special Projects (new task in SFY23)			
510: Special Project Pool			
520: Special Project Carryover			

Task	Federal Land Management Agency Coordination	Planning and Environment Linkages	Data in Transportation Planning
TASK 100: Program Management			
110: MPO Operation	X	X	
120: MPO Administration	X	X	
130: Annual Document Review			X
140: MPO Education and Training		X	X
TASK 200: Long Range Transportation Planning			
210: Technical Assistance to Communities			X
220: AAMPO RTP Performance Monitoring		X	X
230: Regional Count Project Scoping		X	X
240: Safety and Active Transportation Planning Support		X	X
TASK 300: Inter-Regional Transportation Planning			
310: CAMPO Collaboration			
320: Local Transit Planning Support		X	X
330: Linn-Benton Loop Support		X	X
340: Travel Model Coordination			X
TASK 400: Transportation Programming			
410: MTIP Amendments			X
420: 2030 OHAS Set-Aside			
TASK 500: Special Projects (new task in SFY23)			
510: Special Project Pool			
520: Special Project Carryover			

APPENDIX E: IN-KIND MATCH OVERVIEW

The purpose of this appendix is to outline in-kind match funding as shown in the State Fiscal Year (SFY) 2024 Albany Area MPO Unified Planning Work Program (UPWP). The Albany Area MPO Unified Planning Work Program (UPWP) show the details for the tasks one through five as listed below in the “SFY25 Budget by Fund Source” table. This table is also included in Section V of the UPWP above.

SFY26 Budget by Fund Source

Task	Task Budget Total (Personnel + Non-Payroll + Contracted Staff)	PL Funds	FTA 5303/SATO Funds	PL Match Funds (10.27% from ODOT)	Local Match (5303/SATO) (Funds and In-kind)
Task 100: Program Management	\$125,000	\$112,163	\$0	\$12,838	\$0
Task 200: Long Range Transportation Planning	\$45,000	\$40,379	\$0	\$4,622	\$0
Task 230: Pop Up Infrastructure	\$7,500	\$0	\$7,500	\$0	\$0
Task 300: Inter-Regional Transportation Planning	\$75,000	\$12,438	\$54,860	\$1,424	\$6,279
Task 400: Transportation Programming	\$10,000	\$8,973	\$0	\$1,027	\$0
Task 500: Special Projects	\$2,046	\$1,836	\$0	\$210	\$0
Task 520: Special Project Carryover	\$90,000	\$0	\$80,757	\$0	\$9,243
Total SFY26 Budget*	\$354,546.53	\$175,787.85	\$143,117.00	\$20,119.71	\$15,521.97

*Totals are provided by ODOT, AAMPO is unable to anticipate costs to the cent.

The following sections provide additional detail on in-kind match by source.

[AAMPO Technical Advisory Committee Meetings](#)

- 9 TAC meetings at 2 hours per meeting.
- \$100/hour loaded rate per staff person.
- \$33.49/hour for elected official volunteer time.
- Total: \$9,602.82

AAMPO TAC MEETINGS		
Jurisdiction	Loaded rate/hour	Rate for nine 2-hour TAC meeting
Albany	\$100	\$1,800
Millersburg	\$100	\$1,800
Jefferson	\$33.49	\$602.82
Tangent	\$100	\$1,800
Benton County	\$100	\$1,800
Linn County	\$100	\$1,800
Total		\$9,602.82

[AAMPO Policy Board Meetings](#)

- 9 Policy Board meetings at 2 hours per meeting.
- \$33.49/hour for elected official volunteer time.
- Total: \$3,014.10

AAMPO POLICY BOARD MEETING		
Jurisdiction	Volunteer rate/hour	Rate for nine 2-hour Policy Board meetings
Albany	\$33.49	\$602.82
Millersburg	\$33.49	\$602.82
Jefferson	\$33.49	\$602.82
Tangent	\$33.49	\$602.82
Benton County	\$33.49	\$602.82
Linn County (paid)	-	-
Citizens' Representative	\$33.49	\$602.82
Total		\$3,014.10

[Linn-Benton Loop Technical Advisory Committee Meetings](#)

- 2 TAC meetings at 2 hours per meeting.
- \$100/hour loaded rate per staff person.
- \$33.49/hour for elected official volunteer time.
- Total is split evenly with CAMPO.
- Total: \$1,934.90

Loop TAC MEETINGS

Jurisdiction	Loaded rate/hour	Rate for nine 2-hour TAC meeting
LBCC	\$33.49	\$66.98
OSU	-	-
City of Albany	\$100.00	\$400.00
City of Corvallis	\$100.00	\$400.00
Linn County	\$100.00	\$400.00
Benton County	\$100.00	\$400.00
AAMPO	-	-
CAMPO	-	-
Member at-large	\$33.49	\$133.96
Member at-large	\$33.49	\$133.96
ODOT	-	-
Total		\$1,934.90

AAMPO Policy Board Meetings

- 2 Policy Board meetings at 2 hours per meeting.
- \$33.49/hour for elected official volunteer time.
- Total is split evenly with CAMPO.
- Total: \$468.86

Loop Policy Board MEETINGS		
Jurisdiction	Loaded rate/hour	Rate for two 2-hour Policy Board meetings
Benton County	\$33.49	\$66.98
LBCC	\$33.49	\$133.96
Linn County	\$33.49	\$133.96
Member At Large	\$33.49	\$133.96
Total		\$468.86

Other In-Kind Sources

Albany Transit Match

Provided quarterly by Albany Transit System Business Manager. Includes meetings, document review, and other tasks. Total of \$4,000.

Overall In-Kind Breakdown

Item	Amount
9 TAC Meetings	\$9,602.82
9 Policy Board Meetings	\$3,014.10
2 Loop TAC Meetings	\$1,934.90
2 Loop Policy Board Meetings	\$468.86
Albany Transit Match	\$4,000
Total	\$19,020.68
In-kind match need for SFY 2026	\$16,535.03

APPENDIX F: SUMMARY OF COMMENTS

See comment tracker following this page.