



Finance Committee Meeting Packet

July 18, 2024

1:30 pm - 2:00 pm

Attend In Person at
Albany Cascades West Center,
1400 Queen Ave SE, Albany OR 97322

Or Attend Virtually:

[Click to Join Teams Meeting](#)

**Next Finance Committee
Meeting: September 19, 2024
at 1:30 pm**

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or adminGA@ocwcog.org, forty-eight (48) hours prior to the meeting.



1400 Queen Ave SE • Suite 201 • Albany, OR
97322

(541) 967-8720 • FAX (541) 967-6123

Oregon Cascades West Council of Government Finance Committee Agenda

July 18th, 2024
1:30 – 2:00 pm

Albany Cascade West Center
1400 Queen Ave SE
Albany, OR 97322

Join Teams Meeting

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

NOTE: Please contact Angelykah Light at 541.405.8420 or alight@ocwcog.org no later than noon on Wednesday, July 17 2024, to confirm your attendance.

1. **Welcome and Introductions** (*Chair Patrick Malone*)
(1:30 – 1:35 pm)
2. **Public Comment** (*Chair Patrick Malone*)
(1:35 – 1:40 pm)

Floor will be open to the public for comment.

3. **Consent Calendar** (*Chair Patrick Malone*)
(1:40 – 1:45 pm)

Approval of the May 16, 2024, Finance Committee minutes ([Page 3](#)).

ACTION: Motion to approve Consent Calendar items.

4. **Financial Reports** (*Finance Director Marit Nelson*)
(1:45 – 1:50 pm)

Finance Director Nelson will review the Financial Reports and respond to questions. ([Page 5](#))

ACTION: Information only.

5. **Other Business** (*Chair Patrick Malone*)
(1:50 – 1:55 pm)
6. **Adjournment** (*Chair Patrick Malone*)
(1:55 pm)



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OREGON CASCADES WEST COUNCIL OF GOVERNMENTS FINANCE COMMITTEE MEETING MINUTES

May 16, 2024

Via In Person and Teams Video and Audio Conferencing

Attendees: **CHAIR:** Commissioner Pat Malone, Benton County; Commissioner Claire Hall, Lincoln County; Commissioner Sherrie Sprenger, Linn County; Mayor Alex Johnson II, City of Albany; Mayor Chaz Jones, City of Philomath; Councilor Rick Booth, Waldport and Mitzi Naucler SSAC Chair

Absent: Jan Molnar-Fitzgerald, DSAC Chair and Jesse Oakley, TBAC

Staff: Executive Director Ryan Vogt; Finance Director Marit Nelson; Technology Services (TS) Director Jason Sele; Community and Economic Development (CED) Director Jaclyn Disney, Senior and Disability Services (SDS) Director Randi Moore, Community Service Programs (CSP) Supervisor Alicia Lucke; and Communications Officer Meg Walker.

1. **Welcome and Introductions**

The Oregon Cascades West Council of Governments' (OCWCOG) Finance Committee meeting was called to order by Chair Malone on May 16, 2024, at 1:39 pm via Teams Video and Audio Conferencing, and in-person attendees. Chair Commissioner Malone welcomed Mayor Johnson. Additional introductions were skipped.

2. **Public Comment**

No Public Comment.

3. **Consent Calendar**

Councilor Booth requested an amendment to the March 21, 2024, Finance Committee minutes where he is incorrectly addressed as "Mayor" not "Councilor". Councilor Booth moved to approve the consent calendar items with the correction. Mitzi SSAC Chair seconded the motion. With no objections, the consent calendar items were voted upon, and approved with the amendment.

4. **Financial Reports**

Finance Director Nelson gave an update on the snapshot as of April. The memo has been included in the packet. Beginning balances have been entered in a revenue and are reflected. Finance Director Nelson addressed a correction for personal services. The document currently reflects a projection of 76% for personal services and needs to be corrected to 96%. Finance Director Nelson gave a summary of the revenues and balances seen on the document and an update on the weekly meetings with Oracle and Community Services Consortium (CSC) for the roll out of the new NetSuite software. Bids for new flooring and toilet replacement in the Albany restrooms have been received. Additional materials and services costs may be seen soon due to additional landscaping

and gardening work being done in the summer season.

5. **Other Business**

No other business was discussed.

6. **Adjournment**

Chair Malone adjourned the meeting at 1:49 pm.

Meeting minutes taken by Angelykah Light.



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MEMORANDUM

DATE: July 18, 2024
TO: OCWCOG Finance Committee
FROM: Marit Nelson, Finance Director
RE: **OCWCOG Financial Update**

Please find attached the financial snapshot as well as the agency Revenue and Expense Statement for the period ending May 2024.

As of the end of this period, we are 91.7% of the way through the fiscal year.

Revenues include beginning balances from FYE 2023, this makes up approximately \$20 million of the overall revenue. State funding, with Title XIX and our Ride Line contracts receiving a majority of the funds, total just over \$30 million. Program revenues including fees totals \$6.5 million through May. Also, keep in mind that internal service charges of \$3.9 million are also wrapped into the revenue totals, which are essentially program dollars transferring to our non-program departments, including facilities, administration, and technology services.

Total revenue accrued through May is \$66 million. June close is in progress and will continue through September when we schedule our audit to begin. Quarter four billings will be completed and sent by the end of July.

Personal Services costs through May total almost \$20 million. Professional services, where we pay our Ride Line providers, Meals On Wheels services and outside contracts (i.e. engineering) total \$13.7 million. Internal service charges to the programs, including rent has a corresponding total of approximately \$3.9 million. Programs have provided funding to subrecipients of \$1.17 million so far this year. As we close the fiscal year and reconcile our budgets to actual, we will see adjustments and corrections to final balances.

Initial implementation meetings and information gathering has started for the payroll system we plan to go live with in October. Training and payroll testing will take place through September and into the beginning of October to ensure the system is set up appropriately and all employees have the opportunity to learn the system.

Please feel free to reach out to me with any questions or additional details you may wish to receive.

	FY 2024 Budget	May 2024	Percentage
Dues	363,315	349,046	96%
State Contracts	18,442,146	18,903,311	102%
Donations	173,646	145,020	83.5%
Coordinated Care	14,000,000	11,424,461	81.6%
Total Income (all line items)	\$ 65,726,383	\$66,355,142	101%
Total Payroll Expense	\$ 22,270,532	\$19,907,411	89.4%
Professional Services	19,340,477	13,799,203	71.3%
Internal Service Charges	3,102,559	3,018,858	97.3%
Maintenance & Utilities	183,900	198,474	108%
Supplies (Meetings, Office)	165,300	122,445	74%
Travel / Training	306,500	324,681	105%
Total Expense (all line items)	\$54,958,423	\$46,208,384	84%

