



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation

Policy Board Meeting
Wednesday, July 23, 2025
2:30 pm to 4:30 pm

HYBRID MEETING:
In Person at OCWCOG Albany Office
1400 Queen Ave SE, Albany OR 97322

or

Via Teams by Clicking [HERE](#)

Meeting ID: 266 480 562 941

Passcode: KZ2Ef3bp

Mobile One Click Number

[+1 872 242 8088](#)

Phone Conference ID: 258 380 213#

Contact: Billy McGregor, bmcgregor@ocwcog.org

AGENDA

- | | | | |
|----|------|---|----------------------------------|
| 1) | 2:30 | Call to Order, Agenda Review, and Roll Call | Chair,
Commissioner
Malone |
| 2) | 2:40 | Public Comments | Chair |
| 3) | 2:45 | Approve minutes of AAMPO Board Meeting on April 23, 2025.
(Attachment A) | Chair |
| | | <i>Action: Decision on minutes</i> | |
| 4) | 3:10 | STIP Full Amendments (Attachment B)
Full Amendments are brought to the TAC for approval before
going to the Policy Board. Amendments are for projects 23003,
23020, 23033 concerning 5310 funds for Linn County. | Staff, McGregor |
| | | <i>Action: Approval</i> | |
| 5) | 3:25 | Bike Count Location Report (Attachment C)
AAMPO Staff report on count data taken from placement along
Periwinkle Creek Multiuse Path. Staff request recommendations
and discussion on bike counter placement throughout the area in
addition to the report. | Staff, McGregor |
| | | <i>Action: Information and Discussion</i> | |
| 6) | 3:45 | FY'26 Unified Planning Work Program Tasks (Attachment D)
Staff review of UPWP tasks as they begin this month, July FY'26. | Staff, McGregor |

Action: *Information*

- | | | | |
|-----|------|---|-----------------|
| 7) | 3:55 | Final In-Kind Match Report
Final Reporting of AAMPO's In-Kind Match for FY25

<i>Action: Information</i> | Staff, McGregor |
| 8) | 4:00 | AAMPO Policy Board Timeslot
Continuation of the conversation from April concerning rescheduling AAMPO Policy Board meetings to run from 3:00 to 5:00 PM.

<i>Action: Discussion or Approval of new meeting time starting in August 2025</i> | All |
| 9) | 4:15 | Jurisdictional Updates/Other Business <ul style="list-style-type: none"> • Staff • Benton County • Linn County • Tangent • Albany • Jefferson • Millersburg • ODOT | All |
| 10) | 4:30 | Adjournment
<i>Next Meeting: Wednesday, August 27, 2025.</i> | Chair |

AAMPO FY'25 In-Kind Match Tracker			
Group	Meetings	Time	Match
Policy Board	9/9	134	\$5,808.46
TAC	8/9	82	\$7,135.84
Loop, AAMPO Half	6/6	110	\$3,602.35
ATS Match	-	-	\$4,000
Additional Time	-	9.75	\$675.24
Totals	23/24	193.75	\$21,221.89

ATTENDANCE (FOR QUORUM PURPOSES)

Board Members	Jurisdiction	Attendance
Councilor Walt Perry	City of Jefferson	
Councilor Ray Hunt	City of Millersburg	
Councilor Carolyn McLeod	City of Albany	
Councilor Greg Jones	City of Tangent	
Commissioner Roger Nyquist	Linn County	
Commissioner Pat Malone, Chair	Benton County	
Darrin Lane	Citizen Representative	
Christine Hildebrandt	Oregon Department of Transportation	
Alternates	Jurisdiction	Attendance
VACANT	City of Jefferson	
Andrew Potts	City of Millersburg	
Councilor Michael Thomson	City of Albany	
Joe Samaniego	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

Quorum Requirement: MPO business may be conducted provided a quorum of the Policy Board is in attendance. A quorum consists of at least four members of the Policy Board or their alternates. The Policy Board members may participate telephonically or by other means of electronic communication as provided in Section 6.D (Special or Emergency Meetings).

