



Executive Committee

Thursday, May 29, 2025

11:00 am – 12:00 pm

Virtual Meeting

Join TEAMS Meeting by clicking [HERE](#)

Meeting ID: 224 960 885 624

Passcode: D3paiN

Mobile 1 Click Number: [+1 872-242-8088](#)

Phone Conference ID: 653 759 314#

AGENDA

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|----|-------|--|---------------------------|
| 1) | 11:00 | Call to Order & Agenda Review | Chair,
Paul Schuytema |
| 2) | 11:02 | Roll Call | Staff,
Justin Peterson |
| 3) | 11:05 | Public Comment | Chair |
| 4) | 11:08 | Minutes of February 27, 2025, Meeting (Attachment A) | Chair |

ACTION: Approval of Minutes

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| 5) | 11:15 | Comprehensive Economic Development Strategy Updates (Link)
Update on where we are in the process and Next Steps. | Staff,
Justin Peterson |
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ACTION: Discussion

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| 6) | 11:35 | June 12, 2025, CWEDD Draft Meeting agenda (Attachment B) | Staff |
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Action: Approval of Agenda



7) 11:45 Other Business

All

- Innovation Hubs Status Update
- HB3395 Update
- Executive Committee Member updates

8) 12:00 Adjournment

Chair

The next regularly scheduled CWEDD Executive Committee meeting is set for Thursday, August 28, 2025.

QUORUM REQUIREMENT: “A quorum shall be three of five members present. Alternates may serve on the Executive Committee if the representative is not able to attend a meeting and if the representative so decides. The Executive Committee shall be conducted in compliance with the Oregon Public Meetings Laws as described in ORS 192.610 through ORS 192.690.” (CWEDD Bylaws Section VI B.4).

CWEDD Executive Committee Roster 2025	
Bryan Cutchen	City of Oakridge - Mayor
Kelly Hart	City of Lebanon - Staff
Paul Schuytema	EDALC- Lincoln County – Staff
Greg Ervin	City of Cottage Grove – City Councilor
Nancy Wyse	Benton County – County Commissioner



CWEDD EXECUTIVE MEETING
Thursday, February 27, 2024
11:00am - 12:00pm
Microsoft Team's Meeting Remote Connection

Members: Councilor Randy Groves, Executive Director Paul Schuytema, Commissioner Nancy Wyse

Staff: CED Supervisor Justin Peterson; CED Director Jaclyn Disney, and Administrative Assistant Ashlyn Muzechenko.

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order & Agenda Review	The Chair, Paul Schuytema, called the February CWEDD Executive Committee meeting to order 11:02am. There were no additions or other changes to the agenda.	The meeting was called to order at 11:02am by The Chair Paul Schuytema
2. Roll Call	CWEDD Staff Justin Peterson conducted roll call for the members and staff in attendance.	Roll call was conducted.
3. Public Comments	There were no members of the public present, therefore there were no public comments presented to the CWEDD Executive Committee.	There were no public comments.
4. Approval of Minutes from October 31, 2024 (Attachment A) Action: Approval of Minutes	Councilor Randy Groves moved to approve the CWEDD Executive Committee minutes of October 31, 2024. Benton County Commissioner Nancy Wyse seconded. The motion carried successfully, and the minutes were approved.	Councilor Randy Groves moved to approve the CWEDD Executive Committee minutes. Commissioner Nancy Wyse seconded. The motion carried successfully.
5. Election of Officers	Peterson shared the election of CWEDD Officers is currently scheduled for the March 2025 CWEDD Board Meeting. Chair Schuytema noted he would be willing to continue to serve as the chair of the CWEDD Board for as long as the board will have him, or chair regulations allow. Peterson added he will email Councilor Greg Ervin to see if he is still willing to serve as the vice-chair for the CWEDD Board as well. Commissioner Nancy Wyse and Councilor Randy Groves noted they would both be willing to continue to serve on the CWEDD Executive	

	Committee for this calendar year.	
6. Comprehensive Economic Development Strategy Updates (Attachment B1 and B2)	<p>Peterson shared the Comprehensive Economic Development Strategy (CEDS) updates.</p> <p>Currently there is a CEDS strategy committee that has been looking at the CEDS and seeing where edits need to be made. The focus has been the action items. The goal here is to get feedback from the CWEDD Executive Committee and full board on those action items and metrics for implementing the CEDS.</p> <p>For the SWOT, staff are looking for comments from Executive Committee members on the context and analysis, as well as the new process and survey. Comments and edits can also be email to staff at jpeterston@ocwcog.org.</p> <p>Chair Schuytema noted this SWOT captures things conceptually and clearly. The document shows strong work that captures the needs of the region at this moment in time.</p> <p>Peterson shared a slideshow covering the CWEDD CEDS Update, and more specifically the action items.</p> <p>CWEDD Staff Jaclyn Disney asked if it would be helpful to do a table on the slides showing links to the EDA, Regional Solutions, and CWEDD priorities.</p> <p>Commissioner Wyse agreed it sounds like a good idea to incorporate.</p> <p>Chair Schuytema agreed as well and noted that having it there helps to relate to the priorities as well.</p> <p>Councilor Groves inquired if connections had been made with the local Chamber of Commerce's to see what they are working on to see if they are coordinating with what staff and CWEDD are doing too. Groves shared a link to an informational video about the Eugene City of Commerce and what they are up to as well. The video can be found</p>	