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbr</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 5/31/2024 -- 91.7%</u>
CWCOG GENERAL ADMINISTRATION							
<i>Human Resources</i>							
1011-101-40000	Beginning Balance	(15,979)	(38,898)	-	22,919	243.4%	
1011-101-42800	Internal service charges revenue	(577,900)	(529,742)	-	(48,158)	91.7%	
1011-101-46900	Misc Revenue	-	(134)	-	134		
			-				
1011-101-51000	Wages	301,072	347,439	-	(46,367)	115.4%	Addition of Contract HR Staff, Reimb in 1013-101
1011-101-52000	Benefits	193,912	245,099	-	(51,187)	126.4%	Adjustments made in June
			-		-		
1011-101-61100	Supplies	1,000	1,924	-	(924)	192.4%	One time additional expense
1011-101-61300	Equipment (non-capitalized)	500	1,843	-	(1,343)	368.5%	Related to Add'l Contract HR Staff
1011-101-62100	Professional Services	-	20,183	-	(20,183)		Temp agency costs from fall quarter
1011-101-62110	Legal services	3,000	724	-	2,276	24.1%	
1011-101-62120	Marketing services	3,000	4,402	-	(1,402)	146.7%	Recruitments leveling out
1011-101-62130	Insurance services	-	1,300	-	(1,300)	0.0%	
1011-101-62210	Printing/copying	1,200	600	-	600	50.0%	
1011-101-62220	Postage	200	34	-	166	16.8%	
1011-101-62300	Software	50,800	14,332	-	36,468	28.2%	
1011-101-62400	Telephone/internet	1,000	93	-	907	9.3%	
1011-101-62500	Memberships/Dues	3,000	1,268	-	1,732	42.3%	
1011-101-62600	Travel and training	-	649	-	(649)	0.0%	
1011-101-62610	Trainers	9,500	2,179	-	7,321	22.9%	
1011-101-62621	Employee mileage	2,500	1,948	-	552	77.9%	
1011-101-62710	Rent expense	10,194	8,954	-	1,240	87.8%	
1011-101-70000	Capital	13,000	35,750	-	(22,750)	275.0%	
<i>Finance</i>							
1011-102-40000	Beginning Balance	(196,520)	(379,458)	-	182,938	193.1%	
1011-102-42800	Internal service charges revenue	(686,850)	(631,035)	-	(55,815)	91.9%	
1011-102-46100	Interest Revenue	(300,000)	(731,468)	-	431,468	243.8%	Interest rate higher than expected for FY
1011-102-46900	Misc Revenue	-	(8,385)	-	8,385	0.0%	
1011-102-51000	Wages	469,289	421,894	-	47,395	89.9%	
1011-102-52000	Benefits	333,574	296,183	-	37,391	88.8%	
1011-102-61100	Supplies	5,600	3,292	-	2,308	58.8%	
1011-102-61300	Equipment (non-capitalized)	4,684	7,560	-	(2,876)	161.4%	Unexpected computer replacment
1011-102-62100	Professional Services	100,000	163,127	-	(63,127)	163.1%	Additional support-software implementation
1011-102-62110	Legal services	100,000	315	-	99,685	0.3%	
1011-102-62120	Marketing services	500	32	-	468	6.4%	
1011-102-62140	Banking services	12,000	7,648	-	4,352	63.7%	
1011-102-62210	Printing/copying	3,500	392	-	3,108	11.2%	
1011-102-62220	Postage	500	560	-	(60)	112.1%	
1011-102-62300	Software	68,600	145,473	-	(76,873)	212.1%	Additional licensing for finance software

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
1011-102-62400	Telephone/internet	2,000	1,070	-	931	53.5%	
1011-102-62500	Memberships/Dues	1,000	2,512	-	(1,512)	251.2%	Agency Ethics Fee paid here
1011-102-62600	Travel and training	-	67	-	(67)		
1011-102-62610	Trainers	8,500	649	-	7,851	7.6%	
1011-102-62621	Employee mileage	5,000	388	-	4,612	7.8%	
1011-102-62622	Company automobile	-	430	-	(430)		
1011-102-62623	Other employee travel	-	78	-	(78)		
1011-102-62640	Employee travel meals	-	28	-	(28)		
1011-102-62710	Rent expense	18,623	18,181	-	442	97.6%	
1011-102-70000	Capital	18,624	21,453	-	(2,829)	115.2%	
1011-102-95000	Contingency	150,000	-	-	150,000	0.0%	
	General Administration			-	-		
1011-110-40000	Beginning Balance	(107,000)	(285,896)	-	178,896	267.2%	
1011-110-42100	Dues	-	(746)	-	746		
1011-110-42800	Internal service charges revenue	(845,000)	(777,524)	-	(67,476)	92.0%	
1011-110-43100	Contracts	(66,260)	-	-	(66,260)	0.0%	
1011-110-43500	Local	-	(49,695)	-	49,695		
1011-110-46900	Misc Revenue	(20,000)	(1,163)	-	(18,837)	5.8%	
1011-110-51000	Wages	416,753	314,033	-	102,720	75.4%	Vacant positions in department
1011-110-52000	Benefits	244,531	217,902	-	26,629	89.1%	
1011-110-61100	Supplies	31,000	20,662	-	10,338	66.7%	
1011-110-61200	Supplies: Volunteer recognition	31,001	458	-	30,544	1.5%	
1011-110-61300	Equipment (non-capitalized)	3,250	5,715	-	(2,465)	175.8%	
1011-110-61400	Furniture	3,000	388	-	2,613	12.9%	
1011-110-62100	Professional Services	195,000	105,922	-	89,078	54.3%	
1011-110-62110	Legal services	35,000	29,591	-	5,409	84.5%	
1011-110-62120	Marketing services	3,000	5,257	-	(2,257)	175.2%	Meeting notices, banners, outreach materials
1011-110-62130	Insurance services	3,001	400	-	2,601	13.3%	
1011-110-62210	Printing/copying	2,000	622	-	1,378	31.1%	
1011-110-62220	Postage	300	148	-	152	49.4%	
1011-110-62300	Software	12,000	1,873	-	10,127	15.6%	
1011-110-62400	Telephone/internet	2,000	1,140	-	860	57.0%	
1011-110-62500	Memberships/Dues	6,000	4,544	-	1,456	75.7%	
1011-110-62600	Travel and training	-	8,902	-	(8,902)		
1011-110-62610	Trainers	21,000	2,990	-	18,010	14.2%	
1011-110-62621	Employee mileage	1,500	1,685	-	(185)	112.3%	
1011-110-62640	Employee travel meals	-	233	-	(233)		
1011-110-62710	Rent expense	11,926	17,735	-	(5,809)	148.7%	
1011-110-62900	Miscellaneous Expenses	-	-	-			
1011-110-95000	Contingency	50,000	-	-	50,000	0.0%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
1011-800-40000	Fund Balance-Special Dues	(80,815)	(83,860)	-	3,045	103.8%	
TECHNOLOGY SERVICES							
<i>Facilities</i>							
1012-104-40000	Beginning Balance	(20,431)	(22,502)	-	2,071	110.1%	
1012-104-42800	Internal service charges revenue	(57,360)	(36,666)	-	(20,694)	63.9%	
1012-104-62700	Facility and Utilities	57,360	20,900	-	36,460	36.4%	
<i>Technology</i>							
1012-105-40000	Beginning Balance	(75,000)	(49,509)	-	(25,491)	66.0%	
1012-105-42200	Program revenue (including Fees)	-	20,380	-	(20,380)		
1012-105-42800	Internal service charges revenue	(980,000)	(983,400)	-	3,400	100.3%	
1012-105-43100	Contracts	-	(14,925)	-	14,925		
1012-105-43400	State			-			
1012-105-43500	Local	-	(14,953)	-	14,953		
1012-105-51000	Wages	481,301	539,885	-	(58,584)	112.2%	Additional Contract Staff, Reimb 1013-105
1012-105-52000	Benefits	268,715	324,130	-	(55,415)	120.6%	Adjustment in June
1012-105-61100	Supplies	2,200	2,728	-	(528)	124.0%	
1012-105-61300	Equipment (non-capitalized)	65,595	97,061	18,969	(50,435)	176.9%	Computer replacement allocations
1012-105-61400	Furniture	300	-	-	300	0.0%	
1012-105-62100	Professional Services	30,000	15,024	-	14,976	50.1%	
1012-105-62110	Legal services	200	-	-	200	0.0%	
1012-105-62120	Marketing services	1,000	-	-	1,000	0.0%	
1012-105-62210	Printing/copying	300	28	-	272	9.3%	
1012-105-62220	Postage	100	281	-	(181)	281.2%	
1012-105-62300	Software	133,552	241,655	23,324	(131,427)	198.4%	MS 365 To be Allocated to Programs
1012-105-62400	Telephone/internet	-	17,132	-	(17,132)		
1012-105-62500	Memberships/Dues	-	1,299	-	(1,299)		
1012-105-62600	Travel and training	-	7,965	-	(7,965)		
1012-105-62610	Trainers	5,000	5,980	-	(980)	119.6%	
1012-105-62621	Employee mileage	3,000	3,039	-	(39)	101.3%	
1012-105-62622	Company automobile		31	-	(31)		
1012-105-62640	Employee travel meals	-	272	-	(272)		
1012-105-62710	Rent expense	39,737	36,545	-	3,192	92.0%	
1012-105-62720	Facility maintenance svcs	3,000	-	-	3,000	0.0%	
1012-105-70000	Capital	21,000	-	-	21,000	0.0%	
1012-105-77000	Software (multi-year)	-	4,117	118,561	(122,678)		Estimated MS 365 True up to be Reversed