– AAMPO Policy Board Bylaws, Section 6: Meeting, Subsection E: Quorum

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD VIRTUAL MEETING
Wednesday, April 23, 2025
2:30 – 4:30 pm
Via Microsoft Teams Technologies**

Board Members	Jurisdiction	Attendance
Walt Perry	City of Jefferson	No
Councilor Ray Hunt	City of Millersburg	No
Councilor Carolyn McLeod	City of Albany	Yes
Greg Jones	City of Tangent	Yes
Commissioner Roger Nyquist	Linn County	No
Commissioner Pat Malone	Benton County	No
Darrin Lane	Citizen Representative	No
Christine Hildebrant	Oregon Department of Transportation	Yes
Alternates	Jurisdiction	Attendance
VACANT	City of Jefferson	VACANT
Andrew Potts	City of Millersburg	Yes
Michael Thomson	City of Albany	NO
Joe Samaniego	City of Tangent	Yes
Daineal Malone	Linn County	Yes
Gary Stockhoff	Benton County	No
James Feldmann	Oregon Department of Transportation	Yes

Guests: Steve Harvey

Staff Present: AAMPO Planner Billy McGregor, CAMPO Planner Corum Ketchum, Planning Manager Matt Lehman, and Executive Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION																									
1. Call to Order, Agenda Review, and Roll Call	The March AAMPO Policy Board meeting was called to order at 2:35pm by AAMPO Staff Billy McGregor. There were no changes to the meeting agenda.	The meeting was called to order at 2:34pm by AAMPO Staff Billy McGregor.																									
2. Public Comments	There were no members of the public present to provide comments.	There were no public comments.																									
3. Approve minutes of the AAMPO Policy Board Meeting of March 26, 2025 (Attachment A) Action: Decision on Minutes	Councilor Carolyn McLeod shared corrections to the AAMPO Board minutes from the previous meeting. The change is to update the spelling of the councilor’s name correctly. The AAMPO Policy Board members approved of the AAMPO Policy Board minutes from March 26, 2025, by consensus with corrections submitted by Councilor McLeod.	The AAMPO Policy Board members approved of the AAMPO Policy Board minutes from March 26, 2025, by consensus with no corrections or adjustments.																									
4. AAMPO Policy Board Vice-Chair Elections Action: Informational	Councilor McLeod was nominated to serve as the vice-chair of the AAMPO Policy Board. Christine Hildebrant seconded. The motion was adopted by consensus.	Councilor McLeod was nominated to serve as the vice-chair of the AAMPO Policy Board. Christine Hildebrant seconded. The motion was adopted by consensus.																									
5. STIP Full Amendments (Attachment B) Action: Discussion and Decision	McGregor shared the STIP Full Amendment pending approval from the AAMPO Policy Board. This Full Amendment is an approval amendment. <table><tr><th colspan="5">STIP Revisions</th></tr><tr><th>Row</th><th>Revision Type</th><th>Project Key Number/s & Name/s</th><th>Project Description</th><th>Revision Information</th></tr><tr><td>1</td><td>Full Amendment 24-27-2502</td><td>23003 Enhanced Mobility E&D (5310) - Linn County FY25</td><td>Urbanized area public transit capital funding to improve transit services to the special needs, seniors, and other transit-dependent populations.</td><td>Cancel project, duplicate of K23722. Approved March 2025 OTC.</td></tr><tr><td>2</td><td>Full Amendment 24-27-2512</td><td>23020 Enhanced Mobility E&D (5310) - Linn County FY26</td><td>Urbanized area public transit capital funding to improve transit services to the special needs, seniors, and other transit-dependent populations.</td><td>Cancel project, duplicate of K23785. Approved March 2025 OTC.</td></tr><tr><td>3</td><td>Full Amendment 24-27-2516</td><td>23033 Enhanced Mobility E&D (5310) - Linn County FY27</td><td>Urbanized area public transit capital funding to improve transit services to the special needs, seniors, and other transit-dependent populations.</td><td>Cancel project, duplicate of K23796. Approved March 2025 OTC.</td></tr></table>	STIP Revisions					Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information	1	Full Amendment 24-27-2502	23003 Enhanced Mobility E&D (5310) - Linn County FY25	Urbanized area public transit capital funding to improve transit services to the special needs, seniors, and other transit-dependent populations.	Cancel project, duplicate of K23722. Approved March 2025 OTC.	2	Full Amendment 24-27-2512	23020 Enhanced Mobility E&D (5310) - Linn County FY26	Urbanized area public transit capital funding to improve transit services to the special needs, seniors, and other transit-dependent populations.	Cancel project, duplicate of K23785. Approved March 2025 OTC.	3	Full Amendment 24-27-2516	23033 Enhanced Mobility E&D (5310) - Linn County FY27	Urbanized area public transit capital funding to improve transit services to the special needs, seniors, and other transit-dependent populations.	Cancel project, duplicate of K23796. Approved March 2025 OTC.	Councilor McLeod moved to approve the STIP full amendments as outlined. Joe Samaniego seconded. The motion carried successfully.
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	Councilor McLeod moved to approve the STIP full amendments as outlined. Joe Samaniego seconded. The motion carried successfully.	
6. Millersburg STBG Project Change (Attachment C) Action: Discussion and Approval	<p>McGregor introduced the Millersburg STBG Project Change Request.</p> <p>Andrew Potts, Millersburg TAC representative and engineer, provided further background on the project request.</p> <p>Joe Samaniego moved to approve the increase in AAMPO STBG funds from 24-27 cycle for the Millersburg TSP update. Councilor McLeod seconded. The motion carried successfully.</p> <p>Staff will send an updated MOU to Millersburg for review sometime next week.</p>	Joe Samaniego moved to approve the increase in AAMPO STBG funds from 24-27 cycle for the Millersburg TSP update. Councilor McLeod seconded. The motion carried successfully.
7. Bike Count Locations Action: Discussion	<p>Staff are looking at the feasibility of a bike count program within the AAMPO region. Preliminary suggestions and ideas were collected from the AAMPO TAC to go to the Policy Board for review today.</p> <p>McGregor reviewed all of the possible bike count locations presented from the AAMPO TAC members with the Policy Board members in attendance.</p>	The AAMPO Policy Board members in attendance approved the FY26 UPWP by consensus.
8. Policy Board Meeting Time (Attachment D) Action: Discussion or Approval	<p>Staff McGregor introduced the agenda topic discussing the AAMPO Policy Board meeting time. Attachment D covers the poll of results from Board members on which time is the best for all to attend.</p> <p>The results were in favor of a 3pm to 5pm meeting time which is a switch from the 2:30pm to 4:30pm schedule.</p> <p>AAMPO Policy Board members in attendance decided to put this topic on hold until more primary members were available to provide feedback.</p>	
9. AAMPO FY25 In-Kind Match Update Action: Informational	McGregor provided an update to the AAMPO FY25 In Kind Match Tracker:	

