



Executive Committee Meeting Packet

February 27, 2025
9:30 am - 11:30 am

Attend In Person at

Cascades West Albany Center, 1400 Queen Avenue SE, Albany, OR 97322

Or Attend Virtually:

[Click to Join Teams Meeting](#)

**Next Executive Committee Meeting:
April 24, 2025 at 9:30 am**

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or adminGA@ocwcog.org, forty-eight (48) hours prior to the meeting.



**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE AGENDA**

**February 27, 2025
9:30 – 11:30 am**

Oregon Cascades West Council of Governments
1400 Queen Ave. SE
Albany, OR 97322

[Join Teams Meeting](#)

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

NOTE: Please contact Angelykah Light at 541.405.8420 or alight@ocwcog.org no later than noon on Wednesday, February 26th, 2025, to confirm your attendance.

1. **Welcome/Call to Order** (*Chair, Commissioner Pat Malone*)
(9:30 – 9:35 am)

Introductions

2. **Consent Calendar** (*Chair, Commissioner Pat Malone*)
(9:35 – 9:40 am)

Approval of Executive Committee meeting minutes for August 22, 2024. ([Page 4](#))

ACTION: Motion to approve Consent Calendar items.

3. **Transportation & Planning Programmatic Update** (*Community and Economic Development Director Jaclyn Disney & Transportation & Planning Program Manager Matt Lehman*)
(9:40 – 9:55 am)

Transportation & Planning presentation ([Page 7](#))

ACTION: Information only.

4. **Federal Funding Impacts** (*Executive Director Ryan Vogt*)
(9:40 – 10:00 am)

ACTION: Information only.

5. **Agency Director Update/Introduction** (*Executive Director Ryan Vogt*)
(10:00 – 10:10 am)

ACTION: Information only.

6. **Executive Director Update** (*Executive Director Ryan Vogt*)
(10:10 – 10:25 am)

ACTION: Information only.

7. **Other Business** (*Chair, Commissioner Pat Malone*)
(10:25 – 10:35 am)

8. **Adjournment**
(10:35 am)



OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MEETING MINUTES

*In-person at Albany ABC Conference Room
and Via Microsoft Teams Technologies*

August 22, 2024

Members: **Chair** Commissioner Claire Hall, Lincoln County; **Vice Chair** Commissioner Sherrie Sprenger, Linn County; **Treasurer** Commissioner Pat Malone, Benton County; Mayor Chaz Jones, Philomath; and Mayor Alex Johnson II, Albany.

Staff: Executive Director Ryan Vogt; Community and Economic Development (CED) Director Jaclyn Disney; Human Resources (HR) manager Ryan Schulze; Grants Administration Specialist Susan Patterson; and Executive Assistant Angelykah Light.

Absent: Councilor Rick Booth, Waldport

Public: None in attendance.

1. **Welcome/Call to Order**

The Oregon Cascades West Council of Governments (OCWCOG) Executive Committee Meeting was called to order but Chair Commissioner Hall on Thursday August 22nd, 2024, at 9:14 am.

2. **Public Comment**

No comments from the Public.

3. **Executive Session**

Executive Session under ORS 192.660(2)(a) was called to order at 9:14 am.

- ORS 192.660 (2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

Public Meeting was resumed at 9:44 am.

Treasurer Malone moved to approve HR manager Ryan Schulze and OCWCOG

legal representative Sean Kidd review the current Executive Director Contract and return to the Executive Committee with the recommended changes. Mayor Johnson Seconded the motion. With no opposition, the motion was voted on a approved.

4. Consent Calendar

Treasurer Malone moved to approve the Consent Calendar including the Executive Committee meeting minutes for August 24, 2023, and the Executive Committee meeting minutes for February 22, 2024. Mayor Johnson seconded the motion. With no opposed, the Consent Calendar items were voted on and approved.

5. Loan Planning Advisory Committee (LPAC)

CED Director Disney read the LPAC memo requesting a change in the Executive Committee meeting time to reduce the time commitment that board members would have otherwise set aside to be available for the LPAC meeting.

Mayor Johnson moved to approve the LPAC request to change the meeting schedule for 2024 to have LPAC meeting begin at 9:00 am, and the Executive Committee of the Board begin at 9:30 am. Treasurer Malone seconded the motion. With no opposed, the motion was voted on and approved.

6. Grant Writing Presentation & Update

CED Director Disney introduced Susan Peterson, the Grants Administration Specialist at OCWCOG. Susan provided a summary of her professional background working with the Linn Benton Department of Education.