BUSINESS SERVICES

Human Resources

1013-101-42200	Program revenue (including Fees)	-	(142,912)	-	142,912		
1013-101-61300	Equipment (non-capitalized)		1,843	-	(1,843)		

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbr</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 5/31/2024 -- 91.7%</u>
	Technology						
1013-105-40000	Beginning Balance	-	(31,869)	-			
1013-105-42200	Program revenue (including Fees)	(196,180)	(59,166)	-	(137,014)	30.2%	
1013-105-43500	Local		(235,071)	-	235,071		
1013-105-51000	Wages	116,880	-	-	116,880	0.0%	
1013-105-61300	Equipment (non-capitalized)	53,000	58,509	11,389	(16,898)	131.9%	Billable as requested by contract
1013-105-62100	Professional Services	-	4,079	4,944	(9,023)		
1013-105-62220	Postage	-	257	-	(257)		
1013-105-62300	Software	23,000	28,493	-	(5,493)	123.9%	Billable as requested by contract
1013-105-62610	Trainers		4,485	-	(4,485)		
1013-105-62621	Employee mileage	3,300	736	-	2,564	22.3%	
1013-105-77000	Software (multi-year)	-	5,057	-	(5,057)		
	FACILITIES SERVICES						
	Facilities Maintenance						
1014-104-40000	Beginning Balance	(3,218,208)	(3,190,785)	-	(27,423)	99.1%	
1014-104-42800	Internal service charges revenue	(807,297)	(789,299)	-	(17,998)	97.8%	
1014-104-44100	Rents	-	(84,230)	-	84,230	0.0%	
1014-104-46900	Misc Revenue	(23,463)	(1,700)	-	(21,763)	7.2%	
1014-104-47000	Gain/Loss on sale of capital	-	(237)	-	237		
			-	-	-		
1014-104-51000	Wages	112,056	92,893	-	19,163	82.9%	
1014-104-52000	Benefits	61,494	64,822	-	(3,328)	105.4%	
				-			
1014-104-61100	Supplies	11,000	15,146	-	(4,146)	137.7%	
1014-104-61300	Equipment (non-capitalized)	4,684	1,890	6,429	(3,635)	177.6%	
1014-104-61400	Furniture	-	9,629	9,822	(19,451)		
1014-104-62100	Professional Services	136,200	78,886	-	57,314	57.9%	
1014-104-62110	Legal services		245	-	(245)		
1014-104-62120	Marketing services	-	96	-	(96)		
1014-104-62130	Insurance services	110,000	99,608	-	10,392	90.6%	
1014-104-62210	Printing/copying	165	165	-	(0)	100.1%	
1014-104-62220	Postage	240	98	-	142	40.9%	
1014-104-62300	Software	900	-	-	900	0.0%	
1014-104-62400	Telephone/internet	584	700	-	(116)	119.8%	
1014-104-62610	Trainers	2,000	-	-	2,000	0.0%	
1014-104-62621	Employee mileage	5,000	5,533	-	(533)	110.7%	
1014-104-62622	Company automobile	-	656	-	(656)		
1014-104-62700	Facility and Utilities	81,000	50,992	-	30,008	63.0%	
1014-104-62720	Facility maintenance svcs	75,000	76,885	9,975	(11,860)	115.8%	
1014-104-62721	Janitorial Service	85,000	62,201	-	22,799	73.2%	
1014-104-62731	Electricity	-	37,169	-	(37,169)		
1014-104-62732	Water/sewer	-	407	-	(407)		

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 5/31/2024 -- 91.7%</u>
				-			
1014-104-70000	Capital	2,531,925	2,225,334	-	306,591	87.9%	
1014-104-71000	Equipment		50,140	-	(50,140)		
1014-104-95000	Contingency	700,000	-	-	700,000	0.0%	
1014-104-98800	Transfer to fund 8000 (COG)	65,000	65,000	-	-	100.0%	
Facilities Equipment							
1014-110-40000	Beginning Balance	(205,587)	(210,988)	-	5,401	102.6%	
1014-110-42800	Internal service charges revenue	(46,200)	(31,717)	-	(14,483)	68.7%	
1014-110-46900	Misc Revenue	-	(150)	-	150	0.0%	
1014-110-62210	Printing/copying	46,200	32,944	-	13,256	71.3%	
S&DS							
Senior & Disabled Services							
2020-300-40000	Beginning Balance	(1,510,650)	(1,492,875)	-	(17,775)	98.8%	
2020-300-42100	Dues	(238,000)	(238,005)	-	5	100.0%	
2020-300-42200	Program revenue (including Fees)	-	-	-	-		
2020-300-43200	FedDir	-	-	-	-		
2020-300-43300	FedInd	(234,739)	-	-	(234,739)	0.0%	
2020-300-43400	State	-	-	-	-		
2020-300-43500	Local	-	(11,314)	-	11,314		
2020-300-46200	Donations	-	-	-	-		
2020-300-46700	Matching Contributions	(40,000)	(39,935)	-	(65)	99.8%	
2020-300-46900	Misc Revenue	(4,461)	-	-	(4,461)	0.0%	
2020-300-51000	Wages	191,680	140,018	-	51,662	73.0%	
2020-300-52000	Benefits	109,439	84,834	-	24,605	77.5%	
2020-300-61100	Supplies	3,000	1,587	-	1,413	52.9%	
2020-300-61300	Equipment (non-capitalized)	-	5,180	-	(5,180)		
2020-300-61400	Furniture	3,000	-	1,925	1,075	64.2%	
2020-300-62100	Professional Services	-	10,763	-	(10,763)		Grant Writing Consultant
2020-300-62110	Legal services	60,000	15,000	-	45,000	25.0%	
2020-300-62120	Marketing services	1,000	-	-	1,000	0.0%	
2020-300-62210	Printing/copying	500	46	-	454	9.2%	
2020-300-62300	Software	4,000	-	5,840	(1,840)	146.0%	Captures funds 2021-2023
2020-300-62400	Telephone/internet	1,500	-	-	1,500	0.0%	
2020-300-62500	Memberships/Dues	60,000	53,107	-	6,893	88.5%	
2020-300-62600	Travel and training	-	14,721	-	(14,721)		
2020-300-62610	Trainers	15,000	6,804	-	8,196	45.4%	
2020-300-62621	Employee mileage	1,200	-	-	1,200	0.0%	
2020-300-62623	Other employee travel	-	749	-	(749)		
2020-300-62710	Rent expense	44,212	225,239	-	(181,027)	509.5%	Budget Allocation to other funds (2021-2023)