	<table><tr><th colspan="4">AAMPO FY'25 In-Kind Match Tracker</th></tr><tr><th>Group</th><th>Meetings</th><th>Time</th><th>Match</th></tr><tr><td>Policy Board</td><td>7/7</td><td>88</td><td>\$3,672.62</td></tr><tr><td>TAC</td><td>7/9</td><td>72</td><td>\$6,335.84</td></tr><tr><td>Loop, AAMPO Half</td><td>1</td><td>24</td><td>\$867.45</td></tr><tr><td>ATS Match</td><td>-</td><td>-</td><td>\$4,000</td></tr><tr><td>Additional Time</td><td>-</td><td>9.75</td><td>\$675.24</td></tr><tr><td>Totals</td><td>14/16</td><td>193.75</td><td>\$15,551.15</td></tr></table>	AAMPO FY'25 In-Kind Match Tracker				Group	Meetings	Time	Match	Policy Board	7/7	88	\$3,672.62	TAC	7/9	72	\$6,335.84	Loop, AAMPO Half	1	24	\$867.45	ATS Match	-	-	\$4,000	Additional Time	-	9.75	\$675.24	Totals	14/16	193.75	\$15,551.15	
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10. Jurisdictional Updates/Other Business	<p>AAMPO Staff Updates: McGregor shared there are no AAMPO staff updates at this time.</p> <p>Jurisdictional Updates: Albany – Councilor McLeod shared there are no new updates for the city of Albany.</p> <p>Benton County – there were no representatives from Benton County present to provide updates.</p> <p>Jefferson – There were no representatives from Jefferson present to provide updates.</p> <p>Linn County – Daineal Malone shared the goldfish farm road bridge project is underway. This is scheduled to be completed September 22, 2025. The Cox Creek bridge project is also moving forward.</p> <p>Millersburg – Andrew Potts shared the city is continuing forward with construction of Transition Parkway.</p> <p>Tangent – Greg Jones with Tangent noted there were no new updates from the city.</p> <p>ODOT – James Feldmann shared he does not have any new updates to share.</p>																																	

11. Adjournment	The next AAMPO Policy Board Meeting is scheduled for Wednesday, April 23, 2025.	The meeting was adjourned at 3:10pm by the Chair, Commissioner Pat Malone.
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MEMORANDUM

Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
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Date: July 23, 2025
To: AAMPO Policy Board
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision regarding Full Amendments to projects 23255, 23263, and 23272.

Public Comment period held from 7/9/2025 to 7/23/2025.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2024-2027) went into effect October 1, 2023 and expires September 30, 2027. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. For administrative amendments AAMPO staff has the authority to approve the amendment. Amendments are brought to the TAC for review and discussion. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.

STIP Revisions

Row	Revision Type	Project Key Number/s & Name/s	Project Description	Revision Information
1	Full Amendment 24-27-2824	23255 ATS 1% for security services FFY25 (5307)	Funds (5307) used to improve safety.	update project name and change funding from 80:20 split to 50:50 split w/ \$17k match per Jeff Babbitt.
2	Full Amendment 24-27-2825	23263 ATS 1% for security services FFY25 (5307)	Funds (5307) used to improve safety.	update project name and change funding from 80:20 split to 50:50 split w/ \$18k match per Jeff Babbitt.
3	Full Amendment 24-27-2826	23272 ATS 1% for security services FFY25 (5307)	Funds (5307) used to improve safety.	update project name and change funding from 80:20 split to 50:50 split w/ \$18,500 match per Jeff Babbitt.

MEMORANDUM

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Date: July 23, 2025
To: AAMPO Policy Board
From: Billy McGregor, AAMPO Staff
Re: Bike Count Report, Periwinkle Path

Overview

For AAMPO UPWP Task 230: Regional Count Project Scoping the stated goal was to work with Corvallis Area MPO (CAMPO) to create a bicycle and pedestrian count program for the Albany Area that shared methodology and equipment. To this end the focus is initially on multi-use paths with concentrations of cyclist and pedestrian traffic. The first scoping location was on Periwinkle Creek Path at 21st Ave SE and additionally at Grand Prairie Rd SE, see images below.