Susan explained that she had many meetings with different member cities as well as spent time reading City Council meeting minutes and city strategic plans to gather knowledge and information on the needs and priorities of the cities she met with. The Grant Writing program will assist in looking for funding and pairing cities with the gap funding that is amenable to their needs. There is a high level of infrastructure need identified in the region such as water, both drinking and wastewater.

There is also an opportunity for OCWCOG to assist in the management of the grants that are given. There is limited bandwidth available for some cities and OCWCOG services can be contracted to assist. Susan provided some information on grant work done to aid in the maintenance of highway 101, the City of Sweet Home, and the Linn County Safe Streets for All Grant.

Mayor Johnson requested some additional information on the Safe Streets for All Grant.

Susan explained the County had to build an action plan on the changes they would like to implement and had to get resources prepared to make the project happen. The money is provided to vet the plans and then is checked in upon to ensure the project is maintained.

Susan and Commissioner Malone discussed the process of pairing cities with the Grants that will benefit them and the level of work that must be put into a grant to increase the probability of being awarded the finds.

Susan explained the obstacles encountered in the small cities such as the cash-match

requirements. Federal grants require about 20% cash-match from cities. This could be a very large sum depending on the grant amount and other federal money is not allowed to be used to cover the match cost.

7. Executive Director Update

Executive Director Vogt reminded the Executive Committee Members of the historical Board of Directors topic: legislative representation. In the past a breakfast event was considered. Executive Director Vogt asked if it should be discussed and if it is a high priority issue.

Mayor Johnson stated he enjoys the legislative event hosted by Benton County and an event could be beneficial. Mayor Johnson said he believes it would be better suited for the Commissioners to host and wanted to hear their thoughts.

Commissioner Malone and Commissioner Hall stated they like the idea of hosting an event. Commissioner Malone stated that OCWCOG is not ready for a legislative lobbyist and if OCWCOG is intending to host a breakfast or after-hours event, there would need to be a thoughtful reason to host, a soft agenda, and a commitment of attendance from the member cities.

Executive Director Vogt announced that the OCWCOG annual BBQ is taking place in Philomath at the park after the Executive meeting was adjourned and invited the members of the Executive Committee to attend and have some lunch if they wish.

8. Other Business

No other business was discussed.

9. Adjournment

Chair Hall adjourned the meeting at 10:20 am.

Meeting Minutes taken by Angelykah Light.



**OREGON CASCADES WEST
COUNCIL OF GOVERNMENTS**

Matt Lehman

CED Planning Manager

mlehman@ocwcog.org



CED Planning

MPO's

CWACT

CWEDD

TDM/Rideshare

Seamless Transportation

Linn Benton Loop

Projects

Grants Program



Promoting a thriving region.

AAMPO and CAMPO

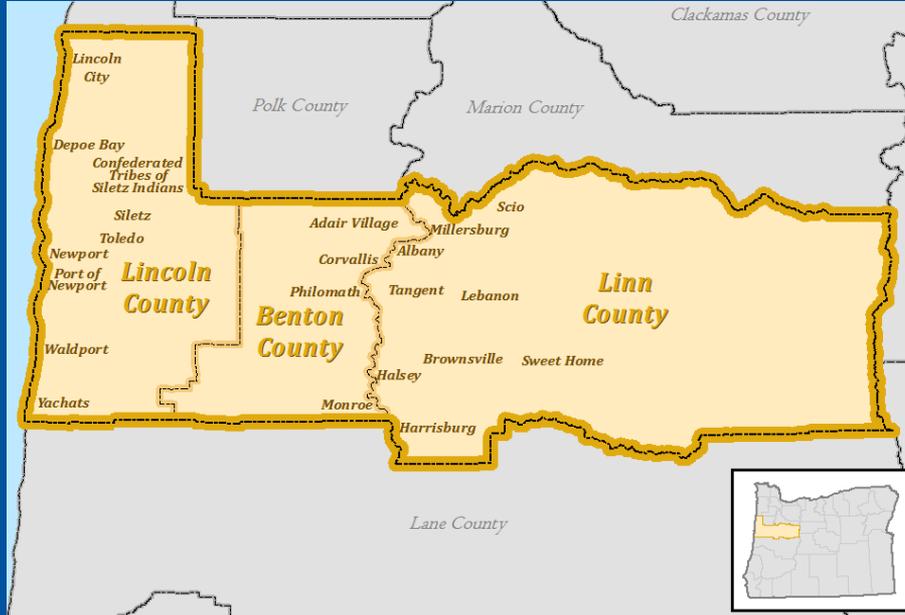


- A Metropolitan Planning Organization (MPO) is an organization of local governments which supports transportation planning in Urbanized Areas with a population of 50,000 or more
- MPOs coordinate regional transportation planning efforts
- Serves as a forum for cooperative decision-making

MPO Funding –Formula funding from ODOT to support staffing the MPO's, transportation planning and providing technical assistance to our jurisdictional partners.