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2020-300-62800	Internal service charges expenditure	28,367	-	-	28,367	0.0%	
2020-300-67000	Resource Reserves	40,000	38,467	-	1,533	96.2%	
2020-300-98229	Transfer to fund 2029		163,445	-	(163,445)		
2020-300-98233	Transfer to fund 2033	14,000	70,564	-	(56,564)		
TITLE XIX							
2021-300-40000	Beginning Balance	(3,436,217)	(5,253,872)	-	1,817,655	152.9%	
2021-300-42200	Program revenue (including Fees)	(238,173)	-	-	(238,173)	0.0%	
2021-300-43300	FedInd	-	-	-	-		
2021-300-43400	State	(14,756,600)	(15,265,094)	-	508,494	103.4%	
2021-300-43500	Local		-				
2021-300-51000	Wages	7,978,825	6,850,319	-	1,128,506	85.9%	
2021-300-52000	Benefits	5,028,410	4,846,452	-	181,958	96.4%	
2021-300-61100	Supplies	41,500	59,779	-	(18,279)	144.0%	
2021-300-61200	Supplies: Volunteer recognition	-	-	-	-		
2021-300-61300	Equipment (non-capitalized)	-	82,215	-	(82,215)		
2021-300-61400	Furniture	21,500	7,088	-	14,413	33.0%	
2021-300-62100	Professional Services	20,000	42,637	-	(22,637)	213.2%	Temp Agency Costs
2021-300-62110	Legal services		-	-	-		
2021-300-62120	Marketing services	2,300	2,139	-	161	93.0%	
2021-300-62210	Printing/copying	38,300	29,438	-	8,862	76.9%	
2021-300-62220	Postage	38,000	26,215	-	11,785	69.0%	
2021-300-62300	Software	63,745	6,015	-	57,730	9.4%	
2021-300-62400	Telephone/internet	90,000	34,492	-	55,508	38.3%	
2021-300-62500	Memberships/Dues	-	-	-	-		
2021-300-62600	Travel and training	-	49,494	-	(49,494)		
2021-300-62610	Trainers	14,000	4,166	-	9,834	29.8%	
2021-300-62621	Employee mileage	77,000	103,371	-	(26,371)	134.2%	
2021-300-62623	Other employee travel	-	780	-	(780)		
2021-300-62640	Employee travel meals	-	101	-	(101)		
2021-300-62650	Employee lodging	-	-	-	-		
2021-300-62700	Facility and Utilities	-	20,238	-	(20,238)		
2021-300-62710	Rent expense	493,559	331,255	-	162,304	67.1%	
2021-300-62720	Facility maintenance svcs	1,000	-	-	1,000	0.0%	
2021-300-62721	Janitorial Service	3,000	405	-	2,595	13.5%	
2021-300-62800	Internal service charges expenditure	2,041,899	1,965,453	-	76,446	96.3%	
2021-300-64300	Client Assist: Program wages	-	-	-	-		
2021-300-67000	Resource Reserves	-	-	-	-		
OAA							
2022-300-40000	Beginning Balance	(37,489)	(113,907)	-	76,418	303.8%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2022-300-42200	Program revenue (including Fees)	(9,000)	-	-	(9,000)	0.0%	
2022-300-43300	FedInd	-	-	-	-		
2022-300-43400	State	(720,000)	(903,882)	-	183,882	125.5%	
2022-300-46210	Donations Received: Money	-	(284)	-	284		
2022-300-46900	Misc Revenue	(12,607)	-	-	(12,607)	0.0%	
			-	-	-		
2022-300-51000	Wages	167,814	190,260	-	(22,446)	113.4%	
2022-300-52000	Benefits	100,196	126,309	-	(26,113)	126.1%	
2022-300-61100	Supplies	3,565	530	-	3,035	14.9%	
2022-300-61300	Equipment (non-capitalized)	594	-	-	594	0.0%	
2022-300-62100	Professional Services	169,416	53,419	-	115,997	31.5%	
2022-300-62120	Marketing services	297	2,470	-	(2,173)	831.6%	
2022-300-62150	Grants to subrecipients	-	160,802	-	(160,802)		OAA Funds to Senior Centers, budgeted Prof Services
2022-300-62210	Printing/copying	684	376	-	308	55.0%	
2022-300-62220	Postage	238	-	-	238	0.0%	
2022-300-62300	Software	936	-	-	936	0.0%	
2022-300-62400	Telephone/internet	1,337	73	-	1,264	5.5%	
2022-300-62600	Travel and training	-	4,481	-	(4,481)		
2022-300-62610	Trainers	1,188	-	-	1,188	0.0%	
2022-300-62621	Employee mileage	2,674	2,160	-	514	80.8%	
2022-300-62623	Other employee travel	-	-	-	-		
2022-300-62640	Employee travel meals	-	-	-	-		
2022-300-62650	Employee lodging	-	-	-	-		
2022-300-62700	Facility and Utilities		359	-	(359)		
2022-300-62710	Rent expense	6,601	7,481	-	(880)	113.3%	
2022-300-62800	Internal service charges expenditure	35,236	29,508	-	5,728	83.7%	
2022-300-64300	Client Assist: Program wages	-	-	-	-		
2022-300-64400	Client Assist: Support services	-	84,128	-	(84,128)		
2022-300-95000	Contingency	14,854	-	-	14,854	0.0%	
OPI							
2023-300-40000	Beginning Balance	(87,475)	(269,506)	-	182,031	308.1%	
2023-300-42200	Program revenue (including Fees)	-	(4,142)	-	4,142		
2023-300-43100	Contracts	-	(336,096)	-	336,096		Health Care Worker & Pilot program
2023-300-43300	FedInd	-	-	-	-		
2023-300-43400	State	(1,703,541)	(760,385)	-	(943,156)	44.6%	Balancing with OAA Allocation
2023-300-46210	Donations Received: Money	-	(1,139)	-	1,139		
2023-300-51000	Wages	397,053	443,941	-	(46,888)	111.8%	
2023-300-52000	Benefits	237,066	294,720	-	(57,654)	124.3%	
2023-300-61100	Supplies	8,435	73	-	8,362	0.9%	
2023-300-61300	Equipment (non-capitalized)	1,406	1,890	-	(484)	134.4%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2023-300-62100	Professional Services		-	-	400,845	0.0%	
2023-300-62120	Marketing services	703	-	-	703	0.0%	
2023-300-62210	Printing/copying	1,616	3	-	1,613	0.2%	
2023-300-62220	Postage	562	492	-	70	87.6%	
2023-300-62300	Software	2,214	-	-	2,214	0.0%	
2023-300-62400	Telephone/internet	3,163	51	-	3,112	1.6%	
2023-300-62600	Travel and training	-	4,830	-	(4,830)		
2023-300-62610	Trainers	2,812	-	-	2,812	0.0%	
2023-300-62621	Employee mileage	6,326	6,534	-	(208)	103.3%	
2023-300-62650	Employee lodging	-	-	-	-		
2023-300-62700	Facility and Utilities	-	1,230	-	(1,230)		
2023-300-62710	Rent expense	15,617	18,339	-	(2,722)	117.4%	
2023-300-62800	Internal service charges expenditure	83,373	97,931	-	(14,558)	117.5%	
2023-300-64400	Client Assist: Support services	400,845	192,875	-	207,970		
2023-300-95000	Contingency	35,146	-	-	35,146	0.0%	
MEALS ON WHEELS							
2024-300-40000	Beginning Balance	(242,898)	(86,618)	-	(156,280)	35.7%	
2024-300-42200	Program revenue (including Fees)	(240,000)	(811,300)	-	571,300	338.0%	Reallocation/corrections with budget
2024-300-42800	Internal service charges revenue	-	-	-	-		
2024-300-43100	Contracts	-	-	-	-		
2024-300-43200	FedDir	(87,000)	-	-	(87,000)	0.0%	
2024-300-43300	FedInd	-	(11,741)	-	11,741		
2024-300-43400	State	(1,654,000)	(1,169,666)	-	(484,334)	70.7%	
2024-300-43500	Local	-	(31,290)	-	31,290		
2024-300-46200	Donations	-	(500)	-	500		
2024-300-46210	Donations Received: Money	(168,646)	(124,404)	-	(44,242)	73.8%	
2024-300-46240	Donations Received: Private Grants	(90,000)	(16,800)	-	(73,200)	18.7%	
2024-300-46700	Matching Contributions	(8,064)	(2,844)	-	(5,220)	35.3%	
2024-300-46900	Misc Revenue	(20,462)	(825)	-	(19,637)	4.0%	
			-				
2024-300-51000	Wages	543,078	484,114	-	58,964	89.1%	
2024-300-52000	Benefits	318,991	315,352	-	3,639	98.9%	
2024-300-61100	Supplies	8,500	10,161	-	(1,661)	119.5%	
2024-300-61200	Supplies: Volunteer recognition	13,000	747	-	12,253	5.7%	
2024-300-61300	Equipment (non-capitalized)	2,342	4,270	-	(1,928)	182.3%	
2024-300-62100	Professional Services	1,200,000	1,791,121	-	(591,121)	149.3%	Increasing utilization at meal sites/delivery
2024-300-62120	Marketing services	2,000	2,381	-	(381)	119.0%	
2024-300-62130	Insurance services	2,000	913	-	1,087	45.7%	
2024-300-62140	Banking services	1,000	525	-	475	52.5%	
2024-300-62210	Printing/copying	7,500	7,487	-	13	99.8%	
2024-300-62220	Postage	1,200	809	-	391	67.4%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2024-300-62300	Software	7,750	-	-	7,750	0.0%	
2024-300-62400	Telephone/internet	15,000	14,217	-	783	94.8%	
2024-300-62500	Memberships/Dues	1,200	2,935	-	(1,735)	244.5%	
2024-300-62600	Travel and training	-	4,182	-	(4,182)		
2024-300-62610	Trainers	5,000	1,051	-	3,949	21.0%	
2024-300-62621	Employee mileage	-	18,915	-	(18,915)		
2024-300-62622	Company automobile	12,000	55,896	-	(43,896)	465.8%	
2024-300-62623	Other employee travel	16,000	-	-	16,000	0.0%	
2024-300-62630	Volunteer travel	24,000	14,467	-	9,533	60.3%	
2024-300-62640	Employee travel meals	-	9	-	(9)		
2024-300-62650	Employee lodging	-	2,114	-	(2,114)		
2024-300-62700	Facility and Utilities	-	4,137	-	(4,137)		
2024-300-62710	Rent expense	44,171	42,242	-	1,929	95.6%	
2024-300-62720	Facility maintenance svcs	3,200	11,197	-	(7,997)	349.9%	
2024-300-62800	Internal service charges expenditure	206,305	201,513	-	4,792	97.7%	
SPECIAL CONTRACTS SDS							
2029-300-40000	Beginning Balance	(152,664)	(13,037)	-	(139,627)	8.5%	
2029-300-42100	Dues	-	-	-	-		
2029-300-42200	Program revenue (including Fees)	-	-	-	-		
2029-300-43100	Contracts	-	-	-	-		
2029-300-43300	FedInd	(125,000)	-	-	(125,000)	0.0%	
2029-300-43400	State	-	(309,645)	-	309,645		
2029-300-43500	Local	-	(91,778)	-	91,778		
2029-300-46900	Misc Revenue	(30,000)	-	-	(30,000)	0.0%	
2029-300-48221	Travnser from Fund 2021	-	(163,445)	-	163,445		
2029-300-51000	Wages	-	153,393	-	(153,393)		
2029-300-52000	Benefits	-	146,456	-	(146,456)		
2029-300-61100	Supplies	-	14,763	-	(14,763)		
2029-300-61300	Equipment (non-capitalized)	141,000	-	-	141,000	0.0%	
2029-300-62100	Professional Services	-	350	-			
2029-300-62210	Printing/copying	-	27	-			
2029-300-62220	Postage	-	79	-			
2029-300-62300	Software	-	3,399	-			
2029-300-62621	Employee mileage	-	4,261	-	(4,261)		
2029-300-62700	Facility and Utilities	-	428	-			
2029-300-62710	Rent expense	-	5,008	-			
2029-300-62800	Internal service charges expenditure	-	76,918	-			
2029-300-95000	Contingency	11,907	-	-	11,907	0.0%	
COMMUNITY SERVICES							
2030-300-61100	Supplies	-	20	-	(20)		
2030-300-61300	Equipment (non-capitalized)	-	4,442	-	(4,442)		