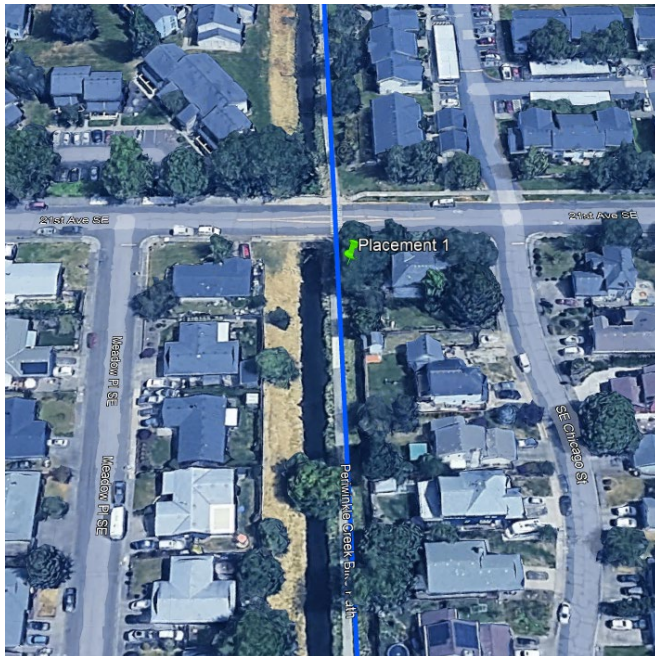


Figure 1. Periwinkle and 21st, South Side

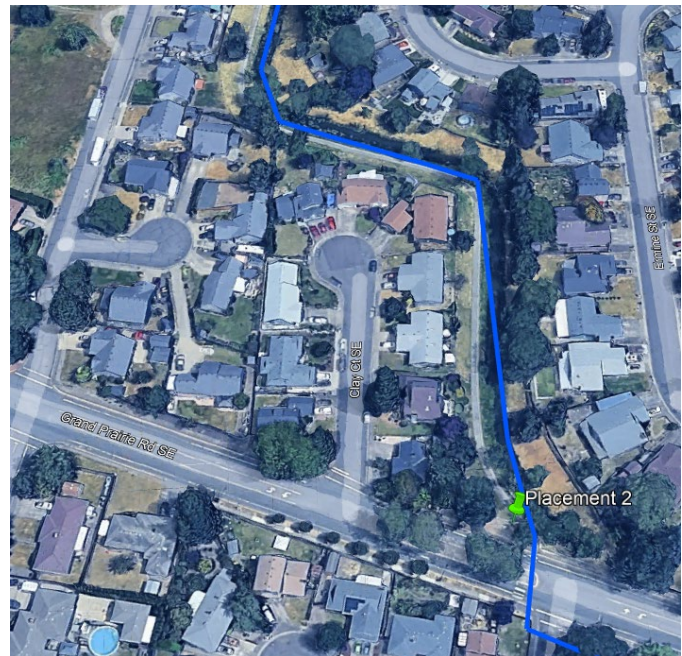


Figure 2. Periwinkle and Grand Prairie, North Side

Data Gathered

On the two sites different sensing equipment was deployed based on what could reasonably be supported through the testing period. As depicted in Figure 1. placement 1 on the south side of the intersection supported only the infrared sensor box used for pedestrian counts. The pneumatic tubes were unable to be placed due to lack of anchor points on either side of and on the path. As depicted in Figure 2. placement 2 on the north side of the intersection supported both the infrared sensor box and pneumatic tubes used to collect both pedestrian and bicycle traffic counts.