	<p>at this link: https://www.bing.com/videos/riverview/relatedvideo?q=Eugene+Chamber%2c+Elevate+2028&mid=6DF6B79DEA1C7BAA921F6DF6B79DEA1C7BAA921F&FORM=VIRE.</p> <p>Chair Schuytema added that having the staff and funding to do extensive outreach has been challenging but making the information available and accessible to other agencies is the way staff are working towards.</p> <p>Disney shared reducing duplication of effort is important as well as acknowledgement of the great work people are doing out there that already fall into these categories.</p> <p>Peterson noted that the goal isn't to get rid of the older structure but instead update and tweak to meet the regional needs.</p> <p>The CWEDD Executive Committee members in attendance reviewed and provided comments on the presentation shared by staff.</p>	
7. March 06, CWEDD Draft Meeting Agenda (Attachment C)	<p>Peterson shared the draft CWEDD Board meeting agenda for the March 06, 2025, meeting.</p> <p>The CWEDD Executive Committee Members approved the March Board agenda by consensus.</p>	The CWEDD Executive Committee Members approved the March Board agenda by consensus.
8. Other Business: <ul style="list-style-type: none"> • Innovation Hubs • HB3395 Infrastructure Technical Assistance Funding Update • Executive Committee Member Updates 	<p>Other Business: <i>Innovation Hubs:</i> This update will be shared at the full board meeting.</p> <p><i>HB3395 Infrastructure Technical Assistance Funding Update:</i> This update will be shared at the full board meeting.</p> <p><i>Executive Committee Member Updates:</i> There were no further Executive Committee updates shared with the group.</p>	

9. Adjournment	<i>The next CWEDD Executive Meeting is scheduled for May 29, 2025.</i>	The meeting was adjourned at 12:05 pm by The Chair Paul Schuytema.
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Board Meeting

Thursday, June 12, 2025
9:00 am – 11:00 am

Oregon Coast Aquarium
2820 SE Ferry Slip Rd.
Newport, OR 97365
Lincoln County
Meeting Room #

or

Join Virtually via Teams
TEAMS Meeting by clicking [HERE](#)
Meeting ID: 291 224 730 274
Passcode: wwGdy8
Mobile 1 Click Number:
[+ 1 872-242-8088](#)
Phone Conference ID: 347 254 52#

AGENDA

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|------------------------------------|-------|--|---------------------------------|
| 1. | 9:00 | Call to Order & Agenda Review | Chair, Paul Schuytema |
| 2. | 9:05 | Roll Call | Staff, Justin Peterson |
| 3. | 9:10 | Public Comment | Chair |
| 4. | 9:18 | Minutes of March 6, 2025, Meeting (Attachment A) | Chair |
| ACTION: Approval of Minutes | | | |
| 5. | 9:20 | CEDS Update and Approval to Start 45 day Public Comment Period
Update on the CEDS Process <ul style="list-style-type: none">Draft 2025-2030 CEDS (Attachment B) ACTION: Approval to Start Public Comment Period | Staff Justin Peterson |
| 6. | 10:00 | Oregon Coast Advanced Technology & Trades (OCATT) Center and a New Curriculum in Development
-OCATT Update
-Aquaculture Technician, Maritime Technician and the new Bachelors of Nursing program Updates
ACTION: Discussion | OCCC President, Marshall Roache |

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| 7. | 10:30 | Discussion: CEDS Working Groups (Open time for any updates) <ul style="list-style-type: none"> • <i>Innovation Hubs</i> • <i>Broadband Action Team (BAT)</i> • <i>Blue Economy Update from EDALC</i> • <i>Cascades West Regional Consortium (CWRC)</i> • <i>Early Childhood Education (new appointee needed)</i> • <i>Rural Economic Alliance (REAL)</i> • <i>Lane Economic Committee (LEC)</i> • <i>Other workgroup updates?</i> | Chair/ Staff,
Justin Peterson |
| 8. | 10:45 | Other Business (if time allows) <ul style="list-style-type: none"> • <i>HB3395 Funding Updates</i> • <i>Regionally Significant Updates</i> • <i>Executive Committee Updates</i> • <i>CED Director Transition Letter (Attachment C)</i> | Chair/Staff |
| 9. | 11:00 | Adjournment
<i>Next Meeting: September 11, 2025</i> | Chair |
| 10. | 11:05 | Oregon Coast Aquarium Tour | In person
attendees |