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2030-300-62120	Marketing services	-	30	-	(30)		
			-				
AMERICORP SENIORS							Total Budget Allocated to funds 2032-2034
2031-300-43200	FedDir	(567,258)	-	-	(567,258)	0.0%	
2031-300-46210	Donations Received: Money	(5,000)	-	-	(5,000)	0.0%	
2031-300-46240	Donations Received: Private Grants	(46,126)	-	-	(46,126)	0.0%	
2031-300-46700	Matching Contributions	(30,000)	-	-	(30,000)	0.0%	
2031-300-46900	Misc Revenue	(6,943)	-	-	(6,943)	0.0%	
			-				
2031-300-51000	Wages	231,090	-	-	231,090	0.0%	All Fund 2032-2034
2031-300-52000	Benefits	158,044	-	-	158,044	0.0%	
			-		-		
2031-300-61100	Supplies	5,500	-	-	5,500	0.0%	
2031-300-61200	Supplies: Volunteer recognition	13,000	-	-	13,000	0.0%	
2031-300-61300	Equipment (non-capitalized)	2,342	-	-	2,342	0.0%	
2031-300-62120	Marketing services	1,000	-	-	1,000	0.0%	
2031-300-62130	Insurance services	2,982	-	-	2,982	0.0%	
2031-300-62210	Printing/copying	1,800	-	-	1,800	0.0%	
2031-300-62220	Postage	1,400	-	-	1,400	0.0%	
2031-300-62300	Software	1,800	-	-	1,800	0.0%	
2031-300-62400	Telephone/internet	2,500	-	-	2,500	0.0%	
2031-300-62610	Trainers	7,500	-	-	7,500	0.0%	
2031-300-62621	Employee mileage	4,000	-	-	4,000	0.0%	
2031-300-62630	Volunteer travel	30,000	-	-	30,000	0.0%	
2031-300-62710	Rent expense	14,040	-	-	14,040	0.0%	
2031-300-62720	Facility maintenance svcs	500	-	-	500	0.0%	
2031-300-62800	Internal service charges expenditure	58,110	-	-	58,110	0.0%	
			-				
FOSTER GRANDPARENTS							
2032-300-43200	FedDir	-	(121,802)	-	121,802		
2032-300-43500	Local		(2,250)		2,250		
2032-300-51000	Wages		34,833		(34,833)		
2032-300-52000	Benefits		25,828		(25,828)		
2032-300-61200	Supplies: Volunteer recognition	-	5,780	-	(5,780)		
2032-300-62100	Professional Services	-	222	-	(222)		
2032-300-62120	Marketing services		550		(550)		
2032-300-62130	Insurance services	-	1,000	-	(1,000)		
2032-300-62210	Printing/copying		128		(128)		
2032-300-62500	Memberships/Dues	-	550	-	(550)		
2032-300-62600	Travel and training	-	29	-	(29)		
2032-300-62610	Trainers	-	2,110	-	(2,110)		
2032-300-62621	Employee mileage	-	1,070	-	(1,070)		
2032-300-62623	Other employee travel	-	750	-	(750)		