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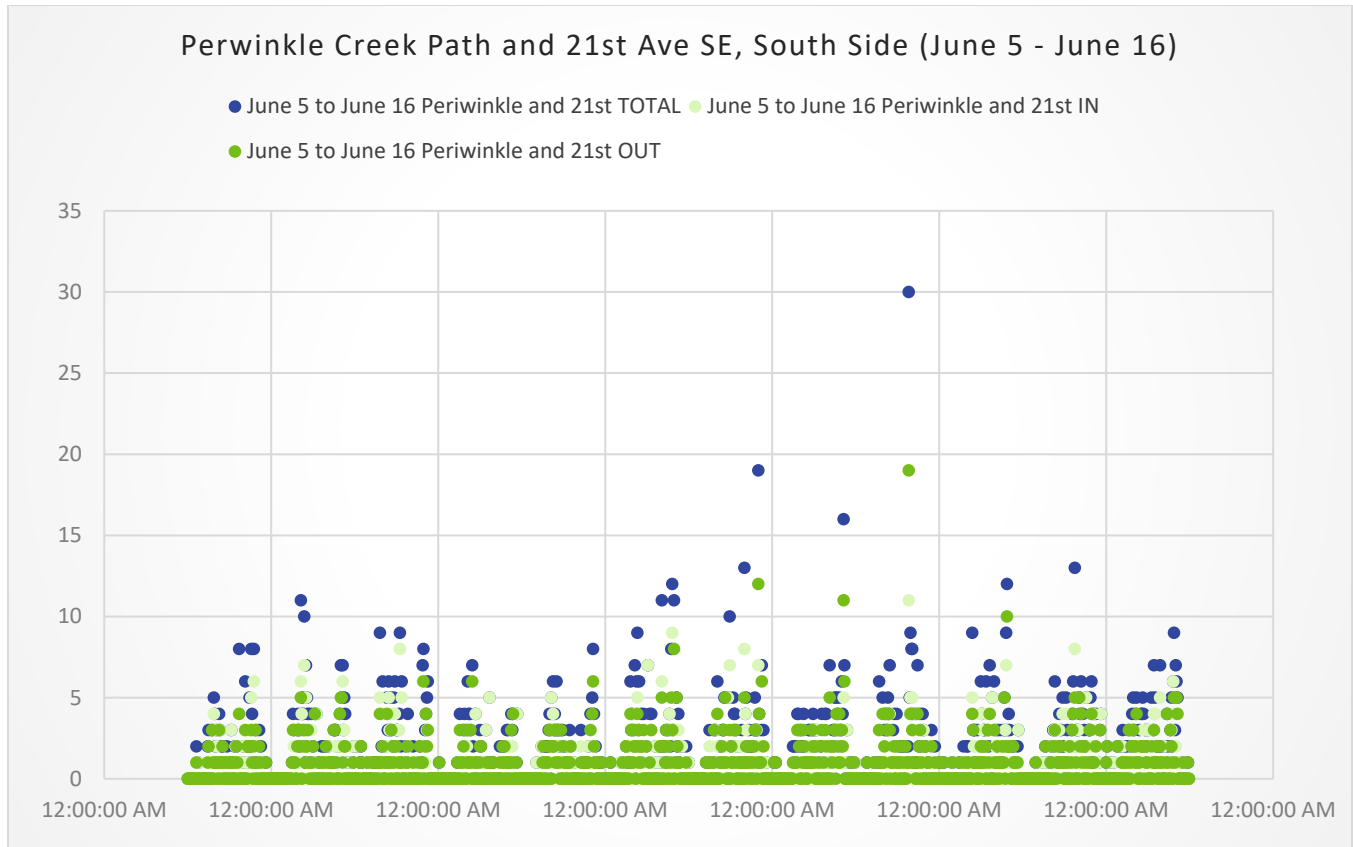


Figure 3. Frequency Graph for Periwinkle & 21st for dates of June 5 to June 16 based on 15 minute intervals

Data Commentary

Of the two locations the Placement 1 location at Periwinkle and 21st showed the most consistency. With a total In and Out reading of 1,889 users over the 12 day period, averaging at a total of 157 per day. The number of path users that went north or south (IN/OUT) were also fairly equal at 916 In and 973 Out*.

Placement 2 at Periwinkle and Grand Prairie shows two distinct data sets and neither are comparable to Placement 1 data in volume. They do show activity during the same peak time periods, but errors with sensor pickup leads to skepticism of the data, as shown below in Figure 4.

June 5 to June 16					
Date	Periwinkle and Grand Prairie TOTAL	Periwinkle and Grand Prairie Ped IN	Periwinkle and Grand Prairie Ped OUT	Periwinkle and Grand Prairie Cycle IN	Periwinkle and Grand Prairie Cycle OUT
6/5/2025	89	40	49	6	3
6/6/2025	14	8	6	5	6
6/7/2025	13	9	4	5	4
6/8/2025	4	1	3	1	3
6/9/2025	6	2	4	2	2
6/10/2025	6	2	4	2	3
6/11/2025	1248	1240	8	8	2

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6/12/2025	1531	1525	6	2	4
6/13/2025	801	795	6	7	6
6/14/2025	1181	1171	10	1	6
6/15/2025	1200	1191	9	9	7
6/16/2025	1437	1432	5	5	2

Figure 4. Periwinkle and Grand Prairie daily count totals by type, showing data inaccuracies

From the Placement 2 data staff can assume, due to regularity, that bicycle data captured is accurate. Staff also acknowledges that the pedestrian count data from 6/6 – 6/10/2025 could be accurate, but is not confident in supporting it without additional counter data. It can be noted that when contacted the City of Albany Park's Department did not know of any events or other reason why such a high count occurred on 6/5/2025, so no reason can be presumed for the anomalous high number of readings.

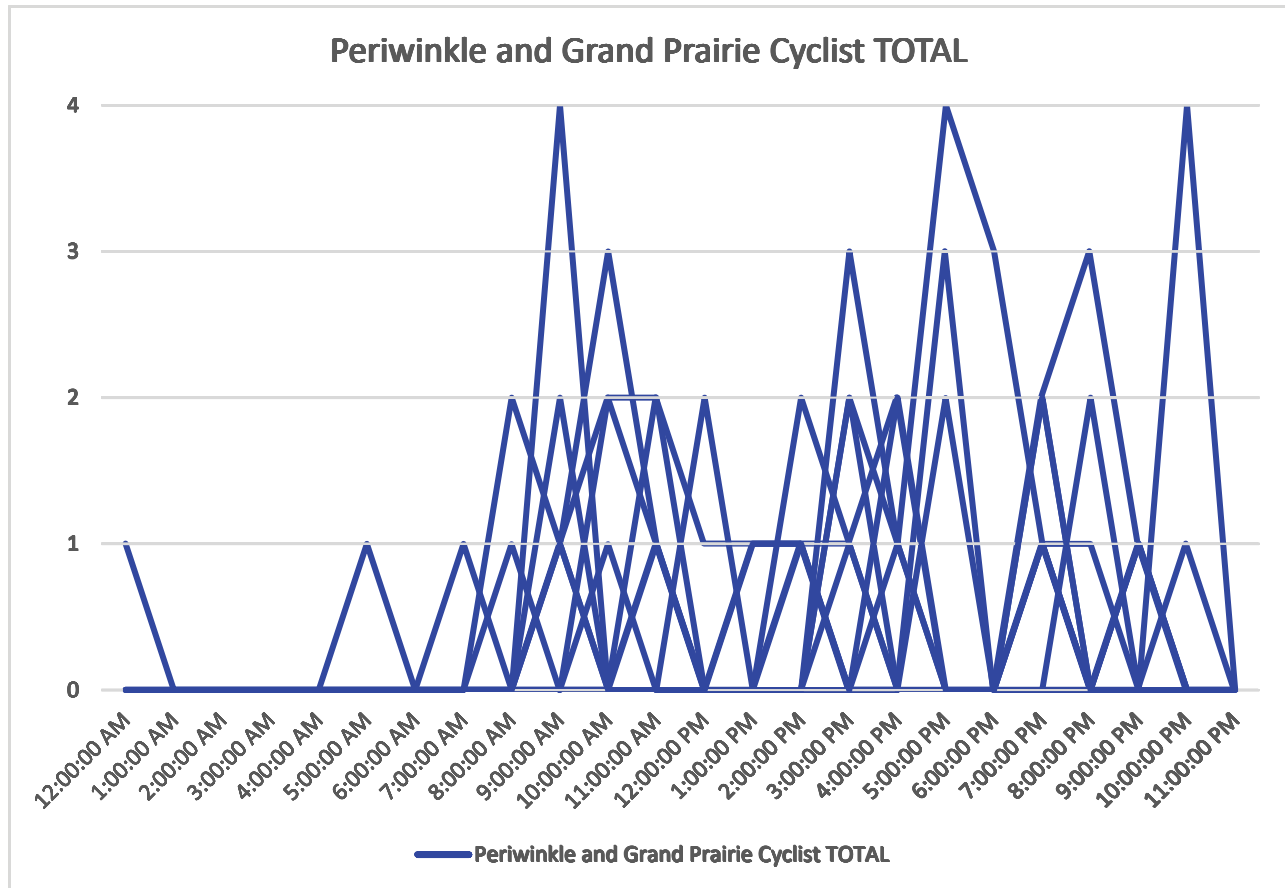


Figure 5. Overlaid Line Graph image depicting total bike counts between June 5 and June 16

*As of this report In and Out directionality is unknown. Staff needs to review the equipment user manual to compare sensor orientation.

MEMORANDUM

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Date: July 23, 2025
To: AAMPO Policy Board
From: Billy McGregor, AAMPO Staff
Re: Fiscal Year 2026 Unified Planning Work Program Task Overview

Overview of Non-Administrative Tasks

Task 210: Technical Assistance to Communities	Proposed 40 hours per community for assistance.
Task 230: Regional Count Project Scoping	Bike/Ped counts within the AAMPO Region
Task 240: Safety and Active Transportation Planning Support	Focus on SS4A (Safe Streets for All) training and work as well as safety project planning
Task 310: CAMPO Collaboration	Work on Joint RTP
Task 320: Local Transit Planning Support	ZEV technical support funds application
Task 510: Special Project Pool	Project scouting for MPO supportive/collaborative work
Task 520: Special Project Carryover	Salem Avenue – Old Salem Road Scoping Study

Non-Administrative Tasks Details

Task 210: Technical Assistance to Communities

- Grant readiness and fundraising support services including but not limited to grant prospecting, review, and consulting.
- Transportation Scoping Studies.
- Bicycle/Pedestrian/Vehicle Count Analysis.
- Transportation System Plan Project Identification.
- Conceptual Design Recommendation.

Task 230: Regional Count Project Scoping

Work with the Corvallis Area MPO (CAMPO) staff to create a program using shared methodology and equipment to perform AAMPO region multi-modal (cyclist and pedestrian) counts as requested. Set aside funds for equipment purchases if needed.

Task 240: Safety and Active Transportation Planning Support