There is some language from the Secretary of Transportation regarding DEI initiatives, marriage and birth rates and compliance with immigration enforcement; but this appears to apply to grants and larger MPO's who receive funding directly from USDOT and FHWA.

CWACT



Cascades West Area Commission on Transportation (CWACT) receives \$50,000 a year from ODOT state funds. CWACT is chartered by the Oregon Transportation Commission (OTC) and provides input, advice, and recommendations to the OTC and ODOT on State transportation plans and policies.

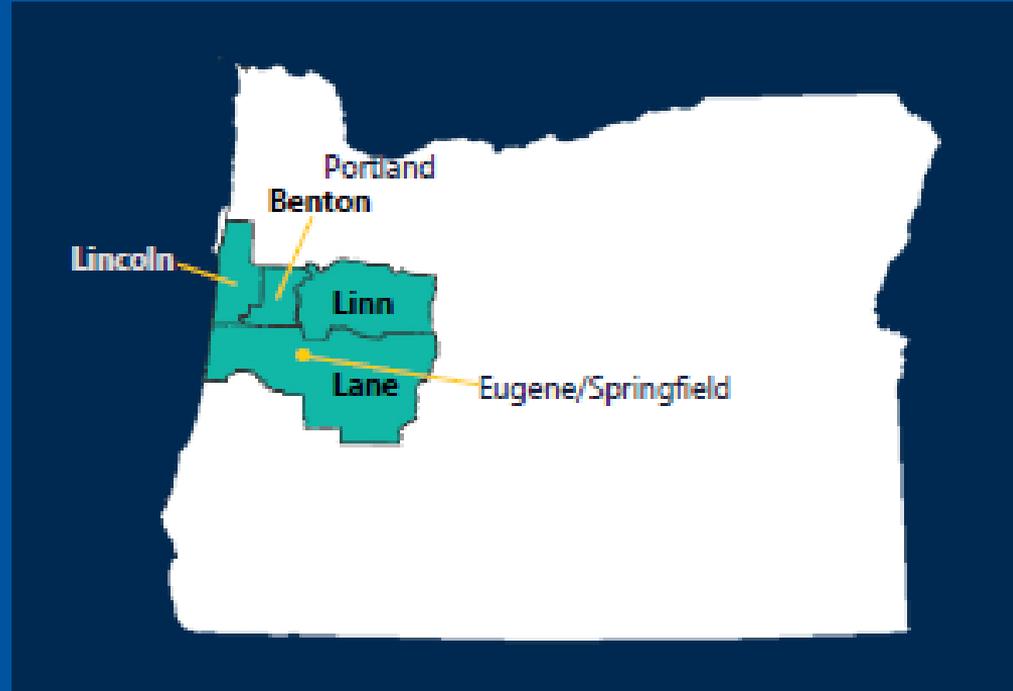
CWEDD



Cascades West Economic Development District

Advocates for, supports, and coordinates regionally significant economic development activities in the Region.

Funded by US Economic Development Administration through formula calculations. Funding does not appear to be in jeopardy.



TDM/Rideshare



Travel Demand Management (TDM)/Rideshare

Programs which are designed to reduce single occupant vehicle trips in Linn, Benton and Lincoln Counties, including:

- Transportation Options
- Vanpooling
- Employer Outreach
- Travel Training
- Education and Encouragement

Funded by a combination of State funds from ODOT and Federal funds through the Federal Transit Authority.

Projects



Mobility Hubs

These hubs will provide axis points for several transit providers at locations easily accessible to the OSU and LBCC communities.

Funding is locally generated through a statewide transit tax and has been obligated by ODOT. Matching funds from both Linn and Benton Counties have also been obligated.

LBCC

Comments from City of Albany addressed and permits can be pulled. Need the final iteration of design specs to go out to bid for construction.

OSU

Submitted responses to comments from City of Corvallis. Stormwater study and response pending. Hoping to be to permitting in March.

Grants Program



Total Value of Grant Applications submitted in 2024: \$9,521,438

Total Value of Grants Awarded in 2024: \$2,291,335

Total Value of Grants still pending from 2024 submissions: \$6,848,103

Sweet Home

City of Sweet Home received a \$700,375 grant from U.S. Economic Development Administration to purchase three emergency generators

Toledo

City of Toledo received a \$40,000 grant from Oregon Parks and Recreation to update their Parks Masterplan



Thank You

Questions?