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2032-300-62630	Volunteer travel	-	11,436	-	(11,436)		
2032-300-62640	Employee travel meals	-	545	-	(545)		
2032-300-62650	Employee lodging	-	2,057	-	(2,057)		
2032-300-62800	Internal service charges expenditure	-	8,590	-	(8,590)		
2032-300-64300	Client Assist: Program wages	150,000	62,994	-	87,006	42.0%	
RSVP							
2033-300-40000	Beginning Balance	(30,280)	(27,543)	-	(2,737)	91.0%	
2033-300-42200	Program revenue (including Fees)	-	(2,350)	-	2,350		
2033-300-43200	FedDir	-	(168,229)	-	168,229		
2033-300-43300	FedInd	-	(2,250)	-	2,250		
2033-300-43400	State	-	(39,125)	-	39,125		
2033-300-43500	Local	-	(16,000)	-	16,000		
2033-300-46100	Interest Revenue	-	(357)	-	357		
2033-300-46210	Donations Received: Money	-	(93)	-	93		
2033-300-48221	Transfer from fund 2021	-	(70,564)	-	70,564		
2033-300-51000	Wages	-	122,053	-	(122,053)		
2033-300-52000	Benefits	-	90,855	-	(90,855)		
2033-300-61100	Supplies	-	1,869	-	(1,869)		
2033-300-61200	Supplies: Volunteer recognition	-	5,643	-	(5,643)		
2033-300-61300	Equipment (non-capitalized)	-	1,765	-	(1,765)		
2033-300-62100	Professional Services	-	8,595	-	(8,595)		
2033-300-62120	Marketing services	-	7,151	-	(7,151)		
2033-300-62130	Insurance services	-	289	-	(289)		
2033-300-62140	Banking services	-	973	-	(973)		
2033-300-62210	Printing/copying	-	2,685	-	(2,685)		
2033-300-62220	Postage	-	2,113	-	(2,113)		
2033-300-62300	Software	-	15,180	-	(15,180)		
2033-300-62400	Telephone/internet	-	101	-	(101)		
2033-300-62600	Travel and training	-	1,377	-	(1,377)		
2033-300-62610	Trainers	-	2,990	-	(2,990)		
2033-300-62621	Employee mileage	-	1,418	-	(1,418)		
2033-300-62622	Company automobile	-	61	-	(61)		
2033-300-62623	Other employee travel	-	4	-	(4)		
2033-300-62630	Volunteer travel	-	2,655	-	(2,655)		
2033-300-62640	Employee travel meals	-	26	-	(26)		
2033-300-62700	Facility and Utilities	-	593	-	(593)		
2033-300-62710	Rent expense	-	13,075	-	(13,075)		
2033-300-62800	Internal service charges expenditure	-	38,896	-	(38,896)		
SENIOR COMPANIONS							
2034-300-42200	Program revenue (including Fees)	-	(8,734)	-	8,734		
2034-300-43100	Contracts	-	(7,719)	-	7,719		

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2034-300-43200	FedDir	-	(86,255)	-	86,255		
2034-300-43500	Local	-	(2,625)	-	2,625		
2034-300-46210	Donations Received: Money	-	(300)	-	300		
2034-300-51000	Wages	-	36,044	-	(36,044)		
2034-300-52000	Benefits	-	28,367	-	(28,367)		
2034-300-61100	Supplies	-	343	-	(343)		
2034-300-61200	Supplies: Volunteer recognition	-	856	-	(856)		
2034-300-62100	Professional Services	-	287	-	(287)		
2034-300-62130	Insurance services	-	800	-	(800)		
2034-300-62210	Printing/copying	-	68	-	(68)		
2034-300-62621	Employee mileage	-	1,906	-	(1,906)		
2034-300-62630	Volunteer travel	-	18,760	-	(18,760)		
2034-300-62800	Internal service charges expenditure	-	7,263	-	(7,263)		
2034-300-64300	Client Assist: Program wages	-	32,196	-	(32,196)		
			-		-		
VETERANS			-		-		
2038-300-40000	Beginning Balance	(14,747)	2,319	-	(17,066)	-15.7%	
2038-300-42200	Program revenue (including Fees)	(207,500)	-	-	(207,500)	0.0%	
2038-300-43100	Contracts	-	(253,499)	-	253,499		
2038-300-43300	FedInd	-	-	-	-		
2038-300-43400	State	(114,112)	-	-	(114,112)	0.0%	
2038-300-46240	Donations Received: Private Grants	(4,000)	-	-	(4,000)	0.0%	
2038-300-46700	Matching Contributions	(44,000)	(39,937)	-	(4,063)	90.8%	
2038-300-46900	Misc Revenue	(70,564)	-	-	(70,564)	0.0%	
			-		-		
2038-300-51000	Wages	204,881	145,833	-	59,048	71.2%	
2038-300-52000	Benefits	137,866	115,495	-	22,371	83.8%	
			-		-		
2038-300-61100	Supplies	2,000	2,791	-	(791)	139.6%	
2038-300-61300	Equipment (non-capitalized)	7,026	3,427	-	3,599	48.8%	
2038-300-62100	Professional Services	500	142	-	358	28.4%	
2038-300-62110	Legal services	100	-	-	100	0.0%	
2038-300-62120	Marketing services	1,000	-	-	1,000	0.0%	
2038-300-62210	Printing/copying	850	2,329	-	(1,479)	274.0%	
2038-300-62220	Postage	75	76	-	(1)	101.1%	
2038-300-62300	Software	1,350	1,347	-	3	99.8%	
2038-300-62400	Telephone/internet	5,000	-	-	5,000	0.0%	
2038-300-62500	Memberships/Dues	600	250	-	350	41.7%	
2038-300-62610	Trainers	5,000	1,300	-	3,700	26.0%	
2038-300-62621	Employee mileage	500	1,638	-	(1,138)	327.5%	
2038-300-62640	Employee travel meals	-	345	-	(345)		
2038-300-62650	Employee lodging	-	1,431	-	(1,431)		
2038-300-62700	Facility and Utilities	-	504	-	(504)		

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2038-300-62710	Rent expense	16,742	14,771	-	1,971	88.2%	
2038-300-62721	Janitorial Service	3,000	510	-	2,490	17.0%	
2038-300-62800	Internal service charges expenditure	47,279	51,281	-	(4,002)	108.5%	
			-				
2038-300-95000	Contingency	21,155	-	-	21,155	0.0%	
			-				
			-				
SPECIAL CONTRACTS CSP							
2039-300-40000	Beginning Balance	(21,500)	(34,357)	-	12,857	159.8%	
2039-300-42200	Program revenue (including Fees)	-	(2,221)	-	2,221		
2039-300-43100	Contracts	(510,240)	-	-	(510,240)	0.0%	
2039-300-43400	State	-	(2,309)	-	2,309		
2039-300-43500	Local	-	(64,450)	-	64,450		
2039-300-46240	Donations Received: Private Grants	-	(2,000)	-	2,000		
2039-300-46900	Misc Revenue	(6,206)	-	-	(6,206)	0.0%	
2039-300-51000	Wages	316,477	9,978	-	306,499	3.2%	Allocations moved Fund 2029-SDS
2039-300-52000	Benefits	236,757	6,232	-	230,525	2.6%	
			-				
2039-300-61100	Supplies	1,000	85	-	915	8.5%	
2039-300-61200	Supplies: Volunteer recognition		182	-	(182)		
2039-300-61300	Equipment (non-capitalized)	5,142	567	-	4,575	11.0%	
2039-300-62100	Professional Services	20,523	3,496	-	17,027	17.0%	
2039-300-62120	Marketing services	500	6,325	-	(5,825)	1265.1%	
2039-300-62130	Insurance services	500	-	-	500	0.0%	
2039-300-62210	Printing/copying	1,200	74	-	1,126	6.1%	
2039-300-62220	Postage	500	4	-	496	0.8%	
2039-300-62300	Software	2,250	5,280	-	(3,030)	234.7%	
2039-300-62400	Telephone/internet	2,200	163	-	2,037	7.4%	
2039-300-62610	Trainers	500	-	-	500	0.0%	
2039-300-62621	Employee mileage	2,500	1,816	-	684	72.6%	
2039-300-62622	Company automobile		27	-	(27)		
2039-300-62640	Employee travel meals	-	11	-	(11)		
2039-300-62700	Facility and Utilities	-	233	-	(233)		
2039-300-62710	Rent expense	2,653	1,411	-	1,242	53.2%	
2039-300-62800	Internal service charges expenditure	84,337	790	-	83,547	0.9%	
2039-300-64400	Client Assist: Support services		942	-	(942)	0.0%	
2039-300-95000	Contingency	13,571	-	-	13,571	0.0%	