- Participating in advisory group meetings on relevant topics.
- Coordinating with local, state, federal and nonprofit organizations on active transportation and safety topics.
- Generating original research or policy to support projects.
- Public outreach and engagement on specific projects, like a public open house, or general themes, such as bicycle safety.
- Participating in larger public events or campaigns, such as Corvallis Open Streets, in conjunction with Task 310.

Task 310: CAMPO Collaboration

Work begins on the Joint AAMPO/CAMPO Regional Transportation Plan at the end of calendar year 2025.

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Task 320: Local Transit Planning Support

Continued Zero Emission Vehicle (ZEV) Plan support to include assistance with applying for ODOT technical support money and Clean Bus Planning Award money, to include the handoff process.

Task 510: Special Project Pool

Work with interested partners to determine projects that align with AAMPO goals and objectives.

Task 520: Special Project Carryover

Work with City of Millersburg to find a provider to accomplish the Salem Avenue – Old Salem Road Scoping Study.

Overview of All Tasks

TASK 100: Program Management
110: MPO Operation
120: MPO Administration
130: Annual Document Review
140: MPO Education and Training
TASK 200: Long Range Transportation Planning
210: Technical Assistance to Communities
220: AAMPO RTP Performance Monitoring
230: Regional Count Project Scoping
240: Safety and Active Transportation Planning Support
TASK 300: Inter-Regional Transportation Planning
310: CAMPO Collaboration
320: Local Transit Planning Support
330: Linn-Benton Loop Support
340: Travel Model Coordination
TASK 400: Transportation Programming
410: MTIP Amendments
TASK 500: Special Projects
510: Special Project Pool
520: Special Project Carryover