COMMUNITY & ECONOMIC DEVELOPMENT

AAMPO

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2071-200-40000	Beginning Balance	(891,174)	(996,555)	-	105,381	111.8%	
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FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2071-200-42200	Program revenue (including Fees)	-	(1,780,945)	-	1,780,945		Fund Exchange & STBG
2071-200-43400	State	(259,441)	(128,169)	-	(131,272)	49.4%	
2071-200-46900	Misc Revenue	(3,782)	-	-	(3,782)	0.0%	
2071-200-51000	Wages	128,707	102,372	-	26,335	79.5%	
2071-200-52000	Benefits	50,269	50,569	-	(300)	100.6%	
2071-200-61100	Supplies	1,500	1,899	-	(399)	126.6%	
2071-200-61300	Equipment (non-capitalized)	1,162	1,405	-	(243)	121.0%	
2071-200-62100	Professional Services	862,877	29,753	-	833,124	3.4%	
2071-200-62110	Legal services	500	-	-	500	0.0%	
2070-200-62120	Marketing services	-	380	-	(380)		
2071-200-62120	Marketing services	1,000	140	-	860	14.0%	
2071-200-62150	Grants to subrecipients		1,009,300	-	(1,009,300)		Cities of Albany & Millersburg COVID Funds
2071-200-62210	Printing/copying	1,000	142	-	858	14.2%	
2071-200-62220	Postage	250	9	-	241	3.8%	
2070-200-62300	Software		50	-	(50)	0.0%	
2071-200-62300	Software	2,500	347	-	2,153	13.9%	
2071-200-62400	Telephone/internet	618	31	-	587	5.0%	
2071-200-62500	Memberships/Dues	1,000	634	-	366	63.4%	
2071-200-62600	Travel and training	-	2,179	-	(2,179)		
2071-200-62610	Trainers	4,000	235	-	3,765	5.9%	
2071-200-62621	Employee mileage	2,000	59	-	1,941	3.0%	
2071-200-62700	Facility and Utilities	-	1,183	-	(1,183)		
2071-200-62710	Rent expense	5,209	5,219	-	(10)	100.2%	
2071-200-62720	Facility maintenance svcs	1,000	-	-	1,000	0.0%	
2071-200-62800	Internal service charges expenditure	31,805	28,826	-	2,979	90.6%	
2071-200-95000	Contingency	59,000	-	-	59,000	0.0%	
CAMPO							
2072-200-40000	Beginning Balance	(898,736)	(933,611)	-	34,875	103.9%	
2072-200-42200	Program revenue (including Fees)	-	(2,178,042)	-	2,178,042		Fund Exchange & STBG
2072-200-43400	State	(306,993)	(159,707)	-	(147,286)	52.0%	
2072-200-46900	Misc Revenue	(3,782)	-	-	(3,782)	0.0%	
2072-200-51000	Wages	135,706	112,412	-	23,294	82.8%	
2072-200-52000	Benefits	58,562	55,696	-	2,866	95.1%	
2072-200-61100	Supplies	1,500	2,028	-	(528)	135.2%	
2072-200-61300	Equipment (non-capitalized)	1,162	13,500	-	(12,338)	1161.8%	
2072-200-62100	Professional Services	877,877	40,361	-	837,516	4.6%	
2072-200-62110	Legal services	500	-	-	500	0.0%	
2072-200-62120	Marketing services	1,000	164	-	836	16.4%	
2072-200-62210	Printing/copying	1,000	207	-	793	20.7%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2072-200-62220	Postage	250	3	-	247	1.2%	
2072-200-62300	Software	2,500	858	-	1,642	34.3%	
2072-200-62400	Telephone/internet	700	-	-	700	0.0%	
2072-200-62500	Memberships/Dues	1,000	700	-	300	70.0%	
2072-200-62600	Travel and training	-	1,834	-	(1,834)		
2072-200-62610	Trainers	4,000	1,904	-	2,096	47.6%	
2072-200-62621	Employee mileage	2,000	279	-	1,721	14.0%	
2072-200-62700	Facility and Utilities	-	1,134	-	(1,134)		
2072-200-62710	Rent expense	8,374	10,442	-	(2,068)	124.7%	
2072-200-62720	Facility maintenance svcs	1,000	-	-	1,000	0.0%	
2072-200-62721	Janitorial Service	2,200	420	-	1,780	19.1%	
2072-200-62800	Internal service charges expenditure	31,805	28,826	-	2,979	90.6%	
			-				
2072-200-95000	Contingency	78,375		-	78,375	0.0%	

TRANSPORTATION PLANNING

Budget Allocation for both 2077 & 2078

2077-200-40000	Beginning Balance	(99,938)	177,223	-	(277,161)	-177.3%	
2077-200-42100	Dues		(24,400)	-	24,400		
2077-200-42200	Program revenue (including Fees)	-	(89,700)	-	89,700		
2077-200-43100	Contracts	(312,025)	-	-	(312,025)	0.0%	
2077-200-43200	FedDir	(375,000)	-	-	(375,000)	0.0%	
2077-200-43400	State	(3,005,000)	(165,331)	-	(2,839,669)	5.5%	
2077-200-43500	Local	(225,000)	(71,557)	-	(153,443)	31.8%	
2077-200-46700	Matching Contributions	(600,000)	-	-	(600,000)	0.0%	
2077-200-46900	Misc Revenue	(8,611)	-	-	(8,611)	0.0%	
			-				
2077-200-51000	Wages	516,287	187,693	-	328,594	36.4%	
2077-200-52000	Benefits	265,162	122,125	-	143,037	46.1%	
			-				
2077-200-61100	Supplies	3,500	1,841	-	1,659	52.6%	
2077-200-61300	Equipment (non-capitalized)	16,394	827	-	15,567	5.0%	
2077-200-62100	Professional Services	3,582,500	449,687	-	3,132,813	12.6%	
2077-200-62110	Legal services	1,000	228	-	773	22.8%	
2077-200-62120	Marketing services	1,500	3,873	-	(2,373)	258.2%	
2077-200-62210	Printing/copying	2,900	851	-	2,049	29.3%	
2077-200-62220	Postage	100	2	-	98	1.6%	
2077-200-62300	Software	4,695	642	-	4,053	13.7%	
2077-200-62400	Telephone/internet	2,394	-	-	2,394	0.0%	
2077-200-62500	Memberships/Dues	3,000	250	-	2,750	8.3%	
2077-200-62600	Travel and training	-	629	-	(629)		
2077-200-62610	Trainers	10,000	3,230	-	6,770	32.3%	
2077-200-62621	Employee mileage	8,000	599	-	7,401	7.5%	
2077-200-62623	Other employee travel		5,000	-	(5,000)		
2077-200-62710	Rent expense	19,388	11,292	-	8,096	58.2%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2077-200-62721	Janitorial Service	1,000	-	-	1,000	0.0%	
2077-200-62800	Internal service charges expenditure	123,267	7,825	-	115,442	6.3%	
2077-200-62700	Facility and Utilities		95	-	(95)		
2077-200-95000	Contingency	172,488	-	-	172,488	0.0%	

COMMUNITY PLANNING

Budget Allocation is in Fund 2077

2078-200-42100	Dues	(108,000)	(83,886)	-	(24,114)	77.7%	
2078-200-42200	Program revenue (including Fees)		(248,592)	-	248,592		
2078-200-43100	Contracts	-	(8,768)	-	8,768		
2078-200-43200	FedDir	-	(104,369)	-	104,369		
2078-200-43400	State	-	-	-			
2078-200-51000	Wages		88,077	-	(88,077)		
2078-200-52000	Benefits		28,210	-	(28,210)		
2078-200-61100	Supplies	-	1,586	-	(1,586)		
2078-200-61300	Equipment (non-capitalized)	-	2,645	-	(2,645)		
2078-200-62100	Professional Services	-	155,431	-	(155,431)		
2078-200-62110	Legal services	-	463	-	(463)		
2078-200-62120	Marketing services	-	593	-	(593)		
2078-200-62210	Printing/copying	-	686	-	(686)		
2078-200-62220	Postage	-	13	-	(13)		
2078-200-62300	Software	-	84	-	(84)		
2078-200-62400	Telephone/internet	-	291	-	(291)		
2078-200-62600	Travel and training	-	1,830	-	(1,830)		
2078-200-62610	Trainers	-	4	-	(4)		
2078-200-62621	Employee mileage	-	1,296	-	(1,296)		
2078-200-62700	Facility and Utilities	-	885	-	(885)		
2078-200-62710	Rent expense	-	5,891	-	(5,891)		
2078-200-62721	Janitorial Service	-	165	-	(165)		
2078-200-62800	Internal service charges expenditure	-	82,024	-	(82,024)		

RIDELINE

2081-200-40000	Beginning Balance	(1,617,777)	(2,287,847)	-	670,070	141.4%	
2081-200-42100	Dues	-	(1,891)	-	1,891		
2081-200-42200	Program revenue (including Fees)	(12,000)	(1,120,128)	-	1,108,128	9334.4%	
2081-200-43300	FedInd	(630,000)	-	-	(630,000)	0.0%	
2081-200-43400	State	(14,000,000)	(11,424,461)	-	(2,575,539)	81.6%	
2081-200-43500	Local	(252,000)	-	-	(252,000)	0.0%	
2081-200-46900	Misc Revenue	-	(876)	-	876		
2081-200-51000	Wages	983,832	828,284	-	155,548	84.2%	
2081-200-52000	Benefits	657,364	635,210	-	22,154	96.6%	

FQA	Account Description	Adopted Budget	Actual	Encumbrc	Avail Bal	% Used	Notes-Thru 5/31/2024 -- 91.7%
2081-200-61100	Supplies	8,000	6,971	-	1,029	87.1%	
2081-200-61300	Equipment (non-capitalized)	13,710	16,779	3,570	(6,639)	148.4%	
2081-200-61400	Furniture	5,000	-	-	5,000	0.0%	
2081-200-62100	Professional Services	12,000,000	10,765,771	-	1,234,229	89.7%	
2081-200-62110	Legal services	2,000	-	-	2,000	0.0%	
2081-200-62120	Marketing services	1,500	251	-	1,249	16.7%	
2081-200-62140	Banking services	1,000	862	-	138	86.2%	
2081-200-62210	Printing/copying	8,000	4,411	-	3,589	55.1%	
2081-200-62220	Postage	10,000	4,517	-	5,483	45.2%	
2081-200-62300	Software	174,280	50,000	-	124,280	28.7%	
2081-200-62400	Telephone/internet	10,000	3,842	-	6,158	38.4%	
2081-200-62500	Memberships/Dues	500	1,580	-	(1,080)	316.0%	
2081-200-62600	Travel and training	-	13,511	-	(13,511)		
2081-200-62610	Trainers	30,000	345	-	29,655	1.1%	
2081-200-62621	Employee mileage	2,000	419	-	1,581	20.9%	
2081-200-62700	Facility and Utilities	-	7,135	-	(7,135)		
2081-200-62710	Rent expense	55,786	52,736	-	3,050	94.5%	
2081-200-62800	Internal service charges expenditure	311,865	278,704	-	33,161	89.4%	
2081-200-67000	Resource Reserves	4,000	-	-	4,000	0.0%	
			-				
2081-200-95000	Contingency	615,163	-	-	615,163	0.0%	
2081-200-98282	Transfer to fund 2082	1,617,777	1,617,777	-	-	100.0%	
			-				
			-				
CED SPECIAL PROJECTS			-				
2082-200-40000	Beginning Balance	(111,085)	(134,385)	-	23,300	121.0%	
2082-200-48281	Transfer from fund 2081	(1,617,777)	(1,617,777)	-	-	100.0%	
2082-200-62610	Trainers	15,000	-	-	15,000	0.0%	
			-				
LENDING SERVICES ADMINISTRATION			-				
	Lending		-				
5010-700-40000	Beginning Balance	(13,726)	5,347	-	(19,073)	-39.0%	
5010-700-42200	Program revenue (including Fees)	(51,120)	(22,313)	-	(28,807)	43.6%	
5010-700-42800	Internal service charges revenue	(150,000)	(89,737)	-	(60,263)	59.8%	
5010-700-46900	Misc Revenue	-	-	-	-		
			-				
5010-700-51000	Wages	76,400	62,327	-	14,073	81.6%	
5010-700-52000	Benefits	41,000	36,161	-	4,839	88.2%	
			-				
5010-700-61100	Supplies	500	483	-	17	96.6%	
5010-700-61300	Equipment (non-capitalized)	1,000	185	-	816	18.5%	
5010-700-62100	Professional Services	35,000	11,374	-	23,626	32.5%	
5010-700-62120	Marketing services	1,800	318	-	1,482	17.7%	
5010-700-62140	Banking services	3,332	-	-	3,332	0.0%	
5010-700-62210	Printing/copying	1,500	168	-	1,332	11.2%	
5010-700-62220	Postage	600	83	-	517	13.8%	

<u>FQA</u>	<u>Account Description</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrc</u>	<u>Avail Bal</u>	<u>% Used</u>	<u>Notes-Thru 5/31/2024 -- 91.7%</u>
	EDA RLF			-			
5027-700-42200	Program revenue (including Fees)	-	(6,257)	-	6,257		
5027-700-46100	Interest Revenue	-	(20,116)	-	20,116		
5027-700-46110	Lending Program Interest revenue	-	(30,215)	-	30,215		
5027-700-46900	Misc Revenue	-	(18)	-	18		
5027-700-62100	Professional Services	-	1,433	-	(1,433)		
5027-700-62140	Banking services	-	0	-	(0)		
	EDA RLF CARES			-			
5028-700-42200	Program revenue (including Fees)	-	(898)	-	898		
5028-700-46100	Interest Revenue	-	(23,481)	-	23,481		
5028-700-46110	Lending Program Interest revenue	-	(1,216)	-	1,216		
5028-700-62140	Banking services	-	0	-	(0)		
	LINCOLN CO LOAN FUND			-			
5029-700-42200	Program revenue (including Fees)	-	(301)	-	301		
5029-700-46100	Interest Revenue	-	(15,808)	-	15,808		
5029-700-46110	Lending Program Interest revenue	-	(12,931)	-	12,931		
5029-700-62100	Professional Services	-	-	-	-		
5029-700-62140	Banking services	-	0	-	(0)		
	BIF			-			
5030-700-46100	Interest Revenue	-	(3,978)	-	3,978		
5030-700-62100	Professional Services	-	-	-	-		
5030-700-62140	Banking services	-	0	-	(0)		
	SBA 504			-			
5032-700-62210	Printing/copying	-	1	-	(1)		
	RESERVE FUNDS			-			
8000-800-40000	Beginning Balance	(3,435,242)	(3,581,186)	-	145,944	104.2%	
8000-800-48000	Transfer In	(65,000)	-	-	(65,000)	0.0%	From 1014
8000-800-71000	Equipment	59,000	128,767	-	(69,767)	218.2%	
	TOTAL REVENUE		66,355,142				
	TOTAL EXPENDITURES		46,208